



# Westbourne

Parish Council

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**Members of the Parish Council are summoned to attend the next meeting of Westbourne Parish Council which will take place on Thursday 8 July 2021 at 7.15pm at The Meeting Place, North Street, Westbourne.**

*Clare Kennett, 2 July 2021*  
Clerk to the Council

## Agenda

**1. To receive declarations of interest and updates to the Register of Interests:**

To receive from Members declarations of interests in relation to the agenda and updates to the Register of Interests, as required by the Localism Act 2011 and the Parish Council's Code of Conduct for Members.

**2. Apologies for absence**

**3. Minutes of the Parish Council meeting held on 10 June 2021:** To approve the circulated minutes as a correct record.

**4. Updates and issues from the minutes of 10 June 2021:** To note any updates or issues which are not otherwise on the agenda.

**5. Open forum (maximum of eight minutes):** To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

**6. Bourne bus project:** To receive a presentation from Andrew Kerry-Bedell with a proposal for a local parish bus service.

**7. Westbourne Community Trust:** To receive a report from Frank Campbell, Chair of the WCT, on progress of the Mill Road affordable housing project.

**8. County Councillor's comments and questions:** To receive a report from County Councillor Mike Magill.

**9. District Councillor's comments and questions:** To receive a report from District Councillor Roy Briscoe.

**10. Police incident report:** To receive a report from PCSO Baylee Reed on recent incidents in the Parish.

**11. Committee/Working Group reports:** To receive recommendations of the:

- Public Services Committee: Minutes of the meeting held on 17 June 2021.
- Recreation, Leisure and Amenities Committee: Minutes of the meeting held on 17 June 2021.

- Strategy and Finance Working Group: Notes of the meeting held on 24 June 2021.
- Joint Burial Committee Working Group: Notes of the meeting held on 30 June 2021.

**12. New Homes Bonus:** To consider the tabled draft application for funding prepared by the Clerk.

**13. Annual Parish Assembly:** To give an update on arrangements for the event to be held on Thursday 24 July.

**14. Neighbourhood Plan:** To give an update on preparations for the referendum.

**15. Churchyard wall:** To consider the arboriculturalist's survey and method statement and consider payment of £240 to the Church which is half of the cost of the survey.

**16. Budget report for quarter 1 of financial year 2021/22:** To receive the circulated budget report.

**17. Payments for approval:** To consider and approve two lists of payments, prepared by the Clerk acting as Responsible Financial Officer. The first is a list of payments due immediately requiring advance authorisation, the second is a list of payments made requiring retrospective authorisation, Clerk.

**18. Correspondence:** To note the list of correspondence and to consider any required action.

**19. Announcements and items for the next meeting:** To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.

**20. Date of next meeting:** The next meeting is scheduled to be held on Thursday 9 September 2021 at 7.15pm

In accordance with the Local Government Act 1972 Schedule 12, the Council may decide by resolution to exclude the press and public from any part of the meeting under a Section Two item.

## **Section Two**

**21. Joint Burial Committee:** To discuss matters relating to the JBC.