



# Westbourne

Parish Council

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**Members of the Parish Council are summoned to attend the next meeting of Westbourne Parish Council which will take place at 7.15pm on Thursday 14 January 2021. The meeting will be held remotely using Zoom video conferencing, see details below.**

**Meeting ID: 881 6066 5741**

**Passcode: 854945**

*Clare Kennett, 8 January 2021*

Clerk to the Council

## Agenda

### **1. Apologies for absence**

### **2. To receive declarations of interest and updates to the Register of Interests:**

To receive from Members declarations of interests in relation to the agenda and updates to the Register of Interests, as required by the Localism Act 2011 and the Parish Council's Code of Conduct for Members.

**3. Minutes of the Parish Council meeting held on 10 December 2020:** To approve the circulated minutes as a correct record.

**4. Updates and issues from the minutes of 10 December 2020:** To note any updates or issues which are not otherwise on the agenda.

**5. Open forum (maximum of eight minutes):** To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

**6. County Councillor's comments and questions:** County Council Mike Magill is invited to attend the meeting and make comments to the Council (10 mins).

**7. District Councillor's comments and questions:** District Councillor Roy Briscoe is invited to attend the meeting and make comments to the Council (10 mins).

**8. Police incident report:** To receive a tabled report on police incidents in the Parish within the previous month.

**9. Coronavirus:** To note the work of Westbourne Help which offers support to residents during the pandemic and the updated risk assessment for the recreation grounds following new guidance issued by the government.

**10. Budget monitoring quarter 3:** To consider the budget monitoring report for the nine months of the financial year to 31 December 2020 which outlines that total net expenditure was at 87% of the budget.

### **11. Annual review of fees and charges**

To consider the report which outlines the Council's fees and charges.

### **12. Revised estimates 2020/21, budget 2021/22 and precept 2021/22:**

To consider the budget report and supporting papers to agree revised estimates for financial year 2020/21, the budget for financial year 2021/22, and to set a precept for financial year 2021/22.

**13. Business Plan review:** To consider the Business Plan value and vision statements and any discuss any updates. The Business Plan can be found at [http://www.westbourne-pc.gov.uk/The\\_Business\\_Plan\\_24531.aspx](http://www.westbourne-pc.gov.uk/The_Business_Plan_24531.aspx)

#### **Values**

By working with residents, local authorities, partner organisations, and other agencies, the Parish Council seeks to make Westbourne a safe, healthy, prosperous and sustainable community, with an improved quality of life for all residents. It strives to ensure that the unique essence, spirit and tradition of the Parish is maintained whilst providing for the evolving development of the village in line with modern requirements, pressures and technological advances.

#### **Vision**

The WPC aims to promote equal opportunity and the ability of present and future residents of Westbourne Parish to live, work and play in a community without any prejudice in terms of race, gender, sexual orientation, age, disability, ethnic origin or religion. To achieve and maintain this vision, the Parish Council will examine all new developments, planning applications and policies to ensure that there is no adverse impact on the quality of life for current and future residents of Westbourne.

**14. WSALC/SSALC:** To discuss the value for money project and consider writing to SSALC and NALC to express concern about the action taken by WSALC and offer support for SSALC.

**15. Interim internal audit:** To receive an update from the Clerk following a meeting with the internal auditor on Thursday 8 January 2021. To approve legislation relating to holding virtual meetings as outlined by The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, see here for details <https://www.legislation.gov.uk/ukxi/2020/392/made>

**16. Payments for approval:** To consider and approve two lists of payments, prepared by the Clerk acting as Responsible Financial Officer. The first is a list of payments due immediately requiring advance authorisation, the second is a list of payments made requiring retrospective authorisation, Clerk.

**17. Correspondence:** To note the list of correspondence and to consider any required action.

**18. Announcements and items for the next meeting:** To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.

**19. Date of next meeting:** The next meeting is scheduled to be held on Thursday 11 February 2021 at 7.15pm.

In accordance with the Local Government Act 1972 Schedule 12, the Council may decide by resolution to exclude the press and public from any part of the meeting under a Section Two item.

## **Section Two**

**20. Westbourne Help:** To consider the service available to support residents during the pandemic.

**21. Joint Burial Committee:** To discuss matters relating to the JBC.