



Westbourne

Parish Council

PO Box 143
Emsworth
PO10 9DX

07775 654483
clerk@westbourne-pc.gov.uk

Members of the Parish Council are summoned to attend a meeting of Westbourne Parish Council which will take place on Thursday 13 April 2023 at 7.15pm at The Meeting Place, North Street, Westbourne.

Clare Kennett, 6 April 2023

Clerk to the Council

Agenda

1. To receive declarations of interest and updates to the Register of Interests:

To receive from Members declarations of interests in relation to the agenda and updates to the Register of Interests, as required by the Localism Act 2011 and the Parish Council's Code of Conduct for Members.

2. Apologies for absence

3. Minutes of the Parish Council meeting held on 9 March 2023: To approve the circulated minutes as a correct record.

4. Updates and issues from the minutes of 9 March 2023: To note any updates or issues which are not otherwise on the agenda.

5. Open forum (maximum of eight minutes): To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

6. County Councillor's comments and questions: To note the circulated report from County Councillor Andrew Kerry-Bedell and receive any updates.

7. District Councillor's comments and questions: To note the circulated report from District Councillor Roy Briscoe and receive any updates.

8. Police incident report: To note the recent crime statistics at www.police.uk (search for Westbourne).

9. Maintenance of the closed churchyard: To invite Stewart Taylor, Treasurer at St John the Baptist Church, to the meeting to discuss the maintenance of the yew trees and gravestones.

10. Westbourne Community Hall grant: To consider the quotes received in support of their application for grant funding towards continued renovation of the building.

11. Committee minutes: To receive the minutes and updates of the:

- Public Services and Natural Environment Committee: Minutes of the meeting held on 16 March 2023.

- Recreation, Leisure and Amenities Committee: Minutes of the meeting held on 16 March 2023.
- Events Committee: Minutes of the meeting held on 23 March 2023.

12. Annual Governance Statement 2022/23 (Annual Governance and Accountability Return (AGAR) Section 1): To consider the questions posed by the AGAR Statement 2022/23 and agree the Council's answers to those questions. Further to approve the statement once the answers are agreed.

13. Budget monitoring: To receive the bank reconciliation to 31 March 2023 and to review the budget report.

14. Payments for approval: To consider and approve two lists of payments, prepared by the Clerk, acting as Responsible Financial Officer. The first is a list of payments due immediately requiring advance authorisation, the second is a list of payments made requiring retrospective authorisation.

15. Correspondence: To note the list of correspondence and to consider any required action.

16. Announcements and items for the next meeting: To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.

17. Date of next meeting: The next meeting is scheduled to be held on Thursday 18 May 2023 at 7.15pm. Please note the meeting is being held a week later than normal due to the election.