

Westbourne Parish Council budget projections 2018/19 and draft budget 2019/20

Budget Head	2017-18	2018-19	2018-19	2018-19	2018-19	Notes	2019-20
	Actual at year end	Budget	Actual at 9 months	% of budget	Revised estimate		Draft budget
	£	£	£		£		£
Subscriptions, S137/S147 payments/donations							
West Sussex Association of Local Councils, National Association of Local Councils, Local Council Review magazine quarterly magazine	684.25	700.00	718.60	102.7%	718.00	Add 5% for 2019/20	740.00
Society of Local Council Clerks	147.00	160.00	175.00	109.4%	175.00	Add 5% for 2019/20	200.00
Sussex Playing Fields Association S/O	15.00	20.00	0.00	0.0%	15.00		15.00
WNPSG	1,874.89	0.00	0.00	0.0%	0.00		0.00
National Community Land Trust Network (budget virem	49.00	300.00	49.00	16.3%	49.00		0.00
British Legion Poppy Appeal	65.00	65.00	65.00	100.0%	65.00		65.00
Westbourne Allotment Association	50.00	50.00	50.00	100.0%	50.00		50.00
Closed churchyard	0.00	200.00	200.00	100.0%	200.00		200.00
Homestart	0.00	0.00	0.00	0.0%	0.00		250.00
Citizens Advice	300.00	300.00	300.00	100.0%	300.00		300.00
Community Chest Grants	0.00	500.00	200.00	40.0%	200.00	No earmarked reserve if n	500.00
Total:	3,185.14	2,295.00	1,757.60	76.6%	1,772.00		2,320.00
Running Costs							
Burial/cemetery grounds	7,264.00	7,294.00	7,294.00	100.0%	7,294.00		8,220.00
Monk's Hill grounds maintenance	5,230.80	6,500.00	4,543.90	69.9%	6,000.00		6,500.00
Mill Road grounds maintenance	6,546.98	7,500.00	5,192.16	69.2%	7,000.00		7,500.00
Playground inspections	1,800.00	1,800.00	1,530.00	85.0%	1,800.00	40 times at £45	1,800.00
Footway lighting maintenance, WSCC	1,070.97	1,125.00	1,152.30	102.4%	1,152.00	Add 5% for 2019/20	1,175.00
Rent to CDC for Mill Road field	100.00	100.00	100.00	100.0%	100.00		100.00
Total:	22,012.75	24,319.00	19,812.36	81.5%	23,346.00		25,295.00
Capital cost and repair (sinking fund)							
New Initiatives Fund (NIF) (earmarked reserve)	0.00	20,000.00	0.00	0.0%	0.00		20,000.00
Total:	0.00	20,000.00	0.00	0.0%	0.00		20,000.00

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	Actual at year end	Budget	Actual at 9 months	% of budget	Revised estimate		Draft budget
Capital schemes							
Play equipment Monk's Hill (earmarked reserve)	35,976.15	0.00	0.00	0%	0.00		0.00
Village Gateways (NHB grant 2014)	1,423.12	0.00	0.00	0%	0.00		0.00
Seats (earmarked reserve)	2,576.84	0.00	0.00	0%	0.00		0.00
Fingerpost signs (earmarked reserve)	0.00	0.00	4,030.00	0%	4,030.00	£1250 to refurbish post in t	1,000.00
Tree for Tim Peake	375.70	0.00	167.74		167.74	General reserve	0.00
Office equipment (earmarked reserve)	134.97	0.00	0.00	0%	0.00		0.00
Scope and design options environmental enhancement village square (see Business Plan) (earmarked reserve)	0.00	2,500.00	0.00	0%	0.00		0.00
Tree survey (earmarked reserve)	0.00	0.00	0.00	0%	700.00	Actual cost £700	1,500.00
Community Speedwatch Online	0.00	0.00	534.00	0%	534.00	General reserve	0.00
Speed activated road signs (SID system)	0.00	0.00	0.00	0%	0.00	£5k received in NHB	1,700.00
Community transport scheme	0.00	0.00	0.00	0%	0.00		1,500.00
Road signs (Roads not suitable for HGV's)	0.00	0.00	0.00	0%	0.00		330.00
Salt/grit supply and bins	0.00	0.00	0.00	0%	0.00		500.00
WW1 centenary	0.00	0.00	344.24	0	344.24	General reserve	0.00
Total:	40,486.78	2,500.00	5,075.98	0.00	5,775.98		6,530.00
Services							
Footway lighting energy, SSE	691.99	735.00	767.89	104.5%	1,000.00	Add 5% for 2019/20	1,000.00
Waste bins x 7 and emptying	1,206.92	1,500.00	0.00	0.0%	1,500.00	Add 5% for 2019/20	1,500.00
Total:	1,898.91	2,235.00	767.89	34.4%	2,500.00		2,500.00
Communications							
Community Consultation (See Business Plan)	0.00	2,500.00	0.00	0%	0.00		500.00
Newsletter/printed communications	820.60	1,500.00	836.62	55.8%	1,200.00		1,500.00
Website	1,800.00	1,000.00	1,080.00	108.0%	2,250.00		500.00
Total:	2,620.60	5,000.00	1,916.62	38.3%	3,450.00		2,500.00

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General administration and disbursements							
External audit	300.00	400.00	400.00	100.0%	400.00	Add 2% for 2019/20	410.00
Insurance	2,179.13	2,500.00	2,467.79	98.7%	2,467.79	Fixed contract until 01/04/20	2,600.00
Internal auditor	463.70	530.00	324.10	61.2%	324.10	Add 2% for 2019/20	400.00
Information Commissioner Office (ICO)	35.00	35.00	35.00	100.0%	35.00	£40, £5 reduction if paid by	35.00
Planning consultant	850.00	0.00	0.00	0.0%	0.00	£4k for planning consultant	5,000.00
Legal advice (budget virement NIF)	500.00	2,000.00	1,795.00		2,000.00		500.00
Professional Fees	0.00	1,000.00	0.00	0.0%	0.00		1,000.00
Hire of hall and meeting expenses (£10 front hall, £7 back hall)	389.00	450.00	0.00	0.0%	400.00		400.00
Stationery/printing (admin)	715.06	200.00	98.50	49.3%	200.00	NB Printer inks approx £60	200.00
Postage	60.73	50.00	0.00	0.0%	0.00		20.00
Telephone	291.21	276.00	215.46	78.1%	276.00	EE contract is £23.94 a mo	276.00
Clerks salary, gross	33,206.87	13,770.00	10,846.84	78.8%	15,455.59	2% NALC pay award for 20	18,810.00
Employer national insurance	1,830.62	760.00	624.99	82.2%	843.76		1,450.00
Pension	2,905.35	2,865.00	2,353.72	82.2%	3,353.80		4,150.00
Travelling (Clerk)	4.08	100.00	77.36	77.4%	100.00		75.00
Home used as office	428.24	2,000.00	1,156.56	57.8%	1,210.56		220.00
Courses and publications	328.00	500.00	240.00	48.0%	240.00		500.00
Chairman's expenses (earmarked reserve)	122.93	0.00	73.50	0.0%	73.50		0.00
Councillor's expenses (earmarked reserve)	0.00	0.00	16.20	0.0%	16.20		0.00
Total:	44,609.92	24,936.00	20,725.02	83.1%	27,396.30		36,046.00
Contingency fund							
Staff absence (earmarked reserve)	0.00	2,000.00	0.00	0.0%	0.00		0.00
Plants/soil for flower troughs	18.00	50.00	53.60	107.2%	53.00		50.00
Vandalism and insurance excess (earmarked reserve)	0.00	100.00	100.00	100.0%	100.00		0.00
IT support	0.00	150.00	0.00	0.0%	0.00		0.00
Total:	18.00	2,800.00	153.60	5.5%	153.00		50.00
Total expenditure:	114,832.10	84,085.00	50,209.07	59.7%	64,393.28		95,241.00

Budget Head	2017-18	2018-19	2018-19	2018-19	2018-19	Notes	2019-20
	Actual at year end	Budget	Actual at 9 months	% of budget	Revised estimate		Draft budget
Income							
Access licence - Mill Road	50.00	50.00	0.00		50.00		50.00
Access licence - Sydenham Terrace	200.00	200.00	200.00	100%	200.00		200.00
Rent - Allotment Association	650.00	650.00	0.00		500.00	£150 from general reserve	500.00
Total income:	900.00	900.00	200.00	22.22%	750.00		750.00
Grants							
Grants (New Homes Bonus)	2,200.00	0.00	5,000.00		5,000.00		
Grants (Other)	1,668.00	0.00	250.00		250.00		
CDC grant	4,014.87						
Total grants:	7,882.87	0.00	5,250.00		5,250.00		0.00
Transfers from Earmarked Reserves	-38,778.17						
Transfers from General Reserve	-13,817.06						
Transfers to Earmarked Reserves	24,350.00						
Transfers to General Reserve							
Net Transfers to/from Reserves	-28,245.23		38,426.00		24,791.72		
Precept = total expenditure - total income:	106,949.23	83,185.00	83,185.07		83,185.00		94,491.00
Less net transfers to/from reserves	-28,245.23	0.00	0.00				
Less CDC grant		2,690.00	2,690.00		2,690.00		1,324.91
Final precept figure	78,704.00	80,495.00	80,495.07		80,495.00		93,166.09
Final precept figure rounded-up =	78,704.00	80,495.00	80,495.07		80,495.00		93,166

Net (Control)

-56,490.46

Notes

1. All figures net of VAT
2. Precept required 2019/20
3. Taxbase 2018/19
4. Taxbase 2019/20
5. Charge per band D property 2018/19
6. Charge per band D property 2019/20
7. % increase in Precept (cash terms)
8. % increase in Precept per band D property

£93,166
£935
£947.40
£86.06
£98.33
15.7%
14.2%