



Westbourne

Parish Council

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Members of the Parish Council are summoned to attend Westbourne Parish Council's meeting which will take place on Thursday 13 June 2024 at 7.15pm at The Meeting Place, North Street, Westbourne.

Clare Kennett, 7 June 2024
Clerk to the Council

Agenda

1. Apologies for absence

2. Declarations of interest: Councillors are reminded to declare any disclosable pecuniary interest which they may have in relation to any item of business on the agenda no later than when that item is reached. Unless a dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter, unless the public is entitled to attend, in which case, you may join the public gallery.

3. Minutes of the Parish Council meeting held on 9 May 2024: To approve the circulated minutes as a correct record.

4. Updates and issues from the minutes of 9 May 2024: To note any updates or issues which are not otherwise on the agenda.

5. Open forum (maximum of eight minutes): To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

6. County Councillor's comments and questions: To note the circulated report from County Councillor Andrew Kerry-Bedell and receive any updates.

7. District Councillor's comments and questions: To note the circulated report from District Councillor Roy Briscoe and receive any updates.

8. Southern Water's consultation: To discuss a response to the consultation on the Hampshire Water Transfer and Water Recycling Project at the Havant Thicket Reservoir, deadline 23 July 2024.

9. Internal audit for financial year 2023/24: To receive and note the final internal audit report for 2024/24. To review the effectiveness of the system of internal control and approve the Annual Governance Statements, Section 1 of the 2023/24 Annual Governance and Accountability Return (AGAR). To sign section 1.

- 10. Receipts and payments 2023/24 and statement of reserves:** To note the circulated budget report to 31 March 2024 and statement of earmarked reserves.
- 11. Accounting statements, Section 2 of the 2023/24 AGAR:** To consider the Accounting Statements and approve them by resolution. To sign Section 2. To agree and set the period of public rights for the inspection of the unaudited AGAR.
- 12. General Power of Competence:** To agree that the criteria have been met for eligibility during 2024. (To note that the number of councillors elected at the last election in May 2023 was equal to two thirds of its total number of councillors and the Clerk has a CILCA qualification).
- 13. Financial Regulations:** To approve the version updated by NALC
- 14. Banking arrangements:** To consider the circulated report prepared by the Clerk.
- 15. Playground inspections:** To consider the circulated quotes for playground inspections in 2024/25 at Mill Road and Monk's Hill.
- 16. Policing in Westbourne:** To note the recent crime statistics at www.police.uk (search for Westbourne).
- 17. Budget monitoring:** To note the budget report to 31 May 2024 which outlines that total net expenditure was at 8.8%. To receive the bank reconciliations to 31 May 2024.
- 18. Payments for approval:** To consider and approve two lists of payments, prepared by the Clerk acting as Responsible Financial Officer. The first is a list of payments due immediately requiring advance authorisation, the second is a list of payments made requiring retrospective authorisation.
- 19. Correspondence:** To note the list of correspondence and to consider any required action.
- 20. Announcements and items for the next meeting:** To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.
- 21. Date of next meeting:** The next meeting is scheduled to be held on Thursday 11 July 2024 at 7.15pm.