



Westbourne

Parish Council

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Members of the Parish Council are summoned to attend the next meeting of Westbourne Parish Council which will take place on Thursday 10 February 2022 at 7.15pm at The Meeting Place, North Street, Westbourne.

Clare Kennett, 10 February 2022
Clerk to the Council

Agenda

1. To receive declarations of interest and updates to the Register of Interests:

To receive from Members declarations of interests in relation to the agenda and updates to the Register of Interests, as required by the Localism Act 2011 and the Parish Council's Code of Conduct for Members.

2. Apologies for absence

3. Minutes of the Parish Council meeting held on 13 January 2022: To approve the circulated minutes as a correct record.

4. Updates and issues from the minutes of 13 January 2022: To note any updates or issues which are not otherwise on the agenda.

5. Open forum (maximum of eight minutes): To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

6. County Councillor's comments and questions: To receive a report from County Councillor Andrew Kerry-Bedell.

7. District Councillor's comments and questions: To receive a report from District Councillor Roy Briscoe.

8. Police incident report: To receive a report from PCSO Baylee Reed on recent incidents in the Parish.

9. Platinum Jubilee celebrations: To consider holding a beacon event on Thursday 2 June at Monk's Hill recreation ground as follows: Town crier 2pm, piper at 9.35pm, bugle call at 9.40pm, lighting of beacon at 9.45pm and choirs to sign 'Song for the Commonwealth' at 9.45pm. <https://www.queensjubileebeacons.com/> and [https://static1.squarespace.com/static/60bb599c70faee6f7ef0835c/t/61eac679177bc2538065832b/1642776215429/Guide To Taking Part Online.pdf](https://static1.squarespace.com/static/60bb599c70faee6f7ef0835c/t/61eac679177bc2538065832b/1642776215429/Guide+To+Taking+Part+Online.pdf)

To note recommendations for other events <https://platinumjubilee.gov.uk/get-involved-with-the-platinum-jubilee/>

10. Queen's Green Canopy: To consider ordering free tree saplings to be planted at Monk's Hill recreation ground <https://www.woodlandtrust.org.uk/plant-trees/schools-and-communities/queens-green-canopy/>

11. Jubilee grant scheme: To consider applying for a grant of £250 from Chichester District Council to support lasting commemorations of the Queen's Platinum Jubilee.

12. Annual Parish Assembly: To discuss options for a holding an event in 2022 and to discuss suggestions for a guest speaker.

13. Annual spring clean day: To discuss options for holding an event in 2022.

14. Spring/summer newsletter: To discuss the next edition of the newsletter.

15. Kompan playground inspections: To consider the quote for the renewal of the service in 2022/23.

16. Monk's Hill recreation ground: To consider the quotes received for drainage works at the playground and north/west boundary with the highway.

To consider the quote received of £86.55 for replacing the two signs at the entrance on Monk's Hill.

To discuss a tree planting scheme for Monk's Hill recreation ground following the felling of the ash trees.

17. Interim internal audit: To receive the interim audit report following a meeting with Andy Beams, Mulberry & Co.

18. Payments for approval: To consider and approve two lists of payments, prepared by the Clerk acting as Responsible Financial Officer. The first is a list of payments due immediately requiring advance authorisation, the second is a list of payments made requiring retrospective authorisation, Clerk.

19. Correspondence: To note the list of correspondence and to consider any required action.

20. Announcements and items for the next meeting: To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.

21. Date of next meeting: The next meeting is scheduled to be held on Thursday 10 March 2022 at 7.15pm.

In accordance with the Local Government Act 1972 Schedule 12, the Council may decide by resolution to exclude the press and public from any part of the meeting under a Section Two item.

Section Two

22. Public art funding: To discuss the quotes received for the mural using S106 public art funding from Chichester District Council.

23. Purchase of land: To consider the possibility of purchasing land in the Parish.