

	Budget 2022/23	Actual at 31/03/23	Budget 2023/24	Actual at 31/12/23	% of budget		Budget 2024/25
		£	£	£			£
<b>General administration and disbursements</b>							
External audit	400.00	400.00	440.00	420.00	95.5%		450.00
Internal auditor	400.00	353.00	440.00	671.00	152.5%		500.00
Insurance	1,500.00	1,056.00	1,500.00	0.00	0.0%		1,500.00
Information Commissioner Office (ICO)	35.00	35.00	35.00	35.00	100.0%		35.00
Planning/highway consultant	4,000.00	1,099.00	0.00	0.00	0.0%		0.00
Legal advice/professional fees (earmarked reserve)	2,000.00	105.00	2,000.00	391.00	0.0%		1,500.00
Payroll services	0.00	0.00	0.00	0.00	0.0%		500.00
Hire of hall and Zoom subscription	500.00	596.00	550.00	543.00	98.7%		600.00
Stationery/printing (admin)	200.00	378.00	220.00	204.00	92.7%	Add 10%	250.00
Postage/Royal Mail PO Box address	320.00	323.00	350.00	356.00	101.7%	Add 10%	350.00
Parish Council mobile phone	300.00	316.00	330.00	174.00	52.7%		200.00
Cloud document storage/MS 365	870.00	1,382.00	1,000.00	1,169.00	116.9%	Add 10%	1,550.00
Rialtas financial software and Paul Burdick support	1,000.00	649.00	500.00	557.00	0.0%		600.00
Home used as office	320.00	312.00	320.00	234.00	73.1%		320.00
Travelling (Clerk)	75.00	11.00	75.00	37.00	49.3%		75.00
Courses and publications	500.00	731.00	500.00	120.00	24.0%		500.00
Chairman's expenses	0.00	38.00	200.00	192.00	0.0%		200.00
Councillor's expenses	0.00	7.00	200.00	0.00	0.0%		200.00
<b>Total:</b>	<b>12,420.00</b>	<b>7,791.00</b>	<b>8,660.00</b>	<b>5,103.00</b>	<b>58.9%</b>		<b>9,330.00</b>
<b>Employment</b>							
Clerks salary, gross	22,500.00	23,539.00	25,000.00	17,304.00	69.2%	Add 5%	26,000.00
Employer national insurance contribution	1,895.00	2,089.00	2,200.00	996.00	45.3%	Add 5%	2,500.00
Employers pension contribution	4,550.00	4,802.00	5,000.00	3,540.00	70.8%	Add 5%	5,500.00
<b>Total:</b>	<b>28,945.00</b>	<b>30,430.00</b>	<b>32,200.00</b>	<b>21,840.00</b>			<b>34,000.00</b>
<b>Total general admin and employment</b>	<b>41,365.00</b>	<b>38,221.00</b>	<b>40,860.00</b>	<b>26,943.00</b>			<b>43,330.00</b>
<b>Running Costs</b>							
Westbourne Cemetery (JBC Precept contribution)	11,155.00	11,155.00	12,137.00	12,137.00	100.0%	Confirmed	12,348.00
Closed churchyard maintenance (repair 2 memorials, inspect/clean war memorial, sonic yew tree inspection)	0.00	0.00	0.00	0.00	0.0%		4,000.00
Closed churchyard grass cutting donation	200.00	200.00	200.00	200.00	100.0%	Suggested increase	300.00
Monk's Hill grounds maintenance	6,850.00	10,615.00	9,000.00	5,392.00	59.9%	Add 5%	10,000.00
Drainage Work Monk's Hill	3,000.00	8,210.00	0.00	0.00	0.0%		0.00
Mill Road grounds maintenance	7,900.00	7,187.00	8,700.00	5,394.00	62.0%	Add 5%	10,000.00
Playground/defib inspections (weekly/fortnightly)	2,300.00	1,545.00	2,500.00	1,910.00	76.4%		2,500.00

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Playground inspections (quarterly)	1,200.00	755.00	1,320.00	683.00	51.7%		1,300.00
Plants/soil for flower troughs	50.00	102.00	100.00	34.00	34.0%		100.00
Street lights maintenance, WSCC	1,300.00	1,254.00	1,300.00	1,354.00	104.2%	Add 10%	1,400.00
Rent to CDC for Mill Road field	100.00	0.00	100.00	100.00	100.0%		0.00
<b>Total:</b>	<b>34,055.00</b>	<b>41,023.00</b>	<b>35,357.00</b>	<b>27,204.00</b>	<b>76.9%</b>		<b>41,948.00</b>
<b>Subscriptions, S137/S147 payments/donations</b>							
Council's membership of West Sussex Association of Local Councils and National Association of Local Councils	770.00	0.00	799.75	800.00	100.0%	Confirmed 2% increase	£794.74
Local Council Review quarterly magazine	17.00	0.00	17.00	0.00	0.0%		17.00
Clerk's membership of Society of Local Council Clerks	215.00	222.00	230.00	229.00	99.6%		229.00
British Legion Poppy Appeal	65.00	65.00	65.00	65.00	100.0%		65.00
Westbourne Allotment Association	50.00	50.00	50.00	50.00	100.0%		50.00
Homestart	250.00	250.00	250.00	250.00	100.0%		250.00
Citizens Advice	300.00	300.00	300.00	300.00	100.0%		300.00
Parish Online Subscription	50.00	75.00	80.00	75.00	0.0%		80.00
Final Straw Foundation donation	0.00	0.00	0.00	0.00	0.0%		100.00
Grants	0.00	0.00	3,000.00	2,878.00			0.00
Community Chest Grants	500.00	500.00	500.00	416.00	83.2%		500.00
<b>Total:</b>	<b>2,217.00</b>	<b>1,462.00</b>	<b>5,291.75</b>	<b>5,063.00</b>	<b>95.7%</b>		<b>2,385.74</b>

	Budget 2022/23	Actual at 31/03/23	Budget 2023/24	Actual at 31/12/23	% of budget		Budget 2024/25
<b>Capital schemes</b>							
Play equipment Monk's Hill (earmarked reserve)	3,000.00	0.00	3,000.00	0.00	0%		4,000.00
Play equipment Mill Road (earmarked reserve)	0.00	0.00	0.00	0.00	0%		4,000.00
Churchyard Wall (earmarked reserve)	10,000.00	5,138.00	0.00	126.00			0.00
Village Gateways (earmarked reserve)	0.00	0.00	0.00	0.00	0%		0.00
Fingerpost signs (earmarked reserve)	0.00	0.00	0.00	0.00	0%		500.00
Office equipment (earmarked reserve)	0.00	79.00	200.00	0.00	0%		100.00
Tree survey/surgery Monk's Hill/Mill Road	500.00	566.00	1,000.00	333.00	33%		1,500.00
Speed Indicator Devices/CSW (earmarked reserve)	0.00	0.00	0.00	0.00	0%		0.00
Debrillators	200.00	589.00	1,000.00	0.00	0%		500.00
Community bus service (earmarked reserve)	2,000.00	2,000.00	2,000.00	1,500.00	0%		0.00
Salt/grit supply and bins	0.00	0.00	0.00	0.00	0%		0.00
Heritage street lights junction of East Street and Whitechimney Row	0.00	0.00	0.00	0.00	0%		3,000.00
TRO HGV, Monk's Hill speed limit, East Street, Whitechimney Row	0.00	0.00	6,000.00	0.00	0%		0.00
Environment (trees)	0.00	0.00	0.00	0.00	0%		0.00
Bourne Heritage Trail	0.00	0.00	1,500.00	1,500.00	0%		500.00
National commemorations/celebrations	500.00	2,271.00	1,000.00	984.00	98.40%		2,000.00
<b>Total:</b>	<b>16,200.00</b>	<b>10,643.00</b>	<b>15,700.00</b>	<b>4,443.00</b>	<b>131.70%</b>		<b>16,100.00</b>
<b>Services</b>							
Street light energy, WSCC PFI	2,000.00	2,464.00	2,000.00	455.00	22.8%		1,500.00
Waste bins x 7 and emptying	1,600.00	1,722.23	1,600.00	0.00	0.0%		1,900.00
<b>Total:</b>	<b>3,600.00</b>	<b>4,186.23</b>	<b>3,600.00</b>	<b>455.00</b>	<b>12.6%</b>		<b>3,400.00</b>
<b>Communications</b>							
Noticeboards	0.00	5,263.00	100.00	0.00	0%		0.00
Community Consultation	250.00	43.00	250.00	0.00	0%		250.00
Design, print and distribution	2,000.00	3,078.00	3,000.00	1,060.00	35.3%		3,500.00
Website hosting	1,500.00	361.00	500.00	296.00	59.2%		500.00
<b>Total:</b>	<b>3,750.00</b>	<b>8,745.00</b>	<b>3,850.00</b>	<b>1,356.00</b>	<b>35.2%</b>		<b>4,250.00</b>
<b>Contingency fund</b>							
New Initiatives Fund (NIF) (earmarked reserve)	15,000.00	9,576.00	15,000.00	4,928.00	32.9%		15,000.00
Staff absence (earmarked reserve)	0.00	0.00	0.00	0.00	0.0%		0.00
Increase general reserve	0.00	0.00	7,500.00	0.00	0.0%		7,500.00
Vandalism and insurance excess (earmarked reserve)	0.00	0.00	0.00	0.00	0.0%		0.00
IT support (annual computer service)	0.00	0.00	50.00	0.00	0.0%		50.00

	Budget 2022/23	Actual at 31/03/23	Budget 2023/24	Actual at 31/12/23	% of budget		Budget 2024/25
<b>Total:</b>	<b>15,000.00</b>	<b>9,576.00</b>	<b>22,550.00</b>	<b>4,928.00</b>			<b>22,550.00</b>
<b>VAT on expenditure</b>		<b>1,236.00</b>		<b>909.00</b>			
<b>Total expenditure:</b>	<b>116,187.00</b>	<b>115,092.23</b>	<b>127,208.75</b>	<b>71,301.00</b>			<b>133,963.74</b>
<b>Income</b>							

	Budget 2022/23	Actual at 31/03/23	Budget 2023/24	Actual at 31/12/23	% of budget		Budget 2024/25
Access licence - Mill Road	50.00	0.00	0.00	0.00	0%		0.00
Access licence - Sydenham Terrace	200.00	200.00	200.00	200.00	100%		200.00
Rent - Allotment Association	500.00	500.00	500.00	500.00	0%		500.00
Grants		512.00	0.00	500.00	0%		0.00
Bank interest (Unity Bank)		478.00	0.00	1,071.00	0%		0.00
Misc. income		240.00	0.00	259.00			
VAT received		5,564.00	0.00	0.00			
<b>Total income:</b>	<b>750.00</b>	<b>7,494.00</b>	<b>700.00</b>	<b>2,530.00</b>	<b>361.43%</b>		<b>700.00</b>
<b>Precept = total expenditure - total income:</b>	<b>£115,437.00</b>		<b>£126,508.75</b>				<b>£133,263.74</b>
Less CDC grant	£0		£0.00				£0.00
Final precept figure	<b>£115,437</b>		£126,508.75				£133,263.74
<b>Final precept figure rounded-up =</b>	<b>£115,437</b>		<b>£126,509</b>				<b>£133,264</b>
<b>Earmarked reserves</b>							
<b>General reserve</b>							
1. Precept required for 2023/24		£126,509					
<b>2. Precept required 2024/25</b>		<b>£133,264</b>					
3. Taxbase 2023/24		£961.60					
4. Taxbase 2024/25		£952.60					
5. Charge per band D property 2023/24		£131.56					
6. Charge per band D property 2024/25		£139.89					
7. % increase in Precept (cash terms)		5.3%					
<b>8. % increase in Precept per band D property</b>		<b>6.3%</b>					