

Westbourne Parish Council budget projections 2021-22 and budget 2022-23

Budget Head	2020-21	2021-22	2021-22	2021-22	2021-22	Notes	2022-23
	Actual on 31/03/21	Budget	Actual at 30/09/21	% of budget	Revised estimate		Budget
	£	£	£		£		£
<b>Subscriptions, S137/S147 payments/donations</b>							
Council's membership of West Sussex Association of Local Councils and National Association of Local Councils	775.99	776.00	712.31	91.8%	712.31	Confirmed	770.00
Local Council Review quarterly magazine	17.00	17.00	17.00		17.00		17.00
Clerk's membership of Society of Local Council Clerks	185.00	185.00	185.00	100.0%	185.00	Confirmed	215.00
British Legion Poppy Appeal	65.00	65.00	65.00	100.0%	65.00		65.00
Westbourne Allotment Association	50.00	50.00	50.00	100.0%	50.00		50.00
Closed churchyard	200.00	200.00	200.00	100.0%	200.00		200.00
Homestart	250.00	250.00	250.00	100.0%	250.00		250.00
Citizens Advice	300.00	300.00	300.00	100.0%	300.00		300.00
Parish Online subscription	0.00	45.00	0.00	0.0%	45.00	Confirmed for 2022/23	50.00
Community Chest Grants	414.70	1,000.00	433.00	43.3%	1,000.00	No earmarked reserve	500.00
<b>Total:</b>	<b>2,257.69</b>	<b>2,888.00</b>	<b>2,212.31</b>	<b>76.6%</b>	<b>2,824.31</b>		<b>2,417.00</b>
<b>Running Costs</b>							
Burial/cemetery grounds	17,126.84	8,197.00	3,783.60	46.2%	7,867.20		11,155.20
Monk's Hill grounds maintenance	6,720.38	6,500.00	3,529.75	54.3%	6,500.00	Add 5%	6,850.00
Monk's Hill drainage works	0.00	0.00	0.00		0.00		3,000.00
Mill Road grounds maintenance	6,387.69	7,500.00	3,473.60	46.3%	7,500.00	Add 5%	7,900.00
Playground/defib inspections (weekly/fortnightly)	2,335.00	2,000.00	1,330.00	66.5%	2,000.00		2,300.00
Playground inspections (quarterly)	1,102.50	1,200.00	270.00		1,200.00		1,200.00
Footway lighting maintenance, WSCC	1,480.68	1,250.00	1,233.90	98.7%	1,233.90	Add 5%	1,300.00
Rent to CDC for Mill Road field	100.00	100.00	100.00	100.0%	100.00		100.00
<b>Total:</b>	<b>35,253.09</b>	<b>26,747.00</b>	<b>13,720.85</b>	<b>51.3%</b>	<b>26,401.10</b>		<b>33,805.20</b>
<b>Capital cost and repair (sinking fund)</b>							
New Initiatives Fund (NIF) (earmarked reserve)	20,000.00	17,000.00	0.00	0.0%	0.00		15,000.00
<b>Total:</b>	<b>20,000.00</b>	<b>17,000.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>0.00</b>		<b>15,000.00</b>

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<b>Capital schemes</b>							
Play equipment Monk's Hill (earmarked reserve)	0.00	3,000.00	0.00	0%	0.00		3,000.00
Play equipment Mill Road (earmarked reserve)	0.00	3,000.00	0.00	0%	0.00		0.00
Churchyard Wall (earmarked reserve)	0.00	3,000.00	1,811.15		15,000.00		10,000.00
Village Gateways (earmarked reserve)	0.00	0.00	0.00	0%	0.00		0.00
Fingerpost signs (earmarked reserve)	0.00	0.00	0.00	#DIV/0!	0.00		0.00
Office equipment (earmarked reserve)	2,444.53	2,000.00	0.00	0%	0.00		0.00
Tree survey/surgery (earmarked reserve)	1,027.20	2,000.00	350.00	0%	2,000.00		500.00
Speed Indictor Devices/CSW (earmarked reserve)	25.00	0.00	484.10	0%	0.00		0.00
Debrillators	148.90	200.00	0.00		0.00		200.00
Noticeboards	0.00	0.00	0.00		0.00		0.00
CCTV (earmarked reserve)	0.00	0.00	0.00	0%	0.00		0.00
Community bus service (earmarked reserve)	120.00	0.00	120.00	0%	2,000.00		2,000.00
Salt/grit supply and bins	0.00	0.00	0.00	0%	0.00		0.00
National commemorations/celebrations (Queen's Platinum Jubilee)	0.00	0.00	0.00	0	0.00		500.00
<b>Total:</b>	<b>3,765.63</b>	<b>13,200.00</b>	<b>2,765.25</b>	<b>#DIV/0!</b>	<b>19,000.00</b>		<b>16,200.00</b>
<b>Services</b>							
Footway lighting energy, SSE	888.80	1,000.00	449.08	44.9%	2,000.00		2,000.00
Waste bins x 7 and emptying	1,583.08	1,319.24	0.00	0.0%	1,500.00		1,600.00
<b>Total:</b>	<b>2,471.88</b>	<b>2,319.24</b>	<b>449.08</b>	<b>19.4%</b>	<b>3,500.00</b>		<b>3,600.00</b>
<b>Communications</b>							
Community Consultation	0.00	250.00	0.00	0%	0.00		250.00
Newsletter/printed communications	1,101.22	1,500.00	660.28	44.0%	1,500.00		2,000.00
Website hosting and 10 email accounts	528.00	500.00	70.00	14.0%	500.00		1,500.00
<b>Total:</b>	<b>1,629.22</b>	<b>2,250.00</b>	<b>730.28</b>	<b>32.5%</b>	<b>2,000.00</b>		<b>3,750.00</b>

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<b>General administration and disbursements</b>							
External audit	400.00	430.00	400.00	93.0%	400.00		400.00
Internal auditor	440.00	400.00	0.00	0.0%	400.00	Add 2%	400.00
Insurance	1,226.84	1,500.00	1,244.01	82.9%	1,226.84	Add 5%	1,500.00
Information Commissioner Office (ICO)	35.00	35.00	0.00	0.0%	35.00		35.00
Planning consultant (earmarked reserve)	5,552.08	6,000.00	4,506.20	0.0%	6,000.00		4,000.00
Legal advice/professional fees (earmarked reserve)	980.00	2,000.00	100.00		2,000.00		2,000.00
Hire of hall/Zoom and meeting expenses (£10 front hall, £7 back hall)	119.90	400.00	364.00	91.0%	450.00		500.00
Stationery/printing (admin)	77.24	200.00	82.04	41.0%	200.00		200.00
Postage/Royal Mail PO Box address	310.67	320.00	300.00	93.8%	310.67		320.00
Parish Council mobile phone (Westbourne Help phone)	393.26	500.00	212.14	42.4%	294.24	Add 2%	300.00
Cloud document storage/MS 365	562.40	870.00	206.79		870.00		870.00
RBS Rialtas financial software	0.00	0.00	0.00	0.0%	0.00		1,000.00
Clerks salary, gross	19,905.60	20,357.60	9,952.80	48.9%	19,957.60	Add 2%	22,500.00
Employer national insurance	1,533.60	1,560.00	766.80	49.2%	1,541.88		1,870.00
Employer health and social care national insurance	0.00	0.00	0.00	0.0%	0.00	1.25% NICS	25.00
Pension	4,020.84	4,420.00	2,010.42	45.5%	4,330.80		4,550.00
Travelling (Clerk)	0.00	75.00	0.00	0.0%	0.00		75.00
Home used as office	312.00	216.00	156.00	72.2%	216.00		320.00
Courses and publications	480.00	500.00	0.00	0.0%	500.00		500.00
Chairman's expenses (earmarked reserve)	0.00	0.00	50.00	0.0%	0.00		0.00
Councillor's expenses (earmarked reserve)	0.00	0.00	0.00	0.0%	0.00		0.00
<b>Total:</b>	<b>36,349.43</b>	<b>39,783.60</b>	<b>20,351.20</b>	<b>51.2%</b>	<b>38,733.03</b>		<b>41,365.00</b>
<b>Contingency fund</b>							
Staff absence (earmarked reserve)	0.00	0.00	0.00	0.0%	0.00		0.00
Plants/soil for flower troughs	24.99	50.00	24.99	50.0%	50.00		50.00
Vandalism and insurance excess (earmarked reserve)	0.00	100.00	0.00	0.0%	0.00		0.00
IT support	0.00	0.00	0.00	0.0%	0.00		0.00
		0.00	0.00	0.0%	0.00		
<b>Total:</b>	<b>24.99</b>	<b>150.00</b>	<b>24.99</b>	<b>16.7%</b>	<b>50.00</b>		<b>50.00</b>
<b>Total expenditure:</b>	<b>101,751.93</b>	<b>104,337.84</b>	<b>40,253.96</b>	<b>38.6%</b>	<b>92,508.44</b>		<b>116,187.20</b>

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<b>Income</b>							
Access licence - Mill Road	50.00	50.00	50.00		50.00		50.00
Access licence - Sydenham Terrace	200.00	200.00	200.00	100%	200.00		200.00
Rent - Allotment Association	500.00	500.00	0.00		500.00		500.00
<b>Total income:</b>	<b>750.00</b>	<b>750.00</b>	<b>250.00</b>	<b>33.33%</b>	<b>750.00</b>		<b>750.00</b>
<b>General reserve + earmarked reserve estimate</b>							
<b>Precept = total expenditure - total income:</b>		<b>£103,587.84</b>	<b>£40,003.96</b>		<b>£91,758.44</b>		<b>£115,437.20</b>
Less CDC grant		£0.00			£1,324.91		£0.00
Final precept figure		£103,587.84	£40,003.96		£90,433.53		£115,437.20
<b>Final precept figure rounded-up =</b>		<b>£103,588</b>	<b>£40,004</b>		<b>£90,434</b>		<b>£115,437</b>

1. Precept required for 2021/22	£103,869
2. Precept required 2022/23	£115,437
3. Taxbase 2021/22	£942.20
4. Taxbase 2022/23	£954.30
5. Charge per band D property 2021/22	£110.24
6. Charge per band D property 2022/23	£120.97
7. % increase in Precept (cash terms)	11.14%
8. % increase in Precept per band D property	9.73%