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To members of the Planning Committee: Cllr Lade Barker, Cllr Kim Franks, Cllr Richard Hitchcock, Cllr Nigel Ricketts, Mr Frank Campbell and Mr Kevan Pegley.

**Westbourne Parish Council’s Planning Committee will take place on Thursday 24 August 2023 at 6.15pm at The Meeting Place, North Street, Westbourne.**

Clare Kennett, 18 August 2023

Clerk to the Council

**Agenda**

**1. Declarations of interest**: To receive from Members declarations of interests in relation to the agenda and updates to the Register of Interests, as required by the Localism Act 2011 and the Parish Council’s Code of Conduct for Members

**2. Apologies for absence**

**3. Minutes of the meeting of 13 July 2023**: To approve as a correct record the circulated minutes.

**4. Updates and issues from the minutes of 13 July 2023**: To note any updates or issues which are not otherwise on the agenda.

**5. Planning applications**: To consider the following applications.

**23/01688/DOM**: Alterations to change existing bungalow into a chalet bungalow. The Haven, Woodmancote Lane, Woodmancote.

**23/01492/DOM**: Extension to roof with increased ridge height to create second storey, addition of new front entrance lobby with various alterations including installation of cladding and changes to fenestration. Highmount, Woodmancote Lane, Woodmancote.

**23/01637/DOM**: Two-storey side and single-storey rear extension along with internal alterations. 24 Ellesmere Orchard, Westbourne.

**SDNP 23/02488/FUL**: Proposed change of use of agricultural building to mixed light industrial and storage uses (Class E (g) iii and B8 use) including elevation changes, landscaping and associated works. Common Farm Buildings, Aldsworth Common Road, Aldsworth.

**6. To agree retrospectively the decisions made below by email in order to meet the District Council’s deadline for responses.**

**23/01676/TCA**: Notification of intention to crown reduce 3 no. Yew trees (T1, T2 & T3) by 6m in height and 4m width. Fell 1 no. Sycamore (T4) and 1 no. Spruce (T7). Crown reduce 1 no. Sycamore (T5) and 1 no. Marcrocarpa (T6) by 4m. Norman House, North Street, Westbourne. Westbourne Parish Council had no objection.

**23/01653/TCA**: Notification of intention to fell 1 no. Yew tree (quoted as T1), 2 no. Fir trees (quoted as T2 and T3) and 1 no. Hawthorn tree (quoted as T4). Address: Kardamon Meade, 12 New Road, Westbourne. Westbourne Parish Council had no objection.

**7. Planning appeals**: To note the Planning Inspectorate’s decision to permit appeal ref. APP/L3815/W/22/3293116 Land East of Monk’s Hill, Westbourne for the change of use of the land to a private gypsy and traveller caravan site consisting of 1 no. mobile home, 1 touring caravan, 1 no. utility dayroom and associated development.

**8. Chichester District Council Enforcement Reporting**: Members can view the latest up to date list at <https://publicaccess.chichester.gov.uk/online-applications/search.do?action=simple&searchType=Application>

Select ‘Enforcements’ and type ‘Westbourne’ in the search field.

**9. Announcements and items for the next meeting**: To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.

**10. Date of next meeting**: The next meeting is scheduled to be held on Thursday 14 September 2023 at 6.15pm.