

Westbourne Parish Council, account number 1, 2020-21 summary

	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Total
Opening Balance	133,972.03	172,017.70	163,582.72	156,785.60	149,669.20	144,423.80	192,147.02	183,245.53	169,260.98	163,983.12	157,065.85	152,815.23	
RECEIPTS	57,332.12	461.00	998.84	250.00	3,736.91	50,500.00	0.00	4,742.38	500.00	0.00	0.00	293.62	118,814.87
PAYMENTS	19,286.45	8,895.98	7,795.96	7,366.40	8,982.31	2,776.78	8,901.49	18,726.93	5,777.86	6,917.27	4,250.62	4,422.89	104,100.94
Closing balance	172,017.70	163,582.72	156,785.60	149,669.20	144,423.80	192,147.02	183,245.53	169,260.98	163,983.12	157,065.85	152,815.23	148,685.96	

Westbourne Parish Council 2020-21: Budget monitoring report

1. Profit and loss budget v actuals

	2019-20	2020-21		
		<u>YTD</u>	<u>Budget</u>	<u>% of Budget</u>
<u>Income</u>				
Rent	£700.00	£775.00	£750.00	103.3%
Admin/grants	£11,902.86	£13,009.34		
Precept	£94,490.91	£101,000.00	£101,000.00	100.0%
NP	£0.00	£293.62		
VAT reimbursed	£2,600.16	£3,736.91	£3,736.91	
Total income:	£109,693.93	£118,814.87	£105,486.91	112.6%
<u>Expenditure</u>				
Subs, S137, S142. donations	£2,387.95	£2,990.99	£2,490.00	120.1%
Running costs	£24,710.49	£25,723.82	£25,350.00	101.5%
Capital costs and repair (sinking fund)	£0.00	£0.00	£20,000.00	0.0%
Capital schemes	£7,159.98	£218.90	£14,170.00	0.0%
Services	£2,240.72	£888.80	£2,600.00	34.2%
Communications	£2,457.84	£1,645.22	£2,000.00	82.3%
Administration	£11,932.27	£21,188.25	£14,996.00	141.3%
Clerks salary	£15,540.00	£16,207.96	£19,190.00	84.5%
Contingency fund	£24.99	£24.99	£954.00	2.6%
Grants/ER	£9,585.04	£27,811.74		
NP	£0.00	£285.00		
VAT to claim on expenditure	£3,676.87	£7,115.27		
Total expenditure:	£79,716.15	£104,100.94	£101,750.00	102.3%
Income over expenditure	£29,977.78	14,713.93	3,736.91	

2. Earmarked reserves

	2019-20	2020-21
Balance forward (Bfwd)	£103,994.25	£133,972.03
Income	£109,693.93	£118,814.87
Expenditure	-£79,716.15	-£104,100.94
Carry forward (Cfwd)	£133,972.03	£148,685.96

	Bfwd	Income	Expenditure	Transfers	Cfwd
General reserve	£14,980.49	£88,528.87	-£70,225.24	£0.00	£33,284.12
New initiatives fund	£62,015.98	£20,000.00	-£8,876.84		£73,139.14
Play equipment Monk's Hill	£723.85		-£723.85		£0.00
Play equipment Mill Road	£5,296.42	£3,000.00			£8,296.42
Office equipment	£1,731.71		-£2,577.47		-£845.76
Scope/design environmental enhancement village square	£2,500.00				£2,500.00
Tree survey	-£560.00	£1,500.00	-£1,027.20		-£87.20
Chairman's expenses	£35.88	£250.00			£285.88
Councillors expenses	£256.80				£256.80
Staff absence	£2,000.00				£2,000.00
Vandalism and insurance excess	£800.00				£800.00
Monk's Hill car park	£6,145.00				£6,145.00
War memorial	£420.00				£420.00
Churchyard wall	£4,170.00				£4,170.00
Footway lighting renewals	£500.00				£500.00
Finger post signs	£576.00	£500.00			£1,076.00
Waste bin	£300.00				£300.00
Equipment for an emergency	£1,000.00				£1,000.00
Election costs	£4,146.50				£4,146.50
Village gateways	£150.00				£150.00
Pump priming CLT	£0.00				£0.00
WNPSG	£2,000.00	£293.62	-£285.00		£2,008.62
Planning/highway consultant	£5,000.00		-£5,683.66		-£683.66
Legal advice/professional fees	£4,922.00		-£705.00		£4,217.00
CDC New Homes Bonus 2014 (village gateways)	£1,161.92				£1,161.92
CDC New Homes Bonus 2019 (Monk's Hill play/sports)	£3,844.50		-£3,844.50		£0.00
S106 Monk's Hill recreation ground 2020	£7,780.96		-£7,902.18		-£121.22
CDC New Homes Bonus 2020		£4,742.38	-£2,250.00		£2,492.38
SDNPA CIL 2019	£2,074.02				£2,074.02
Total of earmarked reserves					£115,401.84
Final balances	£133,972.03	£118,814.87	-£104,100.94	£0.00	£148,685.96

WESTBOURNE PARISH COUNCIL - FULL YEAR ACCOUNTS 2020-21
Account number 1

Opening balance		133,972.03																		
Description	Receipts Total	INCOME					Payments Total	EXPENDITURE												
		Rent	Admin/grants	Precept	NP	VAT		Subs, S137, S142, donations	Running costs	Capital costs and repair (sinking fund)	Capital schemes	Services	Comms	Admin	Clerk's salary	Contingency fund	Grants/ER	NP	Input VAT	
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
April	57,332.12	0.00	6,832.12	50,500.00	0.00	0.00	19,286.45	1,298.00	1,954.50	0.00	120.00	73.33	0.00	6,454.55	1,321.86	0.00	5,822.32	0.00	2,241.89	
May	461.00	225.00	236.00	0.00	0.00	0.00	8,895.98	250.00	4,355.00	0.00	0.00	73.33	172.37	2,137.86	1,321.86	0.00	171.20	0.00	414.36	
June	998.84	50.00	948.84	0.00	0.00	0.00	7,795.96	0.00	275.00	0.00	0.00	75.59	0.00	1,032.86	1,321.86	0.00	4,155.82	0.00	934.83	
July	250.00	0.00	250.00	0.00	0.00	0.00	7,366.40	0.00	3,932.26	0.00	25.00	73.33	0.00	1,918.57	1,321.86	0.00	0.00	0.00	95.38	
August	3,736.91	0.00	0.00	0.00	0.00	3,736.91	8,982.31	0.00	1,420.30	0.00	0.00	80.13	0.00	482.86	1,321.86	0.00	4,342.56	0.00	1,334.60	
September	50,500.00	0.00	0.00	50,500.00	0.00	0.00	2,776.78	0.00	275.00	0.00	73.90	71.05	110.37	674.89	1,490.28	0.00	0.00	0.00	81.29	
October	0.00	0.00	0.00	0.00	0.00	0.00	8,901.49	165.00	3,753.92	0.00	0.00	73.33	0.00	3,148.90	1,347.93	24.99	50.00	0.00	337.42	
November	4,742.38	0.00	4,742.38	0.00	0.00	0.00	18,726.93	0.00	4,386.80	0.00	0.00	78.02	680.28	524.89	1,349.93	0.00	11,126.84	0.00	580.17	
December	500.00	500.00	0.00	0.00	0.00	0.00	5,777.86	185.00	249.25	0.00	0.00	71.05	195.00	1,044.37	1,349.93	0.00	2,143.00	0.00	540.26	
January	0.00	0.00	0.00	0.00	0.00	0.00	6,917.27	17.00	3,786.79	0.00	0.00	82.40	487.20	970.88	1,349.93	0.00	0.00	0.00	223.07	
February	0.00	0.00	0.00	0.00	0.00	0.00	4,250.62	300.00	455.00	0.00	0.00	68.62	0.00	1,932.95	1,355.33	0.00	0.00	0.00	138.72	
March	293.62	0.00	0.00	0.00	293.62	0.00	4,422.89	775.99	880.00	0.00	0.00	68.62	0.00	864.67	1,355.33	0.00	0.00	285.00	193.28	
Totals	118,814.87	775.00	13,009.34	101,000.00	293.62	3,736.91	104,100.94	2,990.99	25,723.82	0.00	218.90	888.80	1,645.22	21,188.25	16,207.96	24.99	27,811.74	285.00	7,115.27	
Closing balance	£ 148,685.96																			

WESTBOURNE PARISH COUNCIL - MONTHLY ACCOUNTS 2020-21
Account number 1

Apr-20

Opening balance:		133,972.03	INCOME					EXPENDITURE														
Invoice reference and date	Description	Receipts Total	Rent	Admin/grants	Precept	NP	VAT	Payments Total	Subs, S137, S142, donations	Running costs	Capital costs and repair (sinking fund)	Capital schemes	Services	Comms	Admin	Clerk's salary	Contingency fund	Grants/ER	NP	Input VAT	Payment method	
1. 16/04/20	EE mobile phone							29.42							24.52						4.90	DD
2. 17/04/20	WSCC LGPS							426.20							426.20							IB
3. 17/04/20	HMRC quarter 4 2019/20							908.28							908.28							IB
4. 17/04/20	Alpha Cars March 20							120.00				120.00										IB
5. 17/04/20	WSALC subscription 2020/21							733.30	733.30													IB
6. 17/04/20	Playdale play equipment for Monk's Hill 50% deposit							5,934.60										4,945.50			989.10	IB
7. 17/04/20	CDC Mill Road rent 2020-21							100.00		100.00												IB
8. 17/04/20	Longmeadows quarter 4 2019-20							1,764.50		1,764.50												IB
10.17/04/20	M Reed tree surgeon removal of ash trees at Monk's Hill							1,070.00										856.00			214.00	IB
11. 17/04/20	GM Support play inspections							90.00		90.00												IB
12. 17/04/20	St John Baptist Church, closed churchyard donation							200.00	200.00													IB
13. 17/04/20	Allotment Association, annual donation							50.00	50.00													IB
17/04/2020	CDC precept first installment 2020-21	50,500.00			50,500.00																	
14. 17/04/20	Homestart Chichester, annual donation							250.00	250.00													IB
15. 17/04/20	Reimbursement C Kennett, Norton anti virus, Royal Mail PO Box address and Zoom account							521.37							413.65			20.82			86.90	IB
16. 17/04/20	Mulbery and Co audit meeting in December 2019							262.80							210.24						52.56	IB
17. 17/04/20	Brightplan transport consultant, cemetery lane inquiry							3,703.99							3,086.66						617.33	IB
18. 17/04/20	Phillippa Jarvis, planning consultant, cemetery lane inquiry							1,316.44							1,097.00						219.44	IB
19. 20/04/20	SSE							76.99					73.33								3.66	IB
20. 25/04/20	C Kennett salary/expenses April 2020							1,339.86							18.00	1,321.86						IB
21. 27/04/20	Greening Westbourne Community Chest grant							64.70	64.70													IB
22. 27/04/20	Kompan playground inspections							324.00							270.00						54.00	IB
28/04/2020	CDC S106 funding Monk's Hill	6,832.12		6,832.12																		
	Totals	57,332.12	0.00	6,832.12	50,500.00	0.00	0.00	19,286.45	1,298.00	1,954.50	0.00	120.00	73.33	0.00	6,454.55	1,321.86	0.00	5,822.32	0.00	2,241.89	19,286.45	

WESTBOURNE PARISH COUNCIL - MONTHLY ACCOUNTS 2020-21
Account number 1

Jun-20

Opening balance:		163,582.72	INCOME						EXPENDITURE													
Invoice reference and date	Description	Receipts Total	Rent	Admin/grants	Precept	NP	VAT	Payments Total	S137, S142, donations	Running costs	Capital costs and repair (sinking fund)	Capital schemes	Services	Comms	Admin	Clerk's salary	Contingency fund	Grants/E R	NP	Input VAT	Payment method	
02/06/2020	Reeve access licence second (and final) installment for 2019-20	25.00	25.00																			
34. 12/06/20	EE mobile phone							29.42							24.52						4.90	DD
35. 12/06/20	New Dawn Furniture VE Day 75 bench							1,078.02										898.35			179.67	IB
36. 12/06/20	Steve Hayward, electrician installed defib at Village Stores							75.00										75.00				IB
37. 12/06/20	WSCC LGPS May 2020							440.34							440.34							IB
38. 12/06/20	C Kennett salary and expenses June 2020							1,339.86							18.00	1,321.86						IB
39. 19/06/20	SSE street light electricity							79.36					75.59								3.77	DD
40. 24/06/20	GM Support playground/defib inspections							275.00		275.00												IB
41. 24/06/20	Sovereign adult exercise equipment Monk's Hill							3,818.96										3,182.47			636.49	IB
42. 24/06/20	Surrey Hills Solicitor advice on Monk's Hill Charity							660.00							550.00						110.00	IB
12/06/2020	Reeve access licence first installment for 2020-21	25.00	25.00																			
30/06/2020	CDC S106 final payment	948.84		948.84																		
	Totals	998.84	50.00	948.84	0.00	0.00	0.00	7,795.96	0.00	275.00	0.00	0.00	75.59	0.00	1,032.86	1,321.86	0.00	4,155.82	0.00	934.83	7,795.96	

WESTBOURNE PARISH COUNCIL - MONTHLY ACCOUNTS 2020-21
Account number 1

Mar-21

Opening balance		INCOME							EXPENDITURE													
Invoice reference and date	Description	Receipts Total	Rent	Admin/grants	Precept	NP	VAT	Payments Total	Subs, S137, S142, donations	Running costs	Capital costs and repair (sinking fund)	Capital schemes	Services	Comms	Admin	Clerk's salary	Contingency fund	Grants/E R	NP	Input VAT	Payment method	
		£ 152,815.23																				
132. 01/03/21	Kompan playground inspections							324		270										54	IB	
133. 01/03/21	Longmeadows clearing copse Monk's Hill							480.00		480.00												IB
134. 12/03/21	EE mobile phone and Westbourne Help phone							69.49							57.91					11.58	IB	
135. 12/03/21	C Kennett salary and expenses							1,373.33							18.00	1,355.33						IB
136. 12/03/21	WSSC LGPS							452.37							452.37							IB
137. 12/03/21	SSALC training							108.00							90.00					18.00	IB	
138. 12/03/21	Jackson Planning Ltd							342.00										285.00		57.00	IB	
139. 12/03/21	Microshade cloud storage							103.80							86.50					17.30	IB	
140. 12/03/21	MS 365							9.48							7.90					1.58	IB	
141. 12/03/21	Viking ink cartridges							56.99							47.49					9.50	IB	
142. 12/03/21	Vision ICT hosted email account							21.60							18.00					3.60	IB	
143. 19/03/21	SSE street light electricity							72.04					68.62							3.42	IB	
144. 12/03/21	WSALC subscription 21/22							775.99	775.99													IB
145. 22/03/21	GM Support play ground inspections							130.00		130.00												IB
146. 22/03/21	Microshade cloud storage (Feb)							103.80							86.50					17.30	IB	
30/03/2021	WNPSG transfer of balance with closure of account	293.62				293.62																
	Totals	293.62	0.00	0.00	0.00	293.62	0.00	4,422.89	775.99	880.00	0.00	0.00	68.62	0.00	864.67	1,355.33	0.00	0.00	285.00	193.28		
	Closing balance	£ 148,685.96																				

4,422.89