



Westbourne

Parish Council

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Members of the Parish Council are summoned to attend Westbourne Parish Council's meeting which will take place on Thursday 11 January 2024 at 7.15pm at The Meeting Place, North Street, Westbourne.

Clare Kennett, 5 January 2024
Clerk to the Council

Agenda

1. Apologies for absence

2. Declarations of interest: Councillors are reminded to declare any disclosable pecuniary interest which they may have in relation to any item of business on the agenda no later than when that item is reached. Unless a dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter, unless the public is entitled to attend, in which case, you may join the public gallery.

3. Minutes of the Parish Council meeting held on 14 December 2023: To approve the circulated minutes as a correct record.

4. Updates and issues from the minutes of 14 December 2023: To note any updates or issues which are not otherwise on the agenda.

5. Open forum (maximum of eight minutes): To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

6. County Councillor's comments and questions: To note the circulated report from County Councillor Andrew Kerry-Bedell and receive any updates.

7. District Councillor's comments and questions: To note the circulated report from District Councillor Roy Briscoe and receive any updates.

8. Budget monitoring: To note the budget report to 31 December 2023 which outlines that total net expenditure was at 55.1%. To receive the bank reconciliations to 31 December 2023.

9. Annual review of fees and charges: To consider the report which outlines the Council's fees and charges.

10. Budget and precept 2024/25: To consider the draft budget for financial year 2024/25 and to set a precept for financial year 2024/25.

- 11. Updates to the Council's constitution:** To review the Council's Standing Orders, Financial Regulations and Code of Conduct.
- 12. Year-end Rialtas close down:** To approve the appointment of Paul Burdick, ACCLC, to close down the financial accounts for 2023/24 and roll over the information to the new financial year at a cost of £540 plus VAT.
- 13. SDNPA CIL funding:** To discuss ideas for an application for funding around their three priorities of nature recovery, climate action and a national park for all. Deadline for expressions of interest is 12 April 2024.
- 14. Payments for approval:** To consider and approve two lists of payments, prepared by the Clerk acting as Responsible Financial Officer. The first is a list of payments due immediately requiring advance authorisation, the second is a list of payments made requiring retrospective authorisation.
- 15. Correspondence:** To note the list of correspondence and to consider any required action.
- 16. Police incident report:** To note the recent crime statistics at www.police.uk (search for Westbourne).
- 17. Announcements and items for the next meeting:** To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.
- 18. Date of next meeting:** The next meeting is scheduled to be held on Thursday 8 February 2024 at 7.15pm.