



Westbourne

Parish Council

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Members of the Parish Council are summoned to attend the next meeting of Westbourne Parish Council which will take place at 7.15pm on Thursday 11 February 2021. The meeting will be held remotely using Zoom video conferencing, see details below.

Meeting ID: 881 6066 5741

Passcode: 854945

Clare Kennett, 5 February 2021

Clerk to the Council

Agenda

1. Apologies for absence

2. To receive declarations of interest and updates to the Register of Interests:

To receive from Members declarations of interests in relation to the agenda and updates to the Register of Interests, as required by the Localism Act 2011 and the Parish Council's Code of Conduct for Members.

3. Minutes of the Parish Council meeting held on 14 January 2021: To approve the circulated minutes as a correct record.

4. Updates and issues from the minutes of 14 January 2021: To note any updates or issues which are not otherwise on the agenda.

5. Open forum (maximum of eight minutes): To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

6. County Councillor's comments and questions: County Council Mike Magill is invited to attend the meeting and make comments to the Council (10 mins).

7. District Councillor's comments and questions: District Councillor Roy Briscoe is invited to attend the meeting and make comments to the Council (10 mins).

8. Police incident report: To receive a tabled report on police incidents in the Parish within the previous month.

9. Areas of concern and questions for the police: To discuss subject areas and questions to be added to a police questionnaire to be submitted to the police by the Bournes Forum.

10. Annual Parish Assembly: To discuss options for a holding an event in 2021 and to discuss suggestions for a guest speaker.

11. Annual spring clean day: To discuss options for holding an event in 2021.

- 12. Spring/summer newsletter:** To discuss the next edition of the newsletter.
- 13. Code of Conduct:** To approve the new policy as recommended by Chichester District Council.
- 14. WSALC/SSALC:** To discuss the value for money project and any latest announcements.
- 15. Kompan playground inspections:** To consider the quote for the renewal of the service in 2021/22.
- 16. Strategy and Finance Committee:** To agree the minutes of the meeting as a correct record and to consider the circulated terms of reference.
- 17. Payments for approval:** To consider and approve two lists of payments, prepared by the Clerk acting as Responsible Financial Officer. The first is a list of payments due immediately requiring advance authorisation, the second is a list of payments made requiring retrospective authorisation, Clerk.
- 18. Correspondence:** To note the list of correspondence and to consider any required action.
- 19. Announcements and items for the next meeting:** To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.
- 20. Date of next meeting:** The next meeting is scheduled to be held on Thursday 11 March 2021 at 7.15pm.

In accordance with the Local Government Act 1972 Schedule 12, the Council may decide by resolution to exclude the press and public from any part of the meeting under a Section Two item.

Section Two

- 21. Joint Burial Committee:** To receive an update on issues relating to the JBC.
- 22. Westbourne Help:** To consider the service available to support residents during the pandemic.