



Westbourne

Parish Council

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To the Trustees of the Charity: Westbourne Parish Allotment for Exercise and Recreation. Charity Commission number: 265105

The Annual Meeting of the Charity Trustees will take place on Thursday 19 January 2023 at 7pm.

Clare Kennett, 13 January 2023

Clerk to the Parish Council

Agenda

- 1. Election of the Chair:** To receive nominations for the Chair.
- 2. Apologies for absence**
- 3. Election of the Vice-Chair:** To receive nominations for the Vice-Chair.
- 4. Declarations of interest in the items on the agenda:** To receive from Members declarations of interests in relation to the agenda and updates to the Register of Interests, as required by the Localism Act 2011 and the Parish Council's Code of Conduct for Members.
- 5. Minutes of the meeting on 31 March 2022:** To approve the minutes of the meeting as a correct record.
- 4. Updates or issues from the minutes of 31 March 2022:** To note any issues or updates which are not otherwise on the agenda.
- 5. Annual report:** To receive the Charity's annual report.
- 6. Charity report:** To approve the Charity report to be submitted to the Charity Commission.
- 7. Announcements and items for the next agenda:** To note items, submitted prior to the start of the meeting, brought forward by permission of the Chair.
- 8. Date of next meeting:** The next Annual Meeting of the Charity Trustees is scheduled to be held on Thursday 18 January 2024 at 7.00pm.