



Westbourne

Parish Council

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Members of the Parish Council are summoned to attend the next meeting of Westbourne Parish Council which will take place on Thursday 9 September 2021 at 7.15pm at The Meeting Place, North Street, Westbourne.

Clare Kennett, 3 September 2021

Clerk to the Council

Agenda

1. To receive declarations of interest and updates to the Register of Interests:

To receive from Members declarations of interests in relation to the agenda and updates to the Register of Interests, as required by the Localism Act 2011 and the Parish Council's Code of Conduct for Members.

2. Apologies for absence

3. Minutes of the Parish Council meeting held on 8 July 2021: To approve the circulated minutes as a correct record.

4. Updates and issues from the minutes of 8 July 2021: To note any updates or issues which are not otherwise on the agenda.

5. Open forum (maximum of eight minutes): To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

6. County Councillor's comments and questions: To note there is a vacancy for a County Cllr following the resignation of Cllr Magill. To thank Cllr Magill for his work to support the Parish.

7. District Councillor's comments and questions: To receive a report from District Councillor Roy Briscoe.

8. Police incident report: To receive a report from PCSO Baylee Reed on recent incidents in the Parish.

9. Public inquiry, Old Army Camp, Cemetery Lane, Westbourne.

APP/L3815/C/18/3203215, APP/L3815/C/18/3203219, APPL3815/C/18/3203222:

To note the start of the inquiry on 14 September at Chichester Harbour Hotel against enforcement notices served by Chichester District Council. To thank Frank Campbell and Cllr Briscoe for their support in providing evidence on behalf of the Parish Council and local residents.

10. Neighbourhood Plan: To note the result of the referendum (330 voted in favour with 22 voting against and turnout of 19.35%). To thank members of the Steering

Group and CDC for their hard work and support. To note that the Plan will be signed off by CDC's cabinet and council in September.

11. Tree surgery: To consider the quote received for tree surgery at Mill Road and Monk's Hill.

12. Fence at 56 Mill Road: To discuss options for repairing or replacing the fence.

13. Joint Burial Committee: To retrospectively approve Southbourne Parish Council's appointment of Sarah Rowland as the JBC Cemetery Coordinator on a temporary locum basis.

14. Internal auditor: To approve the appointment of Mulberry & Co as the Parish Council's internal auditor for financial year 2021-22.

15. Payments for approval: To consider and approve two lists of payments, prepared by the Clerk acting as Responsible Financial Officer. The first is a list of payments due immediately requiring advance authorisation, the second is a list of payments made requiring retrospective authorisation, Clerk.

16. Correspondence: To note the list of correspondence and to consider any required action.

17. Announcements and items for the next meeting: To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.

18. Date of next meeting: The next meeting is scheduled to be held on Thursday 14 October 2021 at 7.15pm

In accordance with the Local Government Act 1972 Schedule 12, the Council may decide by resolution to exclude the press and public from any part of the meeting under a Section Two item.

Section Two

19. HR matters.