



Westbourne

Parish Council

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Members of the Parish Council are summoned to attend Westbourne Parish Council's meeting which will take place on Thursday 12 September 2024 at 7.15pm at The Meeting Place, North Street, Westbourne.

Clare Kennett, 6 September 2024

Clerk to the Council

Agenda

- 1. Election of the Chairman of the Council:** To receive nominations and elect a Chairman. To sign a Declaration of Acceptance of Office form once elected.
- 2. Apologies for absence**
- 3. Declarations of interest:** Councillors are reminded to declare any disclosable pecuniary interest which they may have in relation to any item of business on the agenda no later than when that item is reached. Unless a dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter, unless the public is entitled to attend, in which case, you may join the public gallery.
- 4. Minutes of the Parish Council meeting held on 11 July 2024:** To approve the circulated minutes as a correct record.
- 5. Updates and issues from the minutes of 11 July 2024:** To note any updates or issues which are not otherwise on the agenda.
- 6. Open forum (maximum of eight minutes):** To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).
- 7. County Councillor's comments and questions:** To note the circulated report from County Councillor Andrew Kerry-Bedell and receive any updates.
- 8. District Councillor's comments and questions:** To note the circulated report from District Councillor Roy Briscoe and receive any updates.
- 9. Street naming consultation:** To consider two new street names for the new development of nine houses on Monk's Hill to be put forward to Chichester District Council as part of their consultation.
- 10 Co-option:** To note that the Council is able to co-opt to its two vacancies.
- 11. Committees:** To review membership of the committees.

12. Banking arrangements: To review the banking signatories who must be able to access online banking.

13. Village gateway and fingerpost cleaning: To consider the circulated quotes.

14. Bourne Forum: To discuss arrangements for the meeting being hosted by Westbourne on Monday 28 October at 7pm, including preparation of questions to be sent to Katy Bourne PCC.

15. Policing in Westbourne: To note the recent crime statistics at www.police.uk (search for Westbourne).

16. Budget monitoring: To note the budget report to 31 August 2024 which outlines that total net expenditure was at 25.4%. To receive the bank reconciliations to 31 August 2024.

17. Payments for approval: To consider and approve two lists of payments, prepared by the Clerk acting as Responsible Financial Officer. The first is a list of payments due immediately requiring advance authorisation, the second is a list of payments made requiring retrospective authorisation.

18. Correspondence: To note the list of correspondence and to consider any required action.

19. Announcements and items for the next meeting: To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.

20. Confidential business: To resolve to exclude the public and press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted – Public Bodies (Admission to Meetings) Act 1960.

21. Code of Conduct: To consider a matter under the Code of Conduct and Civility and Respect Pledge.

22. Westbourne Community Trust: To receive an update and consider the appointment Cllr Gould as the Parish Council's representative on the WCT.

23. Date of next meeting: The next meeting is scheduled to be held on Thursday 10 October 2024 at 7.15pm.