



Westbourne

Parish Council

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Members of the Parish Council are summoned to attend the next meeting of Westbourne Parish Council which will take place on Thursday 14 April 2022 at 7.15pm at The Meeting Place, North Street, Westbourne.

Clare Kennett, 8 April 2022

Clerk to the Council

Agenda

1. To receive declarations of interest and updates to the Register of Interests:

To receive from Members declarations of interests in relation to the agenda and updates to the Register of Interests, as required by the Localism Act 2011 and the Parish Council's Code of Conduct for Members.

2. Apologies for absence

3. Minutes of the Parish Council meeting held on 10 March 2022: To approve the circulated minutes as a correct record.

4. Updates and issues from the minutes of 10 March 2022: To note any updates or issues which are not otherwise on the agenda.

5. Open forum (maximum of eight minutes): To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

6. County Councillor's comments and questions: To receive a report from County Councillor Andrew Kerry-Bedell.

7. District Councillor's comments and questions: To receive a report from District Councillor Roy Briscoe.

8. Police incident report: To receive a report from PCSO Baylee Reed on recent incidents in the Parish.

9. Westbourne Surgery: To receive a report from Dr Lytton, Emsworth Surgery, about refurbishments planned for Westbourne Surgery.

10. Committee minutes: To receive the minutes of the:

- Joint Burial Committee: To receive the quarterly report.
- Public Services Committee: Minutes of the meeting held on 24 March 2022.
- Recreation, Leisure and Amenities Committee: Minutes of the meeting held on 24 March 2022.
- Strategy and Finance Committee: Minutes of the meeting held on 31 March 2022.

- **Business Plan Action Plan:** To receive the latest list of actions following the committee meetings.

11. No HGVs through Westbourne: To approve cost of £600 for traffic counters on Foxbury Lane, Westbourne Road and Whitechimney Road. To carry out a 12-hour traffic survey and engage with residents to ask them to send letters, videos and photos in support and sign a petition.

12. Monk's Hill recreation ground: To approve an additional amount of £1,200 for additional works carried out by A1 Drainage at the playground on Monk's Hill. The original quote was £6,900.

13. Annual Governance Statement 2021/22 (Annual Governance and Accountability Return (AGAR) Section 1): To consider the questions posed by the AGAR Statement 2021/22 and agree the Council's answers to those questions. Further to approve the Statement once the answers are agreed.

14. Receipts and payments 2021/22 and statement of reserves: To receive and agree the outturn figures of receipts and payments against revised budget for the financial year 1 April 2021 to 31 March 2022. Further to agree the statement of the Council's reserves as at 31 March 2022.

15. Payments for approval: To consider and approve two lists of payments, prepared by the Clerk acting as Responsible Financial Officer. The first is a list of payments due immediately requiring advance authorisation, the second is a list of payments made requiring retrospective authorisation, Clerk.

16. Correspondence: To note the list of correspondence and to consider any required action.

17. Announcements and items for the next meeting: To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.

18. Date of next meeting: The next meeting is scheduled to be held on Thursday 12 May 2022 at 7.15pm.

In accordance with the Local Government Act 1972 Schedule 12, the Council may decide by resolution to exclude the press and public from any part of the meeting under a Section Two item.

Section Two

19. JBC: To discuss the host authority for the JBC.