**Westbourne Parish Council Community Chest Grant**

**Application Form**

Please fill in all sections.

Please complete this application form with details of your proposal if you would like to be considered for a grant from Westbourne Parish Council.

It is appreciated that not every proposal will fit into the structure of the form, but please complete the form as far as possible and provide any additional relevant information on an attached sheet.

When completed, please return this application form by email to westbournepc@outlook.com, or in writing to Clare Kennett, Clerk to Westbourne Parish Council, 53 Skylark Avenue, Emsworth, PO10 7GB.

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| **1. Your organisation** |  |
| Name of organisation. |  |
| Contact name and address (inc. telephone number and/or email address). |  |
| Position/Role in organisation. |  |
| **2. Details of organisation** |  |
| Brief description of your organisation’s activities/aims. |  |
| Does your organisation have members and, if so, how many?  |  |
| Are meeting and events open to members of the public? |  |
| What percentage of the members/people who attend your events are from the village of Westbourne? |  |
| Is your organisation run by a committee? |  |
| Is your organisation a registered charity? |  |
| **3. Purpose of organisation** |  |
| Please describe how the local community benefits from your organisation. |  |
| **4. About the project** |  |
| Please provide details of the proposed activity/event/equipment/project for which you are applying for a grant. |  |
| In what way will the local community benefit from the activity/event/ equipment/project? |  |
| What is the total activity/event/ equipment/project cost? |  |
| How much is the grant application for? |  |
| How will the rest of the cost be financed? |  |
| Have you received or applied for funding from any other source for the activity/event/equipment/project? |  |
| If you have received a community grant from Westbourne Parish Council in the last three years, please provide details. |  |

**Please complete the following declaration**

I declare that the information given is correct, and agree to adhere to the conditions laid out in Westbourne Parish Council’s Community Chest Grant Policy.

On behalf of ………………………………………………………………………………………………….. I accept the conditions in Westbourne Parish Council’s Community Chest Grant Policy.

Signed: ……………………………………………………………………………… Date: …………………………………

Position in organisation: ………………………………………………………………………………………………….

If the person signing this form is under 18, it must be countersigned by an adult member of the organisation

Signed: ……………………………………………………………………………… Date: ………………………………..

**Please note, completion of this form does not necessarily mean that a grant application will be successful in part or in whole.**

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| Date of meeting at which the application was discussed: ……………………………………Grant agreed/refusedAmount: ……………………..Chairman: ……………………………………………… |