

Westbourne Parish Council budget projections for Precept 2023/24

Budget Head	2021/22	2022/23	2022/23	2022/23	2022/23	Notes	2023/24
	Actual on 31/03/22	Budget	Actual at 30/09/22	% of budget	Actual at 31/12/22		Budget
	£	£	£		£		£
<b>Subscriptions, S137/S147 payments/donations</b>							
Council's membership of West Sussex Association of Local Councils and National Association of Local Councils	769.78	770.00	0.00	0.0%	770.00	Confirmed	£799.75
Local Council Review quarterly magazine	17.00	17.00	0.00	0.0%	17.00		17.00
Clerk's membership of Society of Local Council Clerks	215.00	215.00	0.00	0.0%	222.00	Confirmed	230.00
British Legion Poppy Appeal	65.00	65.00	0.00	0.0%	65.00		65.00
Westbourne Allotment Association	50.00	50.00	50.00	100.0%	50.00		50.00
Closed churchyard	200.00	200.00	200.00	100.0%	200.00		200.00
Homestart	250.00	250.00	250.00	100.0%	250.00		250.00
Citizens Advice	300.00	300.00	300.00	100.0%	300.00		300.00
Parish Online Subscription	70.00	50.00	75.00	0.0%	75.00		80.00
Grants						Defer to January	3,000.00
Community Chest Grants	813.00	500.00	150.00	30.0%	500.00		500.00
<b>Total:</b>	<b>2,749.78</b>	<b>2,417.00</b>	<b>1,025.00</b>	<b>42.4%</b>	<b>2,449.00</b>		<b>5,491.75</b>
<b>Running Costs</b>							
Westbourne Cemetery (JBC Precept contribution)	8,197.00	11,155.20	5,578.00	50.0%	11,155.20	Confirmed in Dec	12,137.00
Monk's Hill grounds maintenance	7,201.85	6,850.00	2,617.00	38.2%	6,057.10	Add 10%	9,000.00
Monk's Hill footpath	0	3,000.00	8,210.00	273.7%	8,210.00		0.00
Mill Road grounds maintenance	6,279.00	7,900.00	2,862.00	36.2%	7,168.80	Add 10%	8,700.00
Playground/defib inspections (weekly/fortnightly)	2,345.00	2,300.00	1,330.00	57.8%	1,415.00	Add 10%	2,500.00
Playground inspections (quarterly)	1,102.50	1,200.00	0.00	0.0%	1,200.00	Add 10%	1,320.00
Plants/soil for flower troughs	24.61	50.00	49.00	98.0%	100.00		100.00
Street lights maintenance, WSCC	1,233.90	1,300.00	1,254.00	96.5%	1,254.00	Add 10%	1,300.00
Rent to CDC for Mill Road field	100.00	100.00	0.00	0.0%	100.00	New contract with WCT?	100.00
<b>Total:</b>	<b>26,483.86</b>	<b>33,855.20</b>	<b>21,900.00</b>	<b>64.7%</b>	<b>36,660.10</b>		<b>35,157.00</b>
<b>Capital cost and repair (sinking fund)</b>							
Public Works Loan repayment	0.00	0.00	0.00	0.00%	0.00		0
Highways costs, public inquiry						Defer to January	0
New Initiatives Fund (NIF) (earmarked reserve)	20,000.00	15,000.00	9,576.00	63.8%	9,576.00	Defer to January	15,000.00
<b>Total:</b>	<b>20,000.00</b>	<b>15,000.00</b>	<b>9,576.00</b>	<b>63.8%</b>	<b>0.00</b>		<b>15,000.00</b>

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	Actual on 31/03/22	Budget	Actual at 30/09/22	% of budget	Actual at 31/12/22		Budget
<b>Capital schemes</b>							
Play equipment Monk's Hill (earmarked reserve)	0.00	3,000.00	0.00	0%	0.00		3,000.00
Play equipment Mill Road (earmarked reserve)	0.00	0.00	0.00	0%	0.00		0.00
Churchyard Wall (earmarked reserve)	3,551.15	10,000.00	5,138.00	51%	5,264.35		0.00
Village Gateways (earmarked reserve)	0.00	0.00	0.00	0%	0.00		0.00
Fingerpost signs (earmarked reserve)	0.00	0.00	0.00	0%	0.00		0.00
Office equipment (earmarked reserve)	0.00	0.00	0.00	0%	79.00		200.00
Tree survey/surgery	2,770.00	500.00	0.00	0%	0.00		1,000.00
Speed Indictor Devices/CSW (earmarked reserve)	484.10	0.00		0%	0.00		0.00
Debrillators	0.00	200.00	589.00	295%	0.00		1,000.00
Noticeboards	0.00	0.00	0.00	0%	0.00		100.00
Community bus service (earmarked reserve)	0.00	2,000.00	0.00	0%	2,000.00		2,000.00
Salt/grit supply and bins	0.00	0.00	0.00	0%	0.00		0.00
TRO HGV, Monk's Hill speed limit, East Street, Whitechimney Row	0.00	0.00	0.00	0%	0.00	TRO HGV/speed limit	6,000.00
Environment (trees)	0.00	0.00	0.00	0%	0.00		0.00
Bourne Heritage Trail	0.00	0.00	0.00	0%	0.00		1,500.00
National commemorations/celebrations	0.00	500.00	2,271.00	454.20%	2,271.00	Defer to January	1,000.00
<b>Total:</b>	<b>6,805.25</b>	<b>16,200.00</b>	<b>7,998.00</b>	<b>800.08%</b>	<b>9,614.35</b>		<b>15,800.00</b>
<b>Services</b>							
Street light energy, WSCC PFI	890.91	2,000.00	1,703.00	85.2%	2,464.00	Add 10%	2,000.00
Waste bins x 7 and emptying	1,319.24	1,600.00	1,336.00	83.5%	1,336.00		1,600.00
<b>Total:</b>	<b>2,210.15</b>	<b>3,600.00</b>	<b>3,039.00</b>	<b>84.4%</b>	<b>3,800.00</b>		<b>3,600.00</b>
<b>Communications</b>							
Community Consultation	0.00	250.00	0.00	0%	0.00		250.00
Design, print and distribution	824.30	2,000.00	1,210.00	60.5%	1,975.00	Add 10%	3,000.00
Website hosting	420.00	1,500.00	65.00	4.3%	361.00		500.00
<b>Total:</b>	<b>1,244.30</b>	<b>3,750.00</b>	<b>1,275.00</b>	<b>34.0%</b>	<b>2,336.00</b>		<b>3,750.00</b>

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	Actual on 31/03/22	Budget	Actual at 30/09/22	% of budget	Actual at 31/12/22		Budget
<b>General administration and disbursements</b>							
External audit	400.00	400.00	400.00	100.0%	400.00	Add 10%	440.00
Internal auditor	626.40	400.00	134.00	33.5%	353.00	Add 10%	440.00
Insurance	1,261.70	1,500.00	0.00	0.0%	1,500.00	Add 10%	1,500.00
Information Commissioner Office (ICO)	0.00	35.00	0.00	0.0%	35.00		35.00
Planning/highway consultant (earmarked reserve)	2,103.50	4,000.00	0.00	0.0%	1,099.00		0.00
Legal advice/professional fees (earmarked reserve)	675.00	2,000.00	0.00	0.0%	0.00		2,000.00
Hire of hall and Zoom subscription	484.57	500.00	281.00	56.2%	321.00	Add 10%	550.00
Stationery/printing (admin)	141.35	200.00	191.00	95.5%	378.00	Add 10%	220.00
Postage/Royal Mail PO Box address	300.00	320.00	323.00	100.9%	323.00	Add 10%	350.00
Parish Council mobile phone	383.80	300.00	186.00	62.0%	285.00	Add 10%	330.00
Cloud document storage/MS 365	878.51	870.00	675.00	77.6%	1,037.00	Add 10%	1,000.00
RBS Rialtas financial software	0.00	1,000.00	649.00	0.0%	649.00		500.00
Clerks salary, gross	21,196.05	22,500.00	11,262.00	50.1%	17,658.00	Add 10%	25,000.00
Employer national insurance contribution	1,704.55	1,895.00	1,008.00	53.2%	1,591.00		2,200.00
Employers pension contributions	4,281.59	4,550.00	2,339.00	51.4%	3,614.00		5,000.00
Travelling (Clerk)	0.00	75.00	11.00	14.7%	11.00	To be discussed	75.00
Home used as office	408.00	320.00	156.00	48.8%	234.00		320.00
Courses and publications	295.00	500.00	120.00	24.0%	731.00		500.00
Chairman's expenses (earmarked reserve)	55.00	0.00	9.00	0.0%	38.00		200.00
Councillor's expenses (earmarked reserve)	55.53	0.00	7.00	0.0%	7.00		200.00
<b>Total:</b>	<b>35,250.55</b>	<b>41,365.00</b>	<b>17,751.00</b>	<b>42.9%</b>	<b>30,264.00</b>		<b>40,860.00</b>
<b>Contingency fund</b>							
<b>General administration and disbursements</b>							
Staff absence (earmarked reserve)	0.00	0.00	0.00	0.0%	0.00		0.00
Increase general reserve	0.00	0.00	0.00	0.0%	0.00	Defer to January	7,500.00
Vandalism and insurance excess (earmarked reserve)	0.00	0.00	0.00	0.0%	0.00		0.00
IT support (annual computer service)	0.00	0.00	0.00	0.0%	0.00		50.00
<b>Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>0.00</b>		<b>7,550.00</b>
<b>Total expenditure:</b>	<b>94,743.89</b>	<b>116,187.20</b>	<b>62,564.00</b>	<b>53.8%</b>	<b>85,123.45</b>		<b>127,208.75</b>
<b>Income</b>							

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Access licence - Mill Road	50.00	50.00	0.00	0%	50.00		0.00
Access licence - Sydenham Terrace	200.00	200.00	200.00	100%	200.00		200.00
Rent - Allotment Association	500.00	500.00	0.00	0%	500.00		500.00
<b>Total income:</b>	<b>750.00</b>	<b>750.00</b>	<b>200.00</b>	<b>26.67%</b>	<b>750.00</b>		<b>700.00</b>
<b>General reserve + earmarked reserve estimate</b>							
<b>Precept = total expenditure - total income:</b>		<b>£115,437.20</b>			<b>£84,373.45</b>		<b>£126,508.75</b>
Less CDC grant		£0.00			£1,324.91		£0.00
Final precept figure		£115,437.20			£83,048.54		£126,508.75
<b>Final precept figure rounded-up =</b>		<b>£115,437</b>			<b>£83,049</b>		<b>£126,509</b>

1. Precept required for 2022/23	£115,437
<b>2. Precept required 2023/24</b>	<b>£126,509</b>
3. Taxbase 2022/23	£954.30
4. Taxbase 2023/24	£961.90
5. Charge per band D property 2022/23	£120.97
6. Charge per band D property 2023/24	£131.52
7. % increase in Precept (cash terms)	9.59%
<b>8. % increase in Precept per band D property</b>	<b>8.73%</b>