



Westbourne

Parish Council

PO Box 143
Emsworth
PO10 9DX

07775654483
clerk@westbourne-pc.gov.uk

A meeting of Westbourne Parish Council's HR Committee will take place on Thursday 21 March at 8pm at The Meeting Place, North Street, Westbourne.

Clare Kennett, 8 March 2024

Clerk to the Parish Council

Agenda

- 1. Election of the Chair:** To receive nominations for the Chair.
- 2. Apologies for absence**
- 3. Election of the Vice-Chair:** To receive nominations for the Vice-Chair.
- 4. Declarations of interest in the items on the agenda:** To receive from Members declarations of interests in relation to the agenda and updates to the Register of Interests, as required by the Localism Act 2011 and the Parish Council's Code of Conduct for Members.
- 5. Confidential business:** To resolve to exclude the public and press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted – Public Bodies (Admission to Meetings) Act 1960.
- 6. Minutes of the meeting held on 19 January 2023:** To approve the circulated minutes as a correct record.
- 7. Updates and issues from the minutes of 19 January 2023:** To note any updates or issues which are not otherwise on the agenda.
- 8. Personal and Professional Development Review (PPDR):** To carry out the PPDR for 2023/24.
- 9. Contract of Employment:** To consider the circulated updated draft recommended by NALC.
- 10. Announcements and items for the next agenda:** To note items, submitted prior to the start of the meeting, brought forward by permission of the Chair.
- 11. Date of next meeting:** To agree the date of the next meeting.