Westbourne Parish Council, account number 1, 2019-20 summary

													Total
	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	
Opening Balance	103,994.25	146,653.84	147,384.07	134,916.47	123,079.29	118,663.26	163,313.26	163,313.26	163,313.26	163,313.26	163,313.26	163,313.26	
RECEIPTS	47,678.49	3,856.42	0.00	0.00	0.00	47,245.00	0.00	0.00	0.00	0.00	0.00	0.00	98,779.9
PAYMENTS	5,018.90	3,126.19	12,467.60	11,837.18	4,416.03	2,595.00	0.00	0.00	0.00	0.00	0.00	0.00	39,460.
Closing balance	146,653.84	147,384.07	134,916.47	123,079.29	118,663.26	163,313.26	163,313.26	163,313.26	163,313.26	163,313.26	163,313.26	163,313.26	

Westbourne Parish Council 2019/20: Budget monitoring report

1. Profit and loss budget v actuals

	2040/40	2012/22		
	2018/19	2019/20 YTD	Rudget	% of Budget
		110	Duuget	70 OI Buuget
<u>Income</u>				
Rent		£200.00	£750.00	26.7%
Admin/grants	£28,553	£3,856.42		
Precept	£80,495	£94,490.91	£93,166.00	101.4%
NP		£0.00		
VAT reimbursed		£232.58		
Total income:	£109,048	£98,779.91	£93,916.00	105.2%
<u>Expenditure</u>				
Subs, S137, S142. donations		£1,597.95	£2,320.00	68.9%
Running costs		£12,786.20	£25,295.00	50.5%
Capital costs and repair (sinking				
fund)		£0.00	£20,000.00	0.0%
Capital schemes		£4,364.54	£6,530.00	0.0%
Services		£250.40	£2,500.00	10.0%
Communications		£701.70	£2,500.00	28.1%
Administration	£61,072	£4,282.17	£17,236.00	24.8%
Clerks salary	£13,431	£7,770.00	£18,810.00	41.3%
Contingency fund		£0.00	£50.00	0.0%
Grants/ER		£5,401.07		
NP		£0.00		
VAT to claim on expenditure		£2,306.87		
Total expenditure:	£74,503	£39,460.90	£95,241.00	41.4%
Income over evnenditure	24 545 46	E0 210 01	1 225 00	
Income over expenditure	34,545.46	59,319.01	-1,325.00	

2. Earmarked reserves

	2018/19	2019/20
Balance forward (Bfwd)	£69,448.79	£103,994.25
Income	£109,048.33	£98,779.91
Expenditure	-£74,502.87	-£39,460.90
Carry forward (Cfwd)	£103,994.25	£163,313.26

	Bfwd	Income	Expenditure Transfe	rs Cfwd
General reserve	£25,687.12	£72,483.49	-£33,026.03	£65,144.58
New initiatives fund	£42,651.00	£20,000.00		£62,651.00
Play equipment Monk's Hill	£723.85			£723.85
Play equipment Mill Road	£1,500.00	£3,796.42		£5,296.42
Office equipment	£1,731.71			£1,731.71
Scope and design environmental				
enhancement village square				
	£2,500.00			£2,500.00
Tree survey	£0.00	£1,500.00		£1,500.00
Chairman's allowance	£154.35		-£129.87	£24.48
Councillors allowance	£256.80			£256.80
Staff absence	£2,000.00			£2,000.00
Vandalism and insurance excess	£800.00			£800.00
Monk's Hill car park	£6,145.00			£6,145.00
War memorial	£420.00			£420.00
Churchyard wall	£4,170.00			£4,170.00
Footway lighting renewals	£500.00			£500.00
Finger post signs	£986.00	£1,000.00		£1,986.00
Waste bin	£300.00			£300.00
Equipment for an emergency	£1,000.00			£1,000.00
Election costs	£4,451.50		-£305.00	£4,146.50
Village gateways	£150.00			£150.00
Pump priming CLT	£0.00			£0.00
WNPSG	£0.00			£0.00
Legal advice	£705.00			£705.00
CDC New Homes Bonus 2014				
(village gateways)	£1,161.92			£1,161.92
CDC New Homes Bonus 2017 (JBC				
cemetery extension)	£1,000.00		-£1,000.00	£0.00
CDC New Homes Bonus 2018				
(speed indicator signs)	£5,000.00		-£5,000.00	£0.00
-	£103,994.25	£98,779.91	-£39,460.90 £	0.00 £163,313.26

Opening balance	103,994.25																		
				INCOME									EXPENDI	TURE					
Description	Receipts Total	Rent	Admin/gra nts	Precept	NP	VAT	Payments Total	Subs, \$137, \$142, donations	Running costs	capital costs and repair (sinking fund)	Capital schemes	Services	Comms	Admin	Clerk's salary	Contingen cy fund	Grants	NP	Input VAT
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
April	47,678.49	200.00	0.00	47,245.91	0.00	232.58	5,018.90	780.95	2,205.50			0.00	0.00	611.25	1,295.00	0.00	0.00	0.00	
May	3,856.42	0.00	3,856.42	0.00	0.00	0.00	3,126.19	817.00	180.00	0.00	118.00	0.00	18.00	605.84	1,295.00	0.00	45.67	0.00	46.68
June	0.00	0.00	0.00	0.00	0.00	0.00	12,467.60	0.00	198.30	0.00	3,410.00	0.00	225.30	608.20	1,295.00	0.00	5,000.00	0.00	1,730.80
July	0.00	0.00	0.00	0.00	0.00	0.00	11,837.18	0.00	7,596.60	0.00	372.15	250.40	373.40	1,520.48	1,295.00	0.00	355.40	0.00	73.75
August	0.00	0.00	0.00	0.00	0.00	0.00	4,416.03	0.00	2,080.80	0.00	168.39	0.00	0.00	468.20	1,295.00	0.00	0.00	0.00	403.64
September	47,245.00	0.00	0.00	47,245.00	0.00	0.00	2,595.00	0.00	525.00	0.00	200.00	0.00	85.00	468.20	1,295.00	0.00	0.00	0.00	21.80
October	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
November	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
December	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
January	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
February	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
March	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals	98,779.91	200.00	3,856.42	94,490.91	0.00	232.58	39,460.90	1,597.95	12,786.20	0.00	4,364.54	250.40	701.70	4,282.17	7,770.00	0.00	5,401.07	0.00	2,306.87
Closing balance	£ 163,313.26							0.00	Check digit										

	Opening balance:	103.994.25																			
	Opening balance.	103,334.23		L	INCOME									EXPENDITU	JRE		l.				
Invoice reference and date	Description	Receipts Total	Rent	Admin/g		NP		Payments Total		Running	Capital costs and repair (sinking fund)	Capital schemes	Services	Comms		Clerk's salary	Contingen cy fund			Input VAT	Payment method
05/04/2019	HMRC VAT rebate	232.58					232.58														
12/04/2019		47,245.91			47,245.91																
1. 12/04/19	EE mobile phone							28.80							24.00					4.80	DD
2. 15/04/19	WSALC Ltd 2019-20 subscription							780.95	780.95												IB
3. 15/04/19	WSCC LGPS March 2019							417.85							417.85						IB
4. 15/04/19	Redshank paper for printing and ink cartridges							152.40							127.00					25.40	IB
5. 15/04/19	Longmeadows quarter 4 2018-19							2,070.50		2,070.50											IB
6.15/04/19	Chris Maple taxibus March 2019							96.00				96.00									IB
7. 23/04/19	S Cormack, GM Support playground inspections							135.00		135.00											IB
8. 23/04/19	C Kennett salary/expenses April 2019							1,313.00							18.00	1,295.00)				IB
9. 23/04/19	Reimbursement C Kennett for Val Owen flowers and card, and folders for induction packs							24.40							24.40						IB
	Wagland, Access Licence for Sydenham Terrace	200.00	200.00					24.40							24.40						
-																					
	Totals	47,678.49	200.00	0.00	47,245.91	0.00	232.58	5,018.90	780.95	2,205.50	0.00	96.00	0.00	0.00	611.25	1,295.00	0.00	0.00	0.00	30.20	5,018.9

	Opening balance:	146,653.84																		
				•	INCOME					•			•							
Invoice reference and date	Description	Receipts Total	Rent	Admin/gr ants				Payments Total		Running	Capital costs and repair (sinking fund)	Capital schemes	Services	Comms	Admin	Clerks salary	Contingency fund			Input VAT
10. 12/05/19	EE mobile phone							28.80			, , ,				24.00					4.80
	SSALC reimbursment	60.00		60.00)															
11. 17/05/19	WSCC LGPS April 2019							426.20)						426.20					
13.17/05/19	Citizens Advice donation 2019							300.00	300.00											
14. 17/05/19	Closed churchyard donation 2019							200.00	200.00											
15. 17/05/19	Allotment Association donation 2019							50.00	50.00											
	Homestart Chichester donation 2019							250.00												
17. 17/05/19	LCR magazine subscription							17.00	17.00										\longrightarrow	
18. 17/05/19	Jacqueline Snow noticeboard refurbishment x 3 in The Square							118.00				118.00								
19. 21/05/19	C Kennett salary and expenses May							1,313.00)						18.00	1,295.00				
20. 21/05/19	Reimbursement C Kennett Annual Parish Assembly refreshments plus travel to Aldi in Havant							60.31							3.24			45.67		11.40
	Mulberry & Co internal audit 2018-19							161.28							134.40					26.88
	GM Support playgrounds inspection							180.00		180.00										
23. 21/05/19	Vision ICT new email account							21.60)					18.00					\longrightarrow	3.60
2/5/19	Closure of No2 account, balance transferred	3,796.42		3,796.42																
	Totals	3,856.42	0.00	3,856.42	0.00	0.00	0.00	3,126.19	817.00	180.00	0.00	118.00	0.00	18.00	605.84	1,295.00	0.00	45.67	0.00	46.68

	Opening balance:	147,384.07																			
					INCOME									EXPENDITU	RE						
nvoice reference and date	Description	Receipts Total	Rent	Admin/gr		NP		Payments		Running		Capital schemes	Consisso	Comms	Admin	Clerk's salary	Conting ency fund	Grants	NP	Input VAT	Payment
		TOTAL	Rent	ants	Precept	NF	VAI		donations	COSIS	(Sinking lunu)	schemes	Services	Comms			iuna	Grants	NF		
	EE Mobile phone							28.80				0.050.00			24.00			5 000 00		4.80	
	Westcotec SID systems							8,460.00				2,050.00						5,000.00		1,410.00	
26. 13/06/19	M Reed & Co tree surgery							1,632.00				1,360.00								272.00	IB
	Reimbursement C Kennett keys cut for Mill Road and Monk's Hill																				4
00 05/40/40								40.00		40.00											ID.
	height barriers							18.30		18.30					400.00						IB IB
	WSCC LGPS May 2019							426.20							426.20						IB
30. 25/06/19	C Kennett salary and expenses							4 040 00							18.00	1,295.00					IB
30. 23/06/19	SSALC Ltd councillors briefing on							1,313.00							16.00	1,295.00					ID
	18 June for Cllr Pearcey and Cllr																				
31. 17/06/19								168.00							140.00					28.00	ID
31. 17/00/19	GM Support, playground							100.00							140.00					20.00	Ш
32. 17/06/19								180.00		180.00											IB
	Media 3, summer newsletter							100.00		100.00											1.0
	delivery							241.30						225.30						16.00	IB
30. 24/00/13	a an in a second							241.00						220.00						10.00	
	Totals		0.00	0.00	0.00	0.00	0.00	12,467.60	0.00	198.30	0.00	3,410.00	0.00	225.30	608.20	1,295.00	0.00	5,000.00	0.00	1 730 80	12,467.6

GM Support, playground inspections

Monster Creative, design and print of pull up banner for events

0.00 0.00

0.00

0.00

C Kennett reimbursement for exhibition table cloth

Totals

47. 22/07/19

48, 22/07/19

Opening balance: 134,916.47 EXPENDITURE INCOME Capital costs Invoice Subs. S137. Paymen reference and Receipts Admin/g **Payments** S142. Running and repair Capital Clerk's Contingency Grants Input date Description Total Rent rants Precept NP VAT Total donations costs (sinking fund) schemes Services Comms salary fund /ER VAT method 34a. 12/07/19 EE mobile phone 4.80 DD 24.00 34. 11/07/19 SSE quarter 1 2019/20 262.9 250.40 12.52 IB Chichester District Council, cost of 35. 11/07/19 election in 2019 305.00 305.00 36. 11/07/19 WSCC LGPS 426.20 426.20 ΙB HMRC quarter 1 2019/20 37. 11/07/19 908.2 908.28 ΙB 38. 11/07/19 C Kennett salary and expenses 1,313.0 18.00 1,295.00 ΙB 39. 11/07/19 Longmeadows quarter 1 2019/20 3,265.6 3,265.60 ΙB 40. 11/07/19 PCD Print summer newsletter 185.0 185.00 ΙB SSALC Ltd Chairs Networking Day, 18.00 IB 41. 11/07/19 R Hitchcock 108.00 90.00 R Hitchcock, milage to attend Chairs 42. 11/07/19 Networking Day 50.40 50.40 43. 11/07/19 Taxibus April, May and June 348.0 348.00 ΙB 44. 11/07/19 JBC first installment of grant 2019/20 4,106.00 4.106.00 ΙB D Mack reimbursement cost of 45. 11/07/19 padlocks for SIDs 28.98 24.15 4.83 IB 46. 22/07/19 Redshank ink cartridges 64.80 54.00 10.80 IB

225.00

0.00

372.15

250.40

0.00 7,596.60

74.40

114.00

373.40 1,520.48 1,295.00

225.00

136.80

0.00 0.00 11,837.18

Jul-19

ΙB

22.80 IB

0.00 355.40 0.00 73.75

Account numb																					Aug-19
	Opening balance:	123,079.29																			
					INCOME								EX	PENDITUR	E						
Invoice reference and date	Description	Receipts Total		Admin/gr ants		NP	VAT	Payments	Subs, S137, S142, donations	Running	Capital costs and repair (sinking fund)	Capital schemes	Services	Comms	Admin	Clerk's salary	Contingency fund			Input VAT	Paymen t method
49. 12/08/19	EE Mobile phone							28.80							24.00					4.80	DD
	Redshank Office Supplies, ink cartridges (speedwatch group) Longmeadows, support with installing							59.99				49.99								10.00	IB
51. 12/08/19	SIDS to lampposts							75.00				75.00									IB
52. 12/08/19	Monster Creative design and print of speedwatch signs							52.08				43.40								8.68	
	C Kennett salary August 2019							1,313.00							18.00						IB
	WSCC LGPS July 2019							426.20							426.20						IB
55. 14/08/19	The Woodhorn Group, play bark Monk's Hill play area GM Support, playground inspections							875.88 180.00		729.90 180.00										145.98	IB IB
	WSCC street lighting 2018-19							1,405.08		1,170.90			-							234.18	
27.07/06/19	W3CC street lighting 2016-19							1,405.06		1,170.90										234.10	Ю
	Totals		0.00	0.00	0.00	0.00	0.00	4,416.03	0.00	2,080.80	0.00	168.39	0.00	0.00	468.20	1,295.00	0.00	0.00	0.00	403.64	—
	Closing balance	118,663.26						,		,						,		,,,,,,	,,,,,,		

	Opening balance:	118,663.26																			
					INCOME								EXP	ENDITUR	E						
nvoice reference and date	Description	Receipts Total	Rent	Admin/ grants	Precept	NP		Payments		Running	costs and repair (sinking	Capital schemes	Services	Comms		Clerk's	Contin gency fund	Grants			Payment method
12/09/2019	EE mobile phone							28.80							24.00					4.80	IB
13/09/2019	WSCC LGPS August 2019							426.20							426.20						IB
13/09/2019	C Kennett salary and expenses Sept 2019							1,313.00							18.00	1,295.00					IB
13/09/2019	Vision ICT website accessibility statement							102.00						85.00						17.00	IB
13/09/2019	Longmeadows top up play bark at Monk's Hill playground							300.00		300.00											IB
13/09/2019	Matt Cane final payment for taxi-bus service							200.00				200.00									IB
13/09/2019	GM Support playground inspections invoice 765							225.00		225.00											IB
09/09/2019	CDC 2nd precept installment 2019- 20	47,245.00			47,245.00																
	Totals	47,245.00	0.00	0.00	47,245.00	0.00	0.00	2,595.00	0.00	525.00	0.00	200.00	0.00	85.00	468.20	1,295.00	0.00	0.00	0.00	21.80	