



Westbourne

Parish Council

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Members of the Parish Council are summoned to attend the next meeting of Westbourne Parish Council which will take place on Thursday 9 December 2021 at 7.15pm at The Meeting Place, North Street, Westbourne.

Clare Kennett, 3 December 2021

Clerk to the Council

Agenda

1. To receive declarations of interest and updates to the Register of Interests:

To receive from Members declarations of interests in relation to the agenda and updates to the Register of Interests, as required by the Localism Act 2011 and the Parish Council's Code of Conduct for Members.

2. Apologies for absence

3. Minutes of the Parish Council meeting held on 11 November 2021: To approve the circulated minutes as a correct record.

4. Updates and issues from the minutes of 11 November 2021: To note any updates or issues which are not otherwise on the agenda.

5. Open forum (maximum of eight minutes): To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

6. County Councillor's comments and questions: To welcome Cllr Andrew Kerry-Bedell and to discuss the Parish Council's top three priorities for WSCC.

7. District Councillor's comments and questions: To receive a report from District Councillor Roy Briscoe.

8. Police incident report: To receive a report from PCSO Baylee Reed on recent incidents in the Parish. To receive an update from Cllr Hitchcock following a focus group on policing in Sussex.

9. Committee/Working Group reports: To receive updates of the:

- Public Services Committee, Cllr Mack: Minutes of the meeting held on 18 November 2021.
- Recreation, Leisure and Amenities Committee, Cllr Hitchcock: Minutes of the meeting held on 18 November 2021.

10. Draft budget 2022/23: To consider the recommendations of the Strategy and Finance Committee following its meeting on 21 October 2021 when the budget was discussed. The final budget to set the Precept must be sent to Chichester District Council in late January.

11. Joint Burial Committee: To receive a tabled report on the host authority for the JBC.

12. Public art using CDC S106 funding: To consider the installation of a mural on the wall outside the Co-op, near the Jubilee noticeboard, which would include images and text about the history of Westbourne.

13. Path at Covington Road entrance to Monk's Hill recreation ground: To consider a quote from Longmeadows for £2,200.

14. Payments for approval: To consider and approve two lists of payments, prepared by the Clerk acting as Responsible Financial Officer. The first is a list of payments due immediately requiring advance authorisation, the second is a list of payments made requiring retrospective authorisation, Clerk.

15. Correspondence: To note the list of correspondence and to consider any required action.

16. Announcements and items for the next meeting: To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.

17. Date of next meeting: The next meeting is scheduled to be held on Thursday 13 January 2022 at 7.15pm.