



# Westbourne

Parish Council

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**Members of the Parish Council are summoned to attend the next meeting of Westbourne Parish Council which will take place on Thursday 14 October 2021 at 7.15pm at The Meeting Place, North Street, Westbourne.**

*Clare Kennett, 8 October 2021*

Clerk to the Council

## Agenda

**1. To receive declarations of interest and updates to the Register of Interests:**

To receive from Members declarations of interests in relation to the agenda and updates to the Register of Interests, as required by the Localism Act 2011 and the Parish Council's Code of Conduct for Members.

**2. Apologies for absence**

**3. Minutes of the Parish Council meeting held on 9 September 2021:** To approve the circulated minutes as a correct record.

**4. Updates and issues from the minutes of 9 September 2021:** To note any updates or issues which are not otherwise on the agenda.

**5. Open forum (maximum of eight minutes):** To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

**6. Co-option:** To consider co-opting new members to the Parish Council to fill two vacancies.

**7. County Councillor's comments and questions:** To note the Bourne by-election will take place on Thursday 4 November. WSCC to announce the candidates on 11 October.

**8. District Councillor's comments and questions:** To receive a report from District Councillor Roy Briscoe.

**9. Police incident report:** To receive a report from PCSO Baylee Reed on recent incidents in the Parish. To discuss the logging of incidents in the Parish.

**10. Bourne community bus:** To receive an update on the project from Andrew Kerry-Bedell and to discuss volunteer drivers, suggested stop locations and a parish coordinator.

**11. Churchyard wall repairs:** To invite Stewart Taylor to inform the Council about works to repair the wall, to consider the quote received of £12,091 (ex VAT) and to note the advice from Ian Davison, Surrey Hills Solicitors.

**12. CDC's Infrastructure Business Plan:** To review the Parish Council's identified projects included in CDC's Infrastructure Business Plan, Clerk.

**13. New Homes Bonus 2021:** To note receipt of the funding from CDC of £2,656 for a safety surface around the slide and for replacement play bark at Monk's Hill recreation ground. To agree to the terms and conditions of the funding, Clerk.

**14. Remembrance Day 2021:** To agree laying of the wreath at the war memorial.

**15. Strategy and Finance Working Group:** To receive the minutes of the meeting held on 23 September and approve the updates to the Business Plan.

**16. Budget report for quarter 2 of financial year 2021/22:** To receive the circulated budget report, Clerk.

**17. HR Panel:** To approve the draft terms of reference and to agree a date for the first meeting of the Panel, to include a review the Clerk's salary and HR policies.

**18. Community Chest Grant:** To consider an application for funding from Greening Westbourne for £380 towards hedge restoration on the Community Verge on Whitechimney Row/Old Farm Lane.

**19. Aerial photography of the Parish:** To consider purchasing <https://compass360tours.co.uk/tours/westbourne/index.htm> for the website at a cost of £25 per year. The images could be developed to include tags/web links to local businesses, Clerk.

**20. Payments for approval:** To consider and approve two lists of payments, prepared by the Clerk acting as Responsible Financial Officer. The first is a list of payments due immediately requiring advance authorisation, the second is a list of payments made requiring retrospective authorisation, Clerk.

To consider renewing the contract with SSE for street light electricity in the Parish.

**21. Correspondence:** To note the list of correspondence and to consider any required action.

**22. Announcements and items for the next meeting:** To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.

**23. Date of next meeting:** The next meeting is scheduled to be held on Thursday 11 November 2021 at 7.15pm

In accordance with the Local Government Act 1972 Schedule 12, the Council may decide by resolution to exclude the press and public from any part of the meeting under a Section Two item.

## **Section Two**

**24. Incident on Cemetery Lane:** To discuss the incident where Cllr Pearcey's car tyres were slashed and to consider reimbursing Cllr Pearcey for costs involved.