



Westbourne

Parish Council

PO Box 143
Emsworth
PO10 9DX

07775 654483
clerk@westbourne-pc.gov.uk

Members of the Parish Council are summoned to attend a meeting of Westbourne Parish Council which will take place on Thursday 9 March 2023 at 7.15pm at The Meeting Place, North Street, Westbourne.

Clare Kennett, 3 March 2023

Clerk to the Council

Agenda

1. To receive declarations of interest and updates to the Register of Interests:

To receive from Members declarations of interests in relation to the agenda and updates to the Register of Interests, as required by the Localism Act 2011 and the Parish Council's Code of Conduct for Members.

2. Apologies for absence

3. Minutes of the Parish Council meeting held on 9 February 2023: To approve the circulated minutes as a correct record.

4. Updates and issues from the minutes of 9 February 2023: To note any updates or issues which are not otherwise on the agenda.

5. Open forum (maximum of eight minutes): To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

6. County Councillor's comments and questions: To note the circulated report from County Councillor Andrew Kerry-Bedell and receive any updates.

7. District Councillor's comments and questions: To note the circulated report from District Councillor Roy Briscoe and receive any updates.

8. Police incident report: To note the recent crime statistics at www.police.uk (search for Westbourne).

9. Consultation on highways issues on Whitechimney Row and East Street: To consider the report prepared by the Clerk which includes all the responses received. To agree a response to each comment and discuss how the responses could be used to shape the traffic regulation orders to be submitted to WSCC for improvements to the highway.

10. Insurance renewal: To consider the quotes received, which will be tabled at the meeting.

11. Kompan playground inspections: To consider the quote received, which will be tabled at the meeting.

12. Flower planters and tree: To consider replacing the flower planters in The Square due to an incident on 15 February when one of them was broken. To consider replacing the giant sequoia tree at Monk's Hill which has been damaged at Monk's Hill recreation ground. To consider the quotes, which will be tabled at the meeting.

13. Community Infrastructure Levy project list: To submit to Chichester District Council a list of new strategic infrastructure projects or updates to be funded from any source, or to raise any cross-boundary infrastructure issues, which are related to the growth arising from the Local Plan that was adopted in 2015. To consider the list prepared by the Clerk and circulated before the meeting.

14. Budget monitoring: To receive the bank reconciliation to 28 February 2023 and to review the budget report.

15. Payments for approval: To consider and approve two lists of payments, prepared by the Clerk, acting as Responsible Financial Officer. The first is a list of payments due immediately requiring advance authorisation, the second is a list of payments made requiring retrospective authorisation.

16. Correspondence: To note the list of correspondence and to consider any required action.

17. Announcements and items for the next meeting: To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.

18. Date of next meeting: The next meeting is scheduled to be held on Thursday 13 April 2023 at 7.15pm.

In accordance with the Local Government Act 1972 Schedule 12, the Council may decide by resolution to exclude the press and public from any part of the meeting under a Section Two item.

Section Two

19. Lloyds bank: To agree signatories with internet bank access.