



Westbourne

Parish Council

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Members of the Parish Council are summoned to attend the next meeting of Westbourne Parish Council which will take place at 7.15pm on Thursday 8 April 2021. The meeting will be held remotely using Zoom video conferencing, see details below.

Meeting ID: 881 6066 5741

Passcode: 854945

Clare Kennett, 1 April 2021

Clerk to the Council

Agenda

1. Apologies for absence

2. To receive declarations of interest and updates to the Register of Interests:

To receive from Members declarations of interests in relation to the agenda and updates to the Register of Interests, as required by the Localism Act 2011 and the Parish Council's Code of Conduct for Members.

3. Minutes of the Parish Council meeting held on 11 March 2021: To approve the circulated minutes as a correct record.

4. Updates and issues from the minutes of 11 March 2021: To note any updates or issues which are not otherwise on the agenda.

5. Open forum (maximum of eight minutes): To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

6. County Councillor's comments and questions: County Council Mike Magill is invited to attend the meeting and make comments to the Council (10 mins).

7. District Councillor's comments and questions: District Councillor Roy Briscoe is invited to attend the meeting and make comments to the Council (10 mins).

8. Police incident report: To receive a tabled report on police incidents in the Parish within the previous month.

9. Virtual meeting legislation: To consider the announcement that emergency legislation regarding virtual council meetings has not been extended and to discuss plans for meetings in public from 7 May 2021.

10. Annual Parish Assembly: To consider options for the event, Cllr Hitchcock.

11. CCTV consultation: The Public Services Committee recommends to Council that full public consultation on CCTV in The Square, Westbourne is carried out in

May (after the County Council election) so that a report can be prepared for consideration by the Council at a future meeting.

12. Committee/Working Group reports: To receive updates of the:

- Joint Burial Committee: To note that a quarterly report has not been received.
- Public Services Committee: Updates or issues from the minutes of the meeting held on 25 March 2021.
- Recreation, Leisure and Amenities Committee: Updates or issues from the minutes of the meeting held on 25 March 2021.
- Strategy and Finance Committee: To receive an update on the Business Plan.
- Westbourne Neighbourhood Plan Steering Group: To receive an update.

13. Annual Governance Statement 2020/21 (Annual Governance and Accountability Return (AGAR) Section 1): To consider the questions posed by the AGAR Statement 2020/21 and agree the Council's answers to those questions. Further to approve the Statement once the answers are agreed.

14. Receipts and payments 2020/21 and statement of reserves: To receive and agree the outturn figures of receipts and payments against revised budget for the financial year 1 April 2020 to 31 March 2021. Further to agree the statement of the Council's reserves as at 31 March 2021.

15. Payments for approval: To consider and approve two lists of payments, prepared by the Clerk acting as Responsible Financial Officer. The first is a list of payments due immediately requiring advance authorisation, the second is a list of payments made requiring retrospective authorisation, Clerk.

16. Correspondence: To note the list of correspondence and to consider any required action.

17. Infrastructure projects in support of Chichester District Council's Local Plan: To consider the list of potential infrastructure projects for the Parish to be considered by CDC for future funding.

18. Announcements and items for the next meeting: To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.

19. Date of next meeting: The next meeting is scheduled to be held on Thursday 13 May 2021 at 7.15pm.

In accordance with the Local Government Act 1972 Schedule 12, the Council may decide by resolution to exclude the press and public from any part of the meeting under a Section Two item.

Section Two

20. Westbourne Help: To consider the service available to support residents during the pandemic.