



# Westbourne

Parish Council

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**Members of the Parish Council are summoned to attend Westbourne Parish Council's meeting which will take place on Thursday 14 March 2024 at 7.15pm at The Meeting Place, North Street, Westbourne.**

*Clare Kennett, 7 March 2024*

Clerk to the Council

## Agenda

### **1. Apologies for absence**

**2. Declarations of interest:** Councillors are reminded to declare any disclosable pecuniary interest which they may have in relation to any item of business on the agenda no later than when that item is reached. Unless a dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter, unless the public is entitled to attend, in which case, you may join the public gallery.

**3. Minutes of the Parish Council meeting held on 8 February 2024:** To approve the circulated minutes as a correct record.

**4. Updates and issues from the minutes of 8 February 2024:** To note any updates or issues which are not otherwise on the agenda.

**5. Open forum (maximum of eight minutes):** To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

**6. County Councillor's comments and questions:** To note the circulated report from County Councillor Andrew Kerry-Bedell and receive any updates.

**7. District Councillor's comments and questions:** To note the circulated report from District Councillor Roy Briscoe and receive any updates.

**8. Traffic Regulation Order consultation responses:** To receive the responses from the consultation on speed changes to Foxbury Lane, Monk's Hill and Whitechimney Row, prepared by the Clerk. To agree to submit the TRO applications to WSCC.

**9. Non-attendance of a councillor for six months:** To consider the circulated report prepared by the Clerk which recommends that the Council considers the reasons for non-attendance and agrees an extension.

- 10. Annual spring clean day:** To agree councillor attendance at the event on Sunday 7 April from 2-4pm.
- 11. Annual Parish Assembly:** To consider suggestions for a guest speaker for the event on 18 April.
- 12. Insurance renewal:** To consider the renewal quote. To note this will be the second year of the three-year contract agreed last year, due to end in March 2026.
- 13. Newsletter:** To agree to send a spring edition of the newsletter and to consider the list of articles.
- 14. Budget monitoring:** To note the budget report to 29 February 2024 which outlines that total net expenditure was at 64.5%. To receive the bank reconciliations to 29 February 2024.
- 15. Payments for approval:** To consider and approve two lists of payments, prepared by the Clerk acting as Responsible Financial Officer. The first is a list of payments due immediately requiring advance authorisation, the second is a list of payments made requiring retrospective authorisation.
- 16. Correspondence:** To note the list of correspondence and to consider any required action.
- 17. Police incident report:** To note the recent crime statistics at [www.police.uk](http://www.police.uk) (search for Westbourne).
- 18. Announcements and items for the next meeting:** To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.
- 19. Confidential business:** To resolve to exclude the public and press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted – Public Bodies (Admission to Meetings) Act 1960.
- 20. Recreation, Leisure and Amenities Committee:** To receive the recommendations of the committee held on Thursday 22 February 2024.
- 21. Emsworth Health Alliance:** To receive an update from Cllr Franks.
- 22. Date of next meeting:** The next meeting is scheduled to be held on Thursday 11 April 2024 at 7.15pm.