



Westbourne

Parish Council

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Members of the Parish Council are summoned to attend the next meeting of Westbourne Parish Council which will take place on Thursday 10 June 2021 at 7.15pm at The Meeting Place, North Street, Westbourne.

Clare Kennett, 4 June 2021

Clerk to the Council

Agenda

1. To receive declarations of interest and updates to the Register of Interests:

To receive from Members declarations of interests in relation to the agenda and updates to the Register of Interests, as required by the Localism Act 2011 and the Parish Council's Code of Conduct for Members.

2. Apologies for absence

3. Minutes of the Parish Council meeting held on 20 May 2021: To approve the circulated minutes as a correct record.

4. Updates and issues from the minutes of 20 May 2021: To note any updates or issues which are not otherwise on the agenda.

5. Open forum (maximum of eight minutes): To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

6. Tree Champions: To appoint three new tree champions.

7. County Councillor's comments and questions: To receive a report from County Councillor Mike Magill.

8. District Councillor's comments and questions: To receive a report from District Councillor Roy Briscoe.

9. Police incident report: To receive a report from PCSO Baylee Reed on recent incidents in the Parish.

10. Neighbourhood Plan: To receive a report on progress of the NP, Cllr Hitchcock.

11. Internal audit for financial year 2020/21: To receive an update following a meeting with the internal auditor, Clerk.

12. Accounting statements 2020/21 (Annual Governance and Accountability Return (AGAR) Section 2): To receive and agree the accounting statements for the year ended 31 March 2021.

- 13. Community Chest Grant:** To consider an application from Westbourne Weekend for grant funding of £433 to support its community events in 2021.
- 14. General Power of Competence:** To agree that the criteria have been met for eligibility during 2021-22. (To note that the number of councillors elected at the last election in May 2019 was equal to two thirds of its total number of councillors and the Clerk holds a CILCA qualification).
- 15. Co-option:** To advertise the remaining vacancy on the Parish Council.
- 16. Payments for approval:** To consider and approve two lists of payments, prepared by the Clerk acting as Responsible Financial Officer. The first is a list of payments due immediately requiring advance authorisation, the second is a list of payments made requiring retrospective authorisation, Clerk.
- 17. Correspondence:** To note the list of correspondence and to consider any required action.
- 18. Announcements and items for the next meeting:** To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.
- 19. Date of next meeting:** The next meeting is scheduled to be held on Thursday 8 July 2021 at 7.15pm

In accordance with the Local Government Act 1972 Schedule 12, the Council may decide by resolution to exclude the press and public from any part of the meeting under a Section Two item.

Section Two

- 20. JBC issues:** To discuss matters relating to the JBC.