

Westbourne Parish Council, account number 1, 2020-21 summary

													Total
	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	
Opening Balance	133,972.03	172,017.70	163,582.72	156,785.60	149,669.20	144,423.80	0.00	0.00	0.00	0.00	0.00	0.00	
RECEIPTS	57,332.12	461.00	998.84	250.00	3,736.91	50,500.00	0.00	0.00	0.00	0.00	0.00	0.00	113,278.87
PAYMENTS	19,286.45	8,895.98	7,795.96	7,366.40	8,982.31	2,776.78	0.00	0.00	0.00	0.00	0.00	0.00	55,103.88
Closing balance	172,017.70	163,582.72	156,785.60	149,669.20	144,423.80	192,147.02	0.00	0.00	0.00	0.00	0.00	0.00	

Westbourne Parish Council 2020-21: Budget monitoring report

1. Profit and loss budget v actuals

	2019-20	2020-21		
			<u>YTD</u>	<u>Budget</u> <u>% of Budget</u>
<u>Income</u>				
Rent	£700.00	£275.00	£750.00	36.7%
Admin/grants	£11,902.86	£8,266.96		
Precept	£94,490.91	£101,000.00	£101,000.00	100.0%
NP	£0.00	£0.00		
VAT reimbursed	£2,600.16	£3,736.91	£3,736.91	
Total income:	£109,693.93	£113,278.87	£105,486.91	107.4%
<u>Expenditure</u>				
Subs, S137, S142. donations	£2,387.95	£1,548.00	£2,490.00	62.2%
Running costs	£24,710.49	£12,212.06	£25,350.00	48.2%
Capital costs and repair (sinking fund)	£0.00	£171.20	£20,000.00	0.9%
Capital schemes	£7,159.98	£218.90	£14,170.00	0.0%
Services	£2,240.72	£446.76	£2,600.00	17.2%
Communications	£2,457.84	£282.74	£2,000.00	14.1%
Administration	£11,932.27	£12,287.94	£14,996.00	81.9%
Clerks salary	£15,540.00	£8,099.58	£19,190.00	42.2%
Contingency fund	£24.99	£0.00	£954.00	0.0%
Grants/ER	£9,585.04	£14,734.35		
NP	£0.00	£0.00		
VAT to claim on expenditure	£3,676.87	£5,102.35		
Total expenditure:	£79,716.15	£55,103.88	£101,750.00	54.2%
Income over expenditure	£29,977.78	58,174.99	3,736.91	

2. Earmarked reserves

	2019-20	2020-21
Balance forward (Bfwd)	£103,994.25	£133,972.03
Income	£109,693.93	£113,278.87
Expenditure	-£79,716.15	-£55,103.88
Carry forward (Cfwd)	£133,972.03	£192,147.02

	Bfwd	Income	Expenditure	Transfers	Cfwd
General reserve	£14,980.49	£88,028.87	-£34,775.89	£0.00	£68,233.47
New initiatives fund	£62,015.98	£20,000.00			£82,015.98
Play equipment Monk's Hill	£723.85		-£723.85		£0.00
Play equipment Mill Road	£5,296.42	£3,000.00			£8,296.42
Office equipment	£1,731.71		-£434.47		£1,297.24
Scope and design environmental enhancement village square					
	£2,500.00				£2,500.00
Tree survey	-£560.00	£1,500.00	-£1,034.33		-£94.33
Chairman's expenses	£35.88	£250.00			£285.88
Councillors expenses	£256.80				£256.80
Staff absence	£2,000.00				£2,000.00
Vandalism and insurance excess	£800.00				£800.00
Monk's Hill car park	£6,145.00				£6,145.00
War memorial	£420.00				£420.00
Churchyard wall	£4,170.00				£4,170.00
Footway lighting renewals	£500.00				£500.00
Finger post signs	£576.00	£500.00			£1,076.00
Waste bin	£300.00				£300.00
Equipment for an emergency	£1,000.00				£1,000.00
Election costs	£4,146.50				£4,146.50
Village gateways	£150.00				£150.00
Pump priming CLT	£0.00				£0.00
WNPSG	£2,000.00				£2,000.00
Planning/highway consultant	£5,000.00		-£5,683.66		-£683.66
Legal advice/professional fees	£4,922.00		-£705.00		£4,217.00
CDC New Homes Bonus 2014 (village gateways)	£1,161.92				£1,161.92
CDC New Homes Bonus 2019 (Monk's Hill play/sports)	£3,844.50		-£3,844.50		£0.00
S106 Monk's Hill recreation ground					
2020	£7,780.96		-£7,902.18		-£121.22
SDNPA CIL 2019	£2,074.02				£2,074.02
	£133,972.03	£113,278.87	-£55,103.88	£0.00	£192,147.02

Account number 1

Opening balance	133,972.03	INCOME						EXPENDITURE											
Description	Receipts Total	Rent	Admin/gra nts	Precept	NP	VAT	Payments Total	Subs, S137, S142, donations	Running costs	Capital costs and repair (sinking fund)	Capital schemes	Services	Comms	Admin	Clerk's salary	Contingen cy fund	Grants	NP	Input VAT
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
April	57,332.12	0.00	6,832.12	50,500.00	0.00	0.00	19,286.45	1,298.00	1,954.50	0.00	120.00	73.33	0.00	6,040.90	1,321.86	0.00	6,235.97	0.00	2,241.89
May	461.00	225.00	236.00	0.00	0.00	0.00	8,895.98	250.00	4,355.00	171.20	0.00	73.33	172.37	2,137.86	1,321.86	0.00	0.00	0.00	414.36
June	998.84	50.00	948.84	0.00	0.00	0.00	7,795.96	0.00	275.00	0.00	0.00	75.59	0.00	1,032.86	1,321.86	0.00	4,155.82	0.00	934.83
July	250.00	0.00	250.00	0.00	0.00	0.00	7,366.40	0.00	3,932.26	0.00	25.00	73.33	0.00	1,918.57	1,321.86	0.00	0.00	0.00	95.38
August	3,736.91	0.00	0.00	0.00	0.00	3,736.91	8,982.31	0.00	1,420.30	0.00	0.00	80.13	0.00	482.86	1,321.86	0.00	4,342.56	0.00	1,334.60
September	50,500.00	0.00	0.00	50,500.00	0.00	0.00	2,776.78	0.00	275.00	0.00	73.90	71.05	110.37	674.89	1,490.28	0.00	0.00	0.00	81.29
October	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
November	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
December	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
January	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
February	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
March	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals	113,278.87	275.00	8,266.96	101,000.00	0.00	3,736.91	0.00	1,548.00	12,212.06	171.20	218.90	446.76	282.74	12,287.94	8,099.58	0.00	14,734.35	0.00	5,102.35
Closing balance	£ 247,250.90																		

WESTBOURNE PARISH COUNCIL - MONTHLY ACCOUNTS 2020-21
Account number 1

Apr-20

	Opening balance:	133,972.03																			Apr-20
			INCOME							EXPENDITURE											
Invoice reference and date	Description	Receipts Total	Rent	Admin/gr ants	Precept	NP	VAT	Payments Total	Subs, S137, S142, donations	Running costs	Capital costs and repair (sinking fund)	Capital schemes	Services	Comms	Admin	Clerk's salary	Contingen cy fund	Grants/E R	NP	Input VAT	Payment method
1. 16/04/20	EE mobile phone							29.42							24.52					4.90	DD
2. 17/04/20	WSCC LGPS							426.20							426.20						IB
3. 17/04/20	HMRC quarter 4 2019/20							908.28							908.28						IB
4. 17/04/20	Alpha Cars March 20							120.00				120.00									IB
5. 17/04/20	WSALC subscription 2020/21							733.30	733.30												IB
6. 17/04/20	Playdale play equipment for Monk's Hill 50% deposit							5,934.60										4,945.50		989.10	IB
7. 17/04/20	CDC Mill Road rent 2020-21							100.00		100.00											IB
8. 17/04/20	Longmeadows quarter 4 2019-20							1,764.50		1,764.50											IB
10.17/04/20	M Reed tree surgeon removal of ash trees at Monk's Hill							1,070.00										856.00		214.00	IB
11. 17/04/20	GM Support play inspections							90.00		90.00											IB
12. 17/04/20	St John Baptist Church, closed churchyard donation							200.00	200.00												IB
13. 17/04/20	Allotment Associaiton, annual donation							50.00	50.00												IB
17/04/2020	CDC precept first installment 2020- 21	50,500.00			50,500.00																
14. 17/04/20	Homestart Chichester, annual donation							250.00	250.00												IB
15. 17/04/20	Reimbursement C Kennett, Norton anti virus, Royal Mail PO Box address and Zoom account							521.37										434.47		86.90	IB
16. 17/04/20	Mulbery and Co audit meeting in December 2019							262.80							210.24					52.56	IB
17. 17/04/20	Brightplan transport consultant, cemetary lane inquiry							3,703.99							3,086.66					617.33	IB
18. 17/04/20	Phillippa Jarvis, planning consultant, cemetery lane inquiry							1,316.44							1,097.00					219.44	IB
19. 20/04/20	SSE							76.99					73.33							3.66	IB
20. 25/04/20	C Kennett salary/expenses April 2020							1,339.86							18.00	1,321.86					IB
21. 27/04/20	Greening Westbourne Community Chest grant							64.70	64.70												IB
22. 27/04/20	Kompan playground inspections							324.00							270.00					54.00	IB
28/04/2020	CDC S106 funding Monk's Hill	6,832.12		6,832.12																	
	Totals	57,332.12	0.00	6,832.12	50,500.00	0.00	0.00	19,286.45	1,298.00	1,954.50	0.00	120.00	73.33	0.00	6,040.90	1,321.86	0.00	6,235.97	0.00	2,241.89	19,286.45

WESTBOURNE PARISH COUNCIL - MONTHLY ACCOUNTS 2020-21
Account number 1

	Opening balance:	172,017.70																		
			INCOME																	
Invoice reference and date	Description	Receipts Total	Rent	Admin/grants	Precept	NP	VAT	Payments Total	Subs, S137, S142, donations	Running costs	Capital costs and repair (sinking fund)	Capital schemes	Services	Comms	Admin	Clerks salary	Contingency fund	Grants /ER	NP	Input VAT
23. 12/05/20	EE mobile phone							29.42							24.52					4.90
24. 18/05/20	WSCC LGPS April 2020							440.34							440.34					
25. 17/05/20	SSE street lights							76.99					73.33							3.66
26. 18/05/20	Brightplan traffic consultants, Cemetery Lane							1,800.00							1,500.00					300.00
27. 18/05/20	JBC first Precept payment							4,125.00		4,125.00										
28. 18/05/20	GM Support playground/defib inspections							230.00		230.00										
29. 18/05/20	M Magill reimbursement business leaflet printing							215.37						172.37						43.00
30. 18/05/20	M Reed and Co Ltd tree stump removal Monk's Hill							214.00			171.20									42.80
31. 18/05/20	C Kennett salary and expenses May							1,339.86							18.00	1,321.86				
32. 28/05/20	Surrey Hills Solicitors advice on charity for Monk's Hill							175.00							155.00					20.00
33. 28/05/20	Tuppenny Barn Community Chest grant funding							250.00	250.00											
4/5/20	Wagland and Bray access licence Sydenham Terrace, Covington Road	200.00	200.00																	
18/5/20	Reeve access licence first installment for 2019-20	25.00	25.00																	
26/5/20	Southern Co-op grant funding for defibrillator costs	236.00		236.00																
	Totals	461.00	225.00	236.00	0.00	0.00	0.00	8,895.98	250.00	4,355.00	171.20	0.00	73.33	172.37	2,137.86	1,321.86	0.00	0.00	0.00	414.36

WESTBOURNE PARISH COUNCIL - MONTHLY ACCOUNTS 2020-21
Account number 1

Jun-20

Opening balance:		163,582.72																			
		INCOME							EXPENDITURE												
Invoice reference and date	Description	Receipts Total	Rent	Admin/grants	Precept	NP	VAT	Payments Total	S137, S142, donations	Running costs	Capital costs and repair (sinking fund)	Capital schemes	Services	Comms	Admin	Clerk's salary	Contingency fund	Grants/E R	NP	Input VAT	Payment method
02/06/2020	Reeve access licence second (and final) installment for 2019-20	25.00	25.00																		
34. 12/06/20	EE mobile phone							29.42							24.52					4.90	DD
35. 12/06/20	New Dawn Furniture VE Day 75 bench							1,078.02										898.35		179.67	IB
36. 12/06/20	Steve Hayward, electrician installed defib at Village Stores							75.00										75.00			IB
37. 12/06/20	WSCC LGPS May 2020							440.34							440.34						IB
38. 12/06/20	C Kennett salary and expenses June 2020							1,339.86							18.00	1,321.86					IB
39. 19/06/20	SSE street light electricity							79.36					75.59							3.77	DD
40. 24/06/20	GM Support playground/defib inspections							275.00		275.00											IB
41. 24/06/20	Sovereign adult exercise equipment Monk's Hill							3,818.96										3,182.47		636.49	IB
42. 24/06/20	Surrey Hills Solicitor advise on Monk's Hill Charity							660.00							550.00					110.00	IB
12/06/2020	Reeve access licence first installment for 2020-21	25.00	25.00																		
30/06/2020	CDC S106 final payment	948.84		948.84																	
	Totals	998.84	50.00	948.84	0.00	0.00	0.00	7,795.96	0.00	275.00	0.00	0.00	75.59	0.00	1,032.86	1,321.86	0.00	4,155.82	0.00	934.83	7,795.96

WESTBOURNE PARISH COUNCIL - MONTHLY ACCOUNTS 2020-21
Account number 1

Jul-20

	Opening balance:	164,581.56																			
			INCOME							EXPENDITURE											
Invoice reference and date	Description	Receipts Total	Rent	Admin/grants	Precept	NP	VAT	Payments Total	Subs, S137, S142, donations	Running costs	Capital costs and repair (sinking fund)	Capital schemes	Services	Comms	Admin	Clerk's salary	Contingency fund	Grants /ER	NP	Input VAT	Payment method
43. 12/07/20	EE mobile phone							29.42							24.52					4.90	DD
44. 01/07/20	Mulberry and Co							162.00							135.00					27.00	IB
45. 13/07/20	C Kennett salary and expenses							1,339.86							18.00	1,321.86					IB
46. 13/07/20	HMRC quarter 2 payment							991.29							991.29						IB
47. 13/07/20	WSCC LGPS June 20							440.34							440.34						IB
48. 13/07/20	Longmeadows quarter 2							3,385.60		3,385.60											IB
49. 13/07/20	Steve Hayward removal of SID padlock							25.00				25.00									IB
50. 20/07/20	SSE street light electricity							76.99					73.33							3.66	IB
51. 17/07/20	GM Support playground inspections							220.00		220.00											IB
52. 22/07/20	C Kennett reimbursement for stamps and cable ties							24.90		6.66					16.92					1.32	IB
53. 22/07/20	Kompan playground inspection 2							351.00							292.50					58.50	IB
54. 22/07/20	Longmeadows soil and grass seed around slide at Monk's Hill							320.00		320.00											IB
03/07/2020	CDC grant payment for VE Day 75	250.00		250.00																	
	Totals	250.00	0.00	250.00	0.00	0.00	0.00	7,366.40	0.00	3,932.26	0.00	25.00	73.33	0.00	1,918.57	1,321.86	0.00	0.00	0.00	95.38	

WESTBOURNE PARISH COUNCIL - MONTHLY ACCOUNTS 2020-21
Account number 1

Aug-20

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WESTBOURNE PARISH COUNCIL - MONTHLY ACCOUNTS 2020-21
Account number 1

Account Number: 1

Sep-20																					
	Opening balance:	152,219.76																			
			INCOME							EXPENDITURE											
Invoice reference and date	Description	Receipts Total	Rent	Admin/ grants	Precept	NP	VAT	Payments Total	Subs, S137, S142, donations	Running costs	costs and repair (sinking	Capital schemes	Services	Comms	Admin	Clerk's salary	Contin gency fund	Grants/ ER	NP	Input VAT	Payment method
62. 04/09/20	EE mobile phone							29.42							24.52					4.90	DD
63. 15/09/20	C Kennett salary and expenses and reimbursement defibrillator spare parts, Wel Medical							1,596.96				73.90			18.00	1,490.28				14.78	IB
64. 15/09/20	SSALC training							216.00							180.00					36.00	IB
65. 15/09/20	Monster Creative business cards for C Kennett and D Mack and ID badge for S Cormack							66.44						55.37						11.07	IB
66. 15/09/20	Vision ICT web domaine renewal							66.00						55.00						11.00	IB
67. 15/09/20	GM Support playground inspections							275.00		275.00											IB
68. 16/09/20	WSCC LGPS August 20							452.37							452.37						IB
11/09/2020	CDC Precept 2nd payment	50,500.00			50,500.00																
69. 16/09/20	SSE street light electricity							74.59					71.05							3.54	IB