

Westbourne Parish Council draft budget to inform the Precept 2025/26

		Budget 2023-24	Actual at 31/03/24	Budget 2024-25	Actual at 31/10/24	% of budget		Budget 2025/26
			£	£	£			£

		Budget 2023-24	Actual at 31/03/24	Budget 2024-25	Actual at 31/10/24	% of budget		Budget 2025/26
110	General administration and disbursements							
4060	Travelling (Clerk)	75.00	37.00	75.00	10.00	13.3%		75.00
4065	Home used as office	320.00	312.00	320.00	182.00	56.9%		320.00
4070	Chairman's expenses	200.00	192.00	200.00	189.00	0.0%		200.00
4075	Councillor's expenses	200.00	0.00	200.00	0.00	0.0%		200.00
4080	Courses and publications	500.00	220.00	500.00	5.00	1.0%		500.00
4085	External audit	440.00	420.00	450.00	420.00	93.3%		450.00
4090	Internal auditor	440.00	671.00	500.00	367.00	73.4%		500.00
4095	Legal advice/professional fees (earmarked reserve)	2,000.00	496.00	1,500.00	0.00	0.0%		1,500.00
4105	Information Commissioner Office (ICO)	35.00	35.00	35.00	0.00	0.0%		35.00
4110	Insurance	1,500.00	1,311.00	1,500.00	0.00	0.0%		1,500.00
4115	Rialtas financial software and Paul Burdick support	500.00	557.00	600.00	732.00	0.0%		1,000.00
4120	Cloud document storage/MS 365	1,000.00	1,552.00	1,550.00	940.00	60.6%		1,700.00
4125	Hire of hall and Zoom subscription	550.00	688.00	600.00	640.00	106.7%		700.00
4130	Stationery/printing (admin)	220.00	204.00	250.00	142.00	56.8%		250.00
4135	Postage/Royal Mail PO Box address	350.00	358.00	350.00	360.00	102.9%		370.00
4140	Parish Council mobile phone	330.00	234.00	200.00	133.00	66.5%		240.00
4010	Payroll services	0.00		500.00	345.00	0.0%		500.00
	Total:	8,660.00	7,287.00	9,330.00	4,465.00	47.9%		10,040.00
110	Employment							
4000	Clerks salary, gross	25,000.00	24,560.00	26,000.00	14,296.00	55.0%		27,000.00
4010	Employer national insurance contribution	2,200.00	2,135.00	2,500.00	1,099.00	44.0%	Increase from 1 April	4,000.00
4030	Employers pension contribution	5,000.00	4,719.00	5,500.00	2,670.00	48.5%		5,500.00
	Total:	32,200.00	31,414.00	34,000.00	18,065.00			36,500.00
	Total general admin and employment	40,860.00	38,701.00	43,330.00	22,530.00			46,540.00
120	Running Costs							
4200	Westbourne Cemetery, Joint Burial Committee	12,137.00	12,137.00	12,348.00	12,348.00	100.0%		12,348.00
4210	Closed churchyard maintenance (repair 2 memorials, inspect/clean war memorial, sonic yew tree inspection)	0.00	0.00	4,000.00	738.00	0.0%		1,000.00
4325	Closed churchyard grass cutting contribution	200.00	200.00	300.00	300.00	100.0%		300.00
4205	Monk's Hill grounds maintenance	9,000.00	6,995.00	10,000.00	7,287.00	72.9%		10,000.00
4215	Mill Road grounds maintenance	8,700.00	7,931.00	10,000.00	3,691.00	36.9%		10,000.00
4220	Playground/defib inspections (weekly/fortnightly)	2,500.00	2,355.00	2,500.00	1,505.00	60.2%		2,500.00
4225	Playground inspections (quarterly)	1,320.00	979.00	1,300.00	605.00	46.5%		1,000.00
4230	Street lights maintenance, WSCC	1,300.00	1,354.00	1,400.00	1,525.00	108.9%		1,600.00
4705	Plants/soil for flower troughs	100.00	49.00	100.00	40.00	40.0%		100.00
	Total:	35,257.00	32,000.00	41,948.00	28,039.00	66.8%		38,848.00
130	Subscriptions, S137/S147 payments/donations							
4300	Council's membership of West Sussex Association of Local Councils and National Association of Local Councils	799.75	800.00	794.74	795.00	100.0%		£800.00
4310	Clerk's membership of Society of Local Council Clerks	230.00	229.00	229.00	0.00	0.0%		240.00

		Budget 2023-24	Actual at 31/03/24	Budget 2024-25	Actual at 31/10/24	% of budget		Budget 2025/26
4315	British Legion Poppy Appeal	65.00	65.00	65.00	65.00	100.0%		65.00
4320	Westbourne Allotment Association	50.00	50.00	50.00	50.00	100.0%		50.00
4330	Homestart	250.00	250.00	250.00	250.00	100.0%		250.00
4335	Citizens Advice	300.00	300.00	300.00	300.00	100.0%		300.00
4340	Parish Online Subscription	80.00	75.00	80.00	0.00	0.0%		80.00
4355	Final Straw Foundation donation	0.00	0.00	100.00	100.00	0.0%		100.00
4345	Grants	3,000.00	2,878.00	0.00	0.00			0.00
4345	Community Chest Grants	500.00	500.00	500.00	0.00	0.0%		1,000.00
	Total:	5,274.75	5,147.00	2,368.74	1,560.00	65.9%		2,885.00

		Budget 2023-24	Actual at 31/03/24	Budget 2024-25	Actual at 31/10/24	% of budget		Budget 2025/26
140	Capital schemes							
4400	Play equipment Monk's Hill (earmarked reserve)	3,000.00	0.00	4,000.00	0.00	0%		4,000.00
4405	Play equipment Mill Road (earmarked reserve)	0.00	0.00	4,000.00	11,000.00	275%		4,000.00
4410	Churchyard Wall (earmarked reserve)	0.00	126.00	0.00	0.00			500.00
4415	Village Gateways (earmarked reserve)	0.00	0.00	0.00	0.00	0%		0.00
4420	Fingerpost signs (earmarked reserve)	0.00	0.00	500.00	270.00	54%		0.00
4425	Office equipment (earmarked reserve)	200.00	8.00	100.00	0.00	0%		100.00
4430	Tree survey/surgery Monk's Hill/Mill Road	1,000.00	333.00	1,500.00	1,208.00	81%		0.00
4435	Speed Indicator Devices/CSW (earmarked reserve)	0.00	4,059.00	0.00		0%		0.00
4440	Debrillators	1,000.00	0.00	500.00	242.00	48%		200.00
4455	Community bus service (earmarked reserve)	2,000.00	1,500.00	0.00	1,000.00	0%		1,000.00
4460	Salt/grit supply and bins	0.00	0.00	0.00	0.00	0%		0.00
4465	National commemorations/celebrations	1,000.00	984.00	2,000.00	0.00	0.0%		0.00
4475	Bourne Heritage Trail	1,500.00	1,500.00	500.00	0.00	0%		0.00
4480	Heritage street lights junction of East Street and Whitechimney Row	0.00	0.00	3,000.00	0.00	0%		0.00
4470	TRO HGV, Monk's Hill speed limit, East Street, Whitechimney Row	6,000.00	0.00	0.00	0.00	0%		0.00
	Westbourne Community Hall grant	0.00	0.00	0.00	0.00	0%		8,000.00
	The Meeting Place back room renovations grant	0.00	0.00	0.00	0.00	0%		4,000.00
	Environment (trees)	0.00	0.00	0.00	0.00	0%		0.00
	Total:	15,700.00	8,510.00	16,100.00	13,720.00	457.93%		21,800.00
150	Services							
4500	Street light energy, WSCC PFI	2,000.00	455.00	1,500.00	346.00	23.1%		600.00
4505	Waste bins x 7 and emptying	1,600.00	1,637.00	1,900.00	0.00	0.0%		2,000.00
	Total:	3,600.00	2,092.00	3,400.00	346.00	10.2%		2,600.00
160	Communications							
4445	Noticeboards	100.00	0.00	0.00	0.00	0%		0.00
4600	Community Consultation	250.00	0.00	250.00	0.00	0%		0.00
4605	Design, print and distribution	3,000.00	1,060.00	3,500.00	925.00	26.4%		4,000.00
4610	Website hosting	500.00	296.00	500.00	65.00	13.0%		500.00
	Total:	3,850.00	1,356.00	4,250.00	990.00	23.3%		4,500.00
170	Contingency fund							
4790	New Initiatives Fund (NIF) (earmarked reserve)	15,000.00	5,753.00	15,000.00	61,666.00	411.1%	EMR spent	0.00
4700	Staff absence (earmarked reserve)	0.00	0.00	0.00	0.00	0.0%		0.00
4720	Increase general reserve	7,500.00	0.00	7,500.00	0.00	0.0%		25,000.00
4710	Vandalism and insurance excess (earmarked reserve)	0.00	0.00	0.00	0.00	0.0%		0.00
4715	IT support (annual computer service)	50.00	0.00	50.00	0.00	0.0%		0.00
	Total:	22,550.00	5,753.00	22,550.00	61,666.00			25,000.00
	VAT on expenditure							
	Total expenditure:	127,091.75	93,559.00	133,946.74	128,851.00			142,173.00
100	Income							

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1100	Access licence - Mill Road	0.00	0.00	0.00	0.00	0%		0.00
1110	Access licence - Sydenham Terrace	200.00	200.00	200.00	200.00	100%		200.00
1120	Rent - Allotment Association	500.00	500.00	500.00	0.00	0%		500.00
1200	Grants	0.00	500.00	0.00	0.00	0%		0.00
1080	Bank interest	0.00	1,283.00	0.00	1,250.00	0%		0.00
1090	Misc. income	0.00	21.00	0.00	18.00			0.00
	Total income:	700.00	2,504.00	700.00	1,468.00	209.71%		700.00
	Precept = total expenditure - total income:	£126,391.75		£133,246.74				£141,473.00
	Final precept figure	£126,392		£133,246.74				£141,473.00
	Final precept figure rounded-up =	£126,392		£133,247				£141,473
	Earmarked reserve total	159,789						
	General reserve total	58,303						
	1. Precept required for 2024/25		£133,247					
	2. Precept required 2025/26		£141,473					
	3. Taxbase 2024/25		£952.60					
	4. Taxbase 2025/26		£995.20					
	5. Charge per band D property 2024/25		£139.88					
	6. Charge per band D property 2025/26		£142.16					
	7. % increase in Precept (cash terms)		6.2%					
	8. % increase in Precept per band D property		1.6%					