



# Westbourne

Parish Council

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**Members of the Parish Council are summoned to attend the next meeting of Westbourne Parish Council which will take place at 7.15pm on Thursday 11 March 2021. The meeting will be held remotely using Zoom video conferencing, see details below.**

**Meeting ID: 881 6066 5741**

**Passcode: 854945**

*Clare Kennett, 5 March 2021*

Clerk to the Council

## Agenda

### **1. Apologies for absence**

### **2. To receive declarations of interest and updates to the Register of Interests:**

To receive from Members declarations of interests in relation to the agenda and updates to the Register of Interests, as required by the Localism Act 2011 and the Parish Council's Code of Conduct for Members.

**3. Minutes of the Parish Council meeting held on 11 February 2021:** To approve the circulated minutes as a correct record.

**4. Updates and issues from the minutes of 11 February 2021:** To note any updates or issues which are not otherwise on the agenda.

**5. Open forum (maximum of eight minutes):** To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

**6. County Councillor's comments and questions:** County Council Mike Magill is invited to attend the meeting and make comments to the Council (10 mins).

**7. District Councillor's comments and questions:** District Councillor Roy Briscoe is invited to attend the meeting and make comments to the Council (10 mins).

**8. Police incident report:** To receive a tabled report on police incidents in the Parish within the previous month.

**9. Annual Parish Assembly:** To discuss options for a holding an event in 2021 and to discuss suggestions for a guest speaker.

**10. Litter picking:** To consider a report about revised plans for the Spring Clean Day in 2021 prepared by Cllr Hitchcock.

**11. Tree champions:** To discuss vacancies and responsibilities of tree champions, Cllr Hitchcock.

**12. Westbourne postcode:** To discuss writing to Royal Mail to request that 'Emsworth, Hampshire' is removed from the Westbourne postal address.

**13. WSALC/SSALC:** To receive an update following the WSALC AGM and the implications for the Parish Council, Cllr Hitchcock.

**14. Payments for approval:** To consider and approve two lists of payments, prepared by the Clerk acting as Responsible Financial Officer. The first is a list of payments due immediately requiring advance authorisation, the second is a list of payments made requiring retrospective authorisation, Clerk.

**15. Correspondence:** To note the list of correspondence and to consider any required action.

**16. Announcements and items for the next meeting:** To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.

**17. Date of next meeting:** The next meeting is scheduled to be held on Thursday 8 April 2021 at 7.15pm.

In accordance with the Local Government Act 1972 Schedule 12, the Council may decide by resolution to exclude the press and public from any part of the meeting under a Section Two item.

## **Section Two**

**18. Enforcement case no: 13/00163/CONWST DCGL ref no: APP/L3185/C/18/3203193 – LEAD, APP/L3815/C/18/3203215, APP/L3815/C/18/3203219 and APP/L3815/C/18/3203222:** The Old Army Camp Cemetery Lane Woodmancote. Alleged breach: Without planning permission, change of use of land and erection of fences (Notices (WE/40, WE/41, WE/42 and WE/43). Notification of enforcement appeal and public inquiry on 27 April 2021.

**19. Westbourne Help:** To consider the service available to support residents during the pandemic.