

Westbourne Parish Council, account number 1, 2021-22 summary

	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Total
Opening Balance	148,685.96	191,796.96	184,860.26	179,740.90	169,606.46	78,339.74	129,540.20	122,719.74	117,870.34	113,347.98	113,347.98	113,347.98	
RECEIPTS	52,023.68	225.00	0.00	0.00	73.23	59,170.10	1,563.12	2,656.00	580.00	0.00	0.00	0.00	116,291.13
PAYMENTS	8,912.68	7,161.70	5,119.36	10,134.44	91,339.95	7,969.64	8,383.58	7,505.40	5,102.36	0.00	0.00	0.00	151,629.11
Closing balance	191,796.96	184,860.26	179,740.90	169,606.46	78,339.74	129,540.20	122,719.74	117,870.34	113,347.98	113,347.98	113,347.98	113,347.98	

Westbourne Parish Council 2021-22: Budget monitoring report

1. Profit and loss budget v actuals

	2020-21	2021-22		
			<u>YTD</u>	<u>Budget</u> % of Budget
<u>Income</u>				
Rent	£775.00	£750.00	£750.00	100.0%
Admin/grants	£13,009.34	£4,508.03		
Precept	£101,000.00	£103,869.00	£103,869.00	100.0%
NP	£293.62	£0.00		
VAT reimbursed	£3,736.91	£7,164.10		
Total income:	£118,814.87	£116,291.13	£104,619.00	111.2%
<u>Expenditure</u>				
Subs, S137, S142. donations	£2,990.99	£1,963.00	£2,888.00	68.0%
Running costs	£25,723.82	£18,436.04	£26,747.00	68.9%
Capital costs and repair (sinking fund)	£0.00	£0.00	£17,000.00	0.0%
Capital schemes	£218.90	£350.00	£13,200.00	0.0%
Services	£888.80	£1,990.51	£2,600.00	76.6%
Communications	£1,645.22	£1,305.28	£2,250.00	58.0%
Administration	£21,188.25	£14,871.65	£19,426.00	76.6%
Clerks salary	£16,207.96	£12,389.02	£20,357.60	60.9%
Contingency fund	£24.99	£24.61	£150.00	16.4%
Grants/ER	£27,811.74	£96,537.06		
NP	£285.00	£0.00		
VAT to claim on expenditure	£7,115.27	£3,761.94		
Total expenditure:	£104,100.94	£151,629.11	£104,618.60	144.9%
Income over expenditure	£14,713.93	-35,337.98	0.40	

2. Earmarked reserves

	2020-21	2021-22
Balance forward (Bfwd)	£133,972.03	£148,685.96
Income	£118,814.87	£116,291.13
Expenditure	-£104,100.94	-£151,629.11
Carry forward (Cfwd)	£148,685.96	£113,347.98

	Bfwd	Income	Expenditure	Transfers	Cfwd
General reserve	£31,546.28	£76,811.13	-£138,211.55	£0.00	-£29,854.14
New initiatives fund	£73,139.14	£17,000.00			£90,139.14
Play equipment Monk's Hill	£0.00	£3,000.00			£3,000.00
Play equipment Mill Road	£8,296.42	£3,000.00			£11,296.42
Office equipment	£0.00				£0.00
Scope/design environmental enhancement village square	£2,500.00				£2,500.00
Tree survey	£0.00	£2,000.00	-£350.00		£1,650.00
SIDS/CSW	£0.00	£2,000.00	-£484.10		£1,515.90
Community Taxibus	£0.00	£1,380.00			£1,380.00
Chairman's expenses	£285.88		-£76.23		£209.65
Councillors expenses	£256.80		-£19.00		£237.80
Staff absence	£2,000.00				£2,000.00
Vandalism and insurance excess	£800.00	£100.00			£900.00
Monk's Hill car park	£6,145.00				£6,145.00
War memorial	£420.00				£420.00
Churchyard wall	£4,170.00	£3,000.00	-£2,711.15		£4,458.85
Footway lighting renewals	£500.00				£500.00
Finger post signs	£1,076.00				£1,076.00
Waste bin	£300.00				£300.00
Equipment for an emergency	£1,000.00				£1,000.00
Election costs	£4,146.50				£4,146.50
Village gateways	£150.00				£150.00
Pump priming CLT	£0.00				£0.00
WNPSG	£2,008.62				£2,008.62
Planning/highway consultant	£0.00	£6,000.00	-£6,000.00		£0.00
Legal advice/professional fees	£4,217.00	£2,000.00	-£1,284.70		£4,932.30
CDC New Homes Bonus 2014 (village gateways)	£1,161.92				£1,161.92
CDC New Homes Bonus 2019 (Monk's Hill play/sports)	£0.00				£0.00
S106 Monk's Hill recreation ground 2020	£0.00				£0.00
CDC New Homes Bonus 2020	£2,492.38		-£2,492.38		£0.00
CDC CIL 2021	£1,563.12				£1,563.12
SDNPA CIL 2019	£2,074.02				£2,074.02
Total of earmarked reserves	£118,702.80	£39,480.00	-£13,417.56		£144,765.24
Final balances	£148,685.96	£116,291.13	-£151,629.11	£0.00	£114,911.10

3. Unity Bank savings account **£85,000.00**

Total cash in both accounts £198,347.98

WESTBOURNE PARISH COUNCIL - MONTHLY ACCOUNTS 2021-22
Account number 1

Apr-21

Opening balance:		148,685.96	INCOME					EXPENDITURE														
Invoice reference and date	Description	Receipts Total	Rent	Admin/grants	Precept	NP	VAT	Payments Total	Subs, S137, S142, donations	Running costs	Capital costs and repair (sinking fund)	Capital schemes	Services	Comms	Admin	Clerk's salary	Contingency fund	Grants/ER	NP	Input VAT	Payment method	
01/04/2021	Reeve access licence	25.00	25.00																			
06/04/2021	WSALC reimbursement overpayment of subscription	63.68		63.68																		
16/04/2021	CDC first precept payment	51,935.00			51,935.00																	
1. 12/04/2021	EE mobile phone and Westbourne Help phone							55.16							45.97						9.19	DD
2. 09/04/21	C Kennett salary and expenses							1,390.72							22.99	1,366.73					1.00	IB
3. 09/04/21	WSCC LGPS March 21							452.37							452.37							IB
4. 09/04/21	Royal Mail PO Box address renewal							360.00							300.00						60.00	IB
5. 09/04/21	Kompan playground inspections							324.00		270.00											54.00	IB
6. 09/04/21	Microshade document storage							103.80							86.50						17.30	IB
7. 09/04/21	Microsoft 365							9.48							7.90						1.58	IB
8. 09/04/21	Longmeadows quarter 4, swing barrier removal, spread play bark, and secure bench and cycle stands							3,047.30		3,047.30												IB
9. 12/04/21	Woodhorn Group play bark							536.82		447.35											89.47	IB
10. 23/04/21	SSE street light electricity							79.36					75.59								3.77	DD
11. 21/04/21	HMRC quarter 4							1,050.66							1,050.66							IB
12. 21/04/21	Zurich insurance 2021/22							1,244.01							1,244.01							IB
13. 21/04/21	GM Support playground inspections							175.00		175.00												IB
14. 21/04/21	Vision ICT charges for Operation London Bridge/Forth Bridge							84.00						70.00							14.00	IB
	Totals	52,023.68	25.00	63.68	51,935.00	0.00	0.00	8,912.68	0.00	3,939.65	0.00	0.00	75.59	70.00	3,210.40	1,366.73	0.00	0.00	0.00	250.31	8,912.68	

WESTBOURNE PARISH COUNCIL - MONTHLY ACCOUNTS 2021-22

Account number 1

Opening balance:		191,796.96																		
		INCOME																		
Invoice reference and date	Description	Receipts Total	Rent	Admin/grants	Precept	NP	VAT	Payments Total	Subs, S137, S142, donations	Running costs	Capital costs and repair (sinking fund)	Capital schemes	Services	Comms	Admin	Clerks salary	Contingency fund	Grants /ER	NP	Input VAT
15. 12/05/2021	EE Mobile phone							55.16							45.97					9.19
16. 21/05/21	C Kennett salary and expenses							1,363.13							18.00	1,345.13				
17. 21/05/21	WSCC LGPS April 21							427.42							427.42					
18. 21/05/21	Microshade cloud document storage							103.80							86.50					17.30
19. 21/05/21	Microsoft 365							9.48							7.90					1.58
20. 21/05/21	SSE street light electricy							84.13					80.13							4.00
21. 21/05/21	Bright Plan traffic consultants re public inquiry							1,940.40							1,617.00					323.40
22. 21/05/21	Longmeadows spreading play bark Monk's Hill							280.00		280.00										
23. 21/05/21	The Meeting Place room booking May							27.50							27.50					
24. 21/05/21	GM Support playground inspections							220.00		220.00										
25. 21/05/21	St John Baptist Church Closed Churyard Donation							200.00	200.00											
26. 21/05/21	Homestart donation							250.00	250.00											
27. 21/05/21	Citizens Advice donation							300.00	300.00											
28. 21/05/21	Gale Tree Consultancy tree survey							420.00				350.00								70.00
29. 21/05/21	WSCC street lighting maintenance 2020/21							1,480.68		1,233.90										246.78
17/5/21	Mr and Mrs Reeve access licence Mill Road	25.00	25.00																	
24/5/21	Mr Wagland access licence Sydenham Terrace	200.00	200.00																	
	Totals	225.00	225.00	0.00	0.00	0.00	0.00	7,161.70	750.00	1,733.90	0.00	350.00	80.13	0.00	2,230.29	1,345.13	0.00	0.00	0.00	672.25

WESTBOURNE PARISH COUNCIL - MONTHLY ACCOUNTS 2021-22
Account number 1

Sep-21

Opening balance:		78,339.74	INCOME					EXPENDITURE														
Invoice reference and date	Description	Receipts Total	Rent	Admin/ grants	Precept	NP	VAT	Payments Total	Subs, S137, S142, donations	Running costs	costs and repair (sinking)	Capital schemes	Services	Comms	Admin	Clerk's salary	Contingency fund	Grants/ER	NP	Input VAT	Payment method	
73. 13/09/21	EE mobile phone							34.43							28.69						5.74	DD
74. 10/09/21	C Kennett salary and expenses							1,377.94							26.00	1,351.94						IB
75. 10/09/21	C Kennett backdated working at home allowance							136.00							136.00							IB
76. 10/09/21	WSCC LGPS Aug 21							432.41							432.41							IB
77. 10/09/21	Microshade cloud storage							53.70							44.75						8.95	IB
78. 10/09/21	Microsoft 365							9.48							7.90						1.58	IB
79. 10/09/21	Ali Beckett Design interpretation board design							470.00										470.00				IB
80. 10/09/21	The Acorn Workshop interpretation board build							390.00										325.00		65.00		IB
81. 10/09/21	Hanslip & Co churchyard wall							1,153.44										961.20		192.24		IB
82. 10/09/21	St John's Westbourne Diocesan faculty fee churchyard wall							152.70										152.70				IB
83. 10/09/21	Sovereign bench Monk's Hill HNB 2020							105.84										88.20		17.64		IB
84. 10/09/21	Glasdon picnic bench Monk's Hill NHB 2020							829.10										690.92		138.18		IB
85. 10/09/21	Bright Plan traffic consultants public inquiry							1,099.44										916.20		183.24		IB
86. 10/09/21	The Meeting Place room hire 2021							174.00							174.00							IB
87. 10/09/21	Reimbursement D Mack Community Speedwatch materials							128.00										108.50		19.50		IB
88. 20/09/21	SSE street light electricity							76.99					73.33								3.66	DD
89. 29/09/21	Longmeadows wasps nest Monk's Hill							30.00		30.00												IB
90. 29/09/21	GM Support playground inspections							220.00		220.00												IB
91. 29/09/21	The Meeting Place room hire 2021 for committee meetings							44.00							44.00							IB
92. 29/09/21	Moore external audit fee 2020/21							480.00							400.00					80.00		IB
93. 29/09/21	T Couzens & Sons Ltd							548.70										457.25		91.45		IB
94. 29/09/21	C Kennett reimbursement greetings cards and post-it notes							23.47							19.55					3.92		IB
03/09/2021	Greening Westbourne reimbursement cost of newsletter distribution	72.00		72.00																		
07/09/2021	HMRC VAT reimbursement 2020/21	7,164.10					7,164.10															
17/09/2021	2nd Precept payment CDC	51,934.00			51,934.00																	
	Totals	59,170.10	0.00	72.00	51,934.00	0.00	7,164.10	7,969.64	0.00	250.00	0.00	0.00	73.33	0.00	1,313.30	1,351.94	0.00	4,169.97	0.00	811.10	7,969.64	

WESTBOURNE PARISH COUNCIL - MONTHLY ACCOUNTS 2021-22
Account number 1

Oct-21

Opening balance:		129,540.20	INCOME					EXPENDITURE														
Invoice reference and date	Description	Receipts Total	Rent	Admin/grants	Precept	NP	VAT	Payments Total	Subs, S137, S142, donations	Running costs	and repair (sinking fund)	Capital schemes	Services	Comms	Admin	Clerk's salary	Contingency fund	Grants/ER	NP	Input VAT	Payment method	
95. 15/14/21	EE mobile phone							34.43							28.69						5.74	DD
96. 15/10/21	C Kennett salary and expenses							1,375.17							26.00	1,349.17						IB
97. 15/10/21	HMRC quarter 2 payments							1,027.59							1,027.59							IB
98. 15/10/21	WSSC LGPS Sept 21							432.41							432.41							IB
99. 15/10/21	Microshade cloud storage							53.70							44.75						8.95	IB
100. 15/10/21	Microsoft 365							9.48							7.90						1.58	IB
101. 14/5/10/21	Keystone metal bench							520.38										520.38				IB
102. 15/10/21	Longmeadows quarter 2							3,028.00		3,028.00												IB
103. 15/10/21	GM Support playground inspections							220.00		220												IB
104. 21/10/21	SSE street light electricity							76.99					73.33								3.66	DD
105. 20/10/21	Surrey Hills Solicitors advice on closed churchyard							690.00										575.00		115.00		IB
106. 20/10/21	Reimbursement A Pearcey Ems4Afghans event donation							25.00							25.00							IB
107. 26/10/21	Kompan playground inspection							324.00		270.00											54.00	IB
108. 26/10/21	Room hire for HR Panel							14.00							14.00							IB
109. 26/10/21	Greening Westbourne Community Chest Grant							380.00	380.00													IB
110. 26/10/21	WSALC Ltd Parish Online subscription 2021/22							84.00	70.00												14.00	IB
111. 26/10/21	Reimbursement C Kennett induction meeting expenses							19.00							19.00							IB
112. 26/10/21	Reimbursement C Kennett Royal British Legion donation							65.00	65.00													IB
113. 26/10/21	HMRC outstanding amount interest on payment							4.43							4.43							IB
29/10/2021	CDC CIL 2021	1,563.12		1,563.12																		
	Totals	1,563.12	0.00	1,563.12	0.00	0.00	0.00	8,383.58	515.00	3,518.00	0.00	0.00	73.33	0.00	1,629.77	1,349.17	0.00	1,095.38	0.00	202.93		
	Closing balance:	122,719.74																				

