

Westbourne Parish Council, account number 1, 2019-20 summary

	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Total
Opening Balance	103,994.25	146,653.84	147,384.07	134,916.47	123,079.29	118,663.26	163,313.26	155,319.15	150,052.86	146,684.13	146,684.13	146,684.13	
RECEIPTS	47,678.49	3,856.42	0.00	0.00	0.00	47,245.00	4,441.60	500.00	0.00	0.00	0.00	0.00	<b>103,721.51</b>
PAYMENTS	5,018.90	3,126.19	12,467.60	11,837.18	4,416.03	2,595.00	12,435.71	5,766.29	3,368.73	0.00	0.00	0.00	<b>61,031.63</b>
Closing balance	146,653.84	147,384.07	134,916.47	123,079.29	118,663.26	163,313.26	155,319.15	150,052.86	146,684.13	146,684.13	146,684.13	146,684.13	

Westbourne Parish Council 2019/20: Budget monitoring report

1. Profit and loss budget v actuals

	2018/19	2019/20		
			<u>YTD</u>	<u>Budget % of Budget</u>
<b><u>Income</u></b>				
Rent		£700.00	£750.00	93.3%
Admin/grants	£28,553	£5,930.44		
Precept	£80,495	£94,490.91	£93,166.00	101.4%
NP		£0.00		
VAT reimbursed		£2,600.16		
<b>Total income:</b>	<b>£109,048</b>	<b>£103,721.51</b>	<b>£93,916.00</b>	<b>110.4%</b>
<b><u>Expenditure</u></b>				
Subs, S137, S142. donations		£1,892.95	£2,320.00	81.6%
Running costs		£21,377.99	£25,295.00	84.5%
Capital costs and repair (sinking fund)		£0.00	£20,000.00	0.0%
Capital schemes		£6,179.04	£6,530.00	0.0%
Services		£494.05	£2,500.00	19.8%
Communications		£1,886.72	£2,500.00	75.5%
Administration	£61,072	£7,780.22	£17,236.00	45.1%
Clerks salary	£13,431	£11,655.00	£18,810.00	62.0%
Contingency fund		£24.99	£50.00	50.0%
Grants/ER		£6,401.07		
NP		£0.00		
VAT to claim on expenditure		£2,724.65		
<b>Total expenditure:</b>	<b>£74,503</b>	<b>£60,416.68</b>	<b>£95,241.00</b>	<b>63.4%</b>
<b>Income over expenditure</b>	<b>34,545.46</b>	<b>43,304.83</b>	<b>-1,325.00</b>	

## 2. Earmarked reserves

	2018/19	2019/20
Balance forward (Bfwd)	£69,448.79	£103,994.25
Income	£109,048.33	£103,721.51
Expenditure	-£74,502.87	-£60,416.68
Carry forward (Cfwd)	£103,994.25	£147,299.08

	Bfwd	Income	Expenditure	Transfers	Cfwd
General reserve	£29,313.10	£77,425.09	-£57,571.81		£49,166.38
New initiatives fund	£42,651.00	£20,000.00			£62,651.00
Play equipment Monk's Hill	£723.85				£723.85
Play equipment Mill Road	£1,500.00	£3,796.42			£5,296.42
Office equipment	£1,731.71				£1,731.71
Scope and design environmental enhancement village square	£2,500.00				£2,500.00
Tree survey	-£700.00	£1,500.00			£800.00
Chairman's allowance	£154.35		-£129.87		£24.48
Councillors allowance	£256.80				£256.80
Staff absence	£2,000.00				£2,000.00
Vandalism and insurance excess	£800.00				£800.00
Monk's Hill car park	£6,145.00				£6,145.00
War memorial	£420.00				£420.00
Churchyard wall	£4,170.00				£4,170.00
Footway lighting renewals	£500.00				£500.00
Finger post signs	£986.00	£1,000.00	-£1,410.00		£576.00
Waste bin	£300.00				£300.00
Equipment for an emergency	£1,000.00				£1,000.00
Election costs	£4,451.50		-£305.00		£4,146.50
Village gateways	£150.00				£150.00
Pump priming CLT	£0.00				£0.00
WNPSG	£0.00				£0.00
Legal advice	£705.00				£705.00
CDC New Homes Bonus 2014 (village gateways)	£1,161.92				£1,161.92
CDC New Homes Bonus 2017 (JBC cemetery extension)	£1,000.00		-£1,000.00		£0.00
CDC New Homes Bonus 2018 (speed indicator signs)	£5,000.00		-£5,000.00		£0.00
SDNPA CIL 2019	£2,074.02				£2,074.02
	<b>£103,994.25</b>	<b>£103,721.51</b>	<b>-£60,416.68</b>	<b>£0.00</b>	<b>£147,299.08</b>

WESTBOURNE PARISH COUNCIL - FULL YEAR ACCOUNTS 2019-20  
Account number 1

Opening balance		103,994.25																	
Description	Receipts Total	INCOME					Payments Total	EXPENDITURE											
		Rent	Admin/grants	Precept	NP	VAT		Subs, S137, S142, donations	Running costs	Capital costs and repair (sinking fund)	Capital schemes	Services	Comms	Admin	Clerk's salary	Contingency fund	Grants	NP	Input VAT
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
April	47,678.49	200.00	0.00	47,245.91	0.00	232.58	5,018.90	780.95	2,205.50	0.00	96.00	0.00	0.00	611.25	1,295.00	0.00	0.00	0.00	30.20
May	3,856.42	0.00	3,856.42	0.00	0.00	0.00	3,126.19	817.00	180.00	0.00	118.00	0.00	18.00	605.84	1,295.00	0.00	45.67	0.00	46.68
June	0.00	0.00	0.00	0.00	0.00	0.00	12,467.60	0.00	198.30	0.00	3,410.00	0.00	225.30	608.20	1,295.00	0.00	5,000.00	0.00	1,730.80
July	0.00	0.00	0.00	0.00	0.00	0.00	11,837.18	0.00	7,596.60	0.00	372.15	250.40	373.40	1,520.48	1,295.00	0.00	355.40	0.00	73.75
August	0.00	0.00	0.00	0.00	0.00	0.00	4,416.03	0.00	2,080.80	0.00	168.39	0.00	0.00	468.20	1,295.00	0.00	0.00	0.00	403.64
September	47,245.00	0.00	0.00	47,245.00	0.00	0.00	2,595.00	0.00	525.00	0.00	200.00	0.00	85.00	468.20	1,295.00	0.00	0.00	0.00	21.80
October	4,441.60	0.00	2,074.02	0.00	0.00	2,367.58	12,475.00	65.00	7,192.80	0.00	0.00	243.65	545.02	1,942.65	1,295.00	0.00	1,000.00	0.00	190.88
November	500.00	500.00	0.00	0.00	0.00	0.00	5,340.79	50.00	1,263.99	0.00	1,624.00	0.00	455.00	542.20	1,295.00	0.00	0.00	0.00	110.60
December	0.00	0.00	0.00	0.00	0.00	0.00	3,139.99	180.00	135.00	0.00	190.50	0.00	185.00	1,013.20	1,295.00	24.99	0.00	0.00	116.30
January	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
February	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
March	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Totals</b>	<b>103,721.51</b>	<b>700.00</b>	<b>5,930.44</b>	<b>94,490.91</b>	<b>0.00</b>	<b>2,600.16</b>	<b>60,416.68</b>	<b>1,892.95</b>	<b>21,377.99</b>	<b>0.00</b>	<b>6,179.04</b>	<b>494.05</b>	<b>1,886.72</b>	<b>7,780.22</b>	<b>11,655.00</b>	<b>24.99</b>	<b>6,401.07</b>	<b>0.00</b>	<b>2,724.65</b>
Closing balance	£ 147,299.08		0.00 Check digit																



WESTBOURNE PARISH COUNCIL - MONTHLY ACCOUNTS 2019-20  
Account number 1

Opening balance:		146,653.84																			
		INCOME																			
Invoice reference and date	Description	Receipts Total	Rent	Admin/grants	Precept	NP	VAT	Payments Total	Subs, S137, S142, donations	Running costs	Capital costs and repair (sinking fund)	Capital schemes	Services	Comms	Admin	Clerks salary	Contingency fund	Grants /ER	NP	Input VAT	
10. 12/05/19	EE mobile phone							28.80							24.00					4.80	
13/5/19	SSALC reimbursement	60.00		60.00																	
11. 17/05/19	WSSC LGPS April 2019							426.20							426.20						
13. 17/05/19	Citizens Advice donation 2019							300.00	300.00												
14. 17/05/19	Closed churchyard donation 2019							200.00	200.00												
15. 17/05/19	Allotment Association donation 2019							50.00	50.00												
16. 17/05/19	Homestart Chichester donation 2019							250.00	250.00												
17. 17/05/19	LCR magazine subscription							17.00	17.00												
18. 17/05/19	Jacqueline Snow noticeboard refurbishment x 3 in The Square							118.00				118.00									
19. 21/05/19	C Kennett salary and expenses May							1,313.00							18.00	1,295.00					
20. 21/05/19	Reimbursement C Kennett Annual Parish Assembly refreshments plus travel to Aldi in Havant							60.31							3.24			45.67		11.40	
21. 21/05/19	Mulberry & Co internal audit 2018-19							161.28							134.40					26.88	
22. 21/05/19	GM Support playgrounds inspection							180.00		180.00											
23. 21/05/19	Vision ICT new email account							21.60						18.00						3.60	
2/5/19	Closure of No2 account, balance transferred	3,796.42		3,796.42																	
	<b>Totals</b>	<b>3,856.42</b>	<b>0.00</b>	<b>3,856.42</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,126.19</b>	<b>817.00</b>	<b>180.00</b>	<b>0.00</b>	<b>118.00</b>	<b>0.00</b>	<b>18.00</b>	<b>605.84</b>	<b>1,295.00</b>	<b>0.00</b>	<b>45.67</b>	<b>0.00</b>	<b>46.68</b>	



WESTBOURNE PARISH COUNCIL - MONTHLY ACCOUNTS 2019-20  
Account number 1

Jul-19

Opening balance:		134,916.47																				
		INCOME							EXPENDITURE													
Invoice reference and date	Description	Receipts Total	Rent	Admin/grants	Precept	NP	VAT	Payments Total	Subs, S137, S142, donations	Running costs	Capital costs and repair (sinking fund)	Capital schemes	Services	Comms	Admin	Clerk's salary	Contingency fund	Grants /ER	NP	Input VAT	Payment method	
34a. 12/07/19	EE mobile phone							28.80							24.00						4.80	DD
34. 11/07/19	SSE quarter 1 2019/20							262.92					250.40								12.52	IB
35. 11/07/19	Chichester District Council, cost of election in 2019							305.00										305.00				
36. 11/07/19	WSCC LGPS							426.20							426.20							IB
37. 11/07/19	HMRC quarter 1 2019/20							908.28							908.28							IB
38. 11/07/19	C Kennett salary and expenses							1,313.00							18.00	1,295.00						IB
39. 11/07/19	Longmeadows quarter 1 2019/20							3,265.60		3,265.60												IB
40. 11/07/19	PCD Print summer newsletter							185.00						185.00								IB
41. 11/07/19	SSALC Ltd Chairs Networking Day, R Hitchcock							108.00							90.00						18.00	IB
42. 11/07/19	R Hitchcock, milage to attend Chairs Networking Day							50.40										50.40				
43. 11/07/19	Taxibus April, May and June							348.00				348.00										IB
44. 11/07/19	JBC first installment of grant 2019/20							4,106.00		4,106.00												IB
45. 11/07/19	D Mack reimbursement cost of padlocks for SIDs							28.98				24.15									4.83	IB
46. 22/07/19	Redshank ink cartridges							64.80							54.00						10.80	IB
47. 22/07/19	GM Support, playground inspections							225.00		225.00												IB
	C Kennett reimbursement for exhibition table cloth							74.40						74.40								
48. 22/07/19	Monster Creative, design and print of pull up banner for events							136.80						114.00							22.80	IB
	<b>Totals</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,837.18</b>	<b>0.00</b>	<b>7,596.60</b>	<b>0.00</b>	<b>372.15</b>	<b>250.40</b>	<b>373.40</b>	<b>1,520.48</b>	<b>1,295.00</b>	<b>0.00</b>	<b>355.40</b>	<b>0.00</b>	<b>73.75</b>		







WESTBOURNE PARISH COUNCIL - MONTHLY ACCOUNTS 2019-20  
Account number 1

Oct-19

Opening balance:		163,313.26																					
Invoice reference and date	Description	INCOME							EXPENDITURE													Payment method	
		Receipts Total	Rent	Admin/grants	Precept	NP	VAT	Payments Total	Subs, S137, S142, donations	Running costs	and repair (sinking fund)	Capital schemes	Services	Comms	Admin	Clerk's salary	Contingency fund	Grants/ER	NP	Input VAT			
65. 11/10/19	EE mobile phone						28.80														4.80	IB	
60. 01/10/19	Royal British Legion poppy wreath						65.00	65.00															cheque no 001914
65a. 11/10/19	SSALC Ltd C Kennett attendance at legal and finance day on 26/09/19						144.00							120.00							24.00	IB	
66. 11/10/19	JBC NHB allocations 2017 for cemetery						1,000.00										1,000.00					IB	
67. 11/10/19	SSE quarter 2 2019/20						255.83					243.65									12.18	IB	
68. 11/10/19	Moore external audit 2018-19						480.00							400.00							80.00	IB	
69. 11/10/19	Longmeadows quarter 2						2,906.80		2,906.80													IB	
70. 25/10/19	C Kennett salary and expenses						1,353.50							64.17	1,295.00							IB	
71. 11/10/19	WSCC LGPS September 2019						426.20								426.2							IB	
72. 11/10/19	HMRC quarter 2 2019-20						908.28								908.28							IB	
73. 11/10/19	Media 3 newsletter delivery autumn edition						241.30							225.28							16.02	IB	
74. 11/10/19	JBC 2nd instalment of 2019-20 grant						4,106.00		4,106.00													IB	
75. 11/10/19	Monster Creative						302.24							302.24							50.38	IB	
76. 25/10/19	C Kennett reimbursement batteries for online banking card readers for CK and RH						16.76																
77. 14/10/19	C Kennett reimbursement 2 frames for centenary commemorations A2 prints						21.00							17.50							3.50	IB	
78. 14/10/19	S Cormack playground inspections						180.00		180.00													IB	
22/10/2019	HMRC VAT refund 2018/19	2,367.58						2,367.58															
31/10/2019	SDNPA Cil grant	2,074.02		2,074.02																			
	<b>Totals</b>	<b>4,441.60</b>	<b>0.00</b>	<b>2,074.02</b>	<b>0.00</b>	<b>0.00</b>	<b>2,367.58</b>	<b>12,435.71</b>	<b>65.00</b>	<b>7,192.80</b>	<b>0.00</b>	<b>0.00</b>	<b>243.65</b>	<b>545.02</b>	<b>1,942.65</b>	<b>1,295.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>190.88</b>			
	<b>Closing balance:</b>	<b>155,319.15</b>																					



