



# Westbourne

Parish Council

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**Members of the Parish Council are summoned to attend a meeting of Westbourne Parish Council which will take place on Thursday 9 June 2022 at 7.15pm at The Meeting Place, North Street, Westbourne.**

*Clare Kennett, 1 June 2022*

Clerk to the Council

## Agenda

**1. To receive declarations of interest and updates to the Register of Interests:**

To receive from Members declarations of interests in relation to the agenda and updates to the Register of Interests, as required by the Localism Act 2011 and the Parish Council's Code of Conduct for Members.

**2. Apologies for absence**

**3. Minutes of the Parish Council meeting held on 12 May 2022:** To approve the circulated minutes as a correct record.

**4. Updates and issues from the minutes of 12 May 2022:** To note any updates or issues which are not otherwise on the agenda.

**5. Minutes of the extraordinary Parish Council meeting held on 19 May 2022:** To approve the circulated minutes as a correct record.

**6. Updates and issues from the minutes of 19 May 2022:** To note any updates or issues which are not otherwise on the agenda.

**7. Open forum (maximum of eight minutes):** To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

**8. County Councillor's comments and questions:** To receive a report from County Councillor Andrew Kerry-Bedell.

**9. District Councillor's comments and questions:** To receive a report from District Councillor Roy Briscoe.

**10 Police incident report:** To receive a report from PCSO Isles on recent incidents in the Parish.

**11. Annual Parish Assembly:** To discuss arrangement for the event on Saturday 18 June from 2-4pm and confirm councillor attendance, Clerk.

**12. Internal audit for financial year 2020/21:** To consider the circulated internal auditor report, Clerk.

**13. Receipts and payments 2021/22 and statement of reserves:** To receive and agree the outturn figures of receipts and payments against revised budget for the financial year 1 April 2021 to 31 March 2022. Further to agree the statement of the Council's reserves as at 31 March 2022. To consider a proposal to transfer earmarked reserves to build up the general reserve.

**14. Annual Governance Statement 2021/22 (Annual Governance and Accountability Return (AGAR) Section 1):** To consider the questions posed by the AGAR Statement 2021/22 and agree the Council's answers to those questions. Further to approve the Statement once the answers are agreed.

**15. Accounting statements 2021/22 (Annual Governance and Accountability Return (AGAR) Section 2):** To receive and agree the accounting statements for the year ended 31 March 2022.

**16. Community Chest Grant:** To consider an application from the Ems Valley Memorial Arboretum for grant funding of £500.

**17. General Power of Competence:** To agree that the criteria have been met for eligibility during 2022. (To note that the number of councillors elected at the last election in May 2019 was equal to two thirds of its total number of councillors (six) and the Clerk has a CILCA qualification).

**18. Receipts and payments 2021/22 and statement of reserves:** To receive and agree the outturn figures of receipts and payments against revised budget for the financial year 1 April 2021 to 31 March 2022. Further to agree the statement of the Council's reserves as at 31 March 2022.

**19. Payments for approval:** To consider and approve two lists of payments, prepared by the Clerk acting as Responsible Financial Officer. The first is a list of payments due immediately requiring advance authorisation, the second is a list of payments made requiring retrospective authorisation, Clerk.

**20. Correspondence:** To note the list of correspondence and to consider any required action.

**21. Announcements and items for the next meeting:** To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.

**22. Date of next meeting:** The next meeting is scheduled to be held on Thursday 14 July 2022 at 7.15pm.

In accordance with the Local Government Act 1972 Schedule 12, the Council may decide by resolution to exclude the press and public from any part of the meeting under a Section Two item.

## **Section Two**

**23. To consider the purchase of land in the Parish**