



Westbourne

Parish Council

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Members of the Parish Council are summoned to attend Westbourne Parish Council meeting which will take place on Thursday 13 July 2023 at 7.15pm at The Meeting Place, North Street, Westbourne.

Clare Kennett, 7 July 2023
Clerk to the Council

Agenda

1. To receive declarations of interest and updates to the Register of Interests:

To receive from Members declarations of interests in relation to the agenda and updates to the Register of Interests, as required by the Localism Act 2011 and the Parish Council's Code of Conduct for Members.

2. Apologies for absence

3. Minutes of the Parish Council meeting held on 8 June 2023: To approve the circulated minutes as a correct record.

4. Updates and issues from the minutes of 8 June 2023: To note any updates or issues which are not otherwise on the agenda.

5. Open forum (maximum of eight minutes): To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

6. County Councillor's comments and questions: To note the circulated report from County Councillor Andrew Kerry-Bedell and receive any updates.

7. Traffic Regulation Orders: To discuss the draft applications prepared by the Clerk for the proposed speed limit change on Monk's Hill and highway improvements to East Street. To agree a date to hold a meeting to discuss the TRO application for Whitechimney Row following the resident consultation.

8. District Councillor's comments and questions: To note the circulated report from District Councillor Roy Briscoe and receive any updates.

9. Police incident report: To note the recent crime statistics at www.police.uk (search for Westbourne).

10. Committee reports: To receive recommendations of the:

- Public Services and Natural Environment Committee: Minutes of the meeting held on 15 June 2023.
- Recreation, Leisure and Amenities Committee: Minutes of the meeting held on 15 June 2023.
- Joint Burial Committee: Minutes of the meeting held on 5 June 2023.

11. Repair to fitness equipment at Monk's Hill recreation ground: To discuss the circulated quote from Sovereign.

12. Trees at the allotments: To discuss if trees T13/146 and T14/147 on the circulated map could be cut back away from the boundary fence, as requested by property owner.

13. Tree survey report of the closed churchyard: To receive the report from the tree survey which was carried out on 3 July 2023.

14. Budget monitoring: To receive the bank reconciliation to 30 June 2023 and to review the budget report.

15. Payments for approval: To consider and approve two lists of payments, prepared by the Clerk acting as Responsible Financial Officer. The first is a list of payments due immediately requiring advance authorisation, the second is a list of payments made requiring retrospective authorisation, Clerk.

16. Correspondence: To note the list of correspondence and to consider any required action.

17. Announcements and items for the next meeting: To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.

18. Date of next meeting: The next meeting is scheduled to be held on Thursday 14 September 2023 at 7.15pm.

In accordance with the Local Government Act 1972 Schedule 12, the Council may decide by resolution to exclude the press and public from any part of the meeting under a Section Two item.

Section Two

19. HR issues: To discuss staffing matters.