



# Westbourne

Parish Council

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**Members of the Parish Council are summoned to attend Westbourne Parish Council's meeting which will take place on Thursday 13 February 2025 at 7.15pm at The Meeting Place, North Street, Westbourne.**

*Clare Kennett, 7 February 2025*  
Clerk to the Council

## Agenda

### **1. Apologies for absence**

**2. Declarations of interest:** Councillors are reminded to declare any disclosable pecuniary interest which they may have in relation to any item of business on the agenda no later than when that item is reached. Unless a dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter, unless the public is entitled to attend, in which case, you may join the public gallery.

**3. Minutes of the Parish Council meeting held on 9 January 2025:** To approve the circulated minutes as a correct record.

**4. Updates and issues from the minutes of 9 January 2025:** To note any updates or issues which are not otherwise on the agenda.

**5. Open forum (maximum of eight minutes):** To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

**6. County Councillor's comments and questions:** To note the circulated report from County Councillor Andrew Kerry-Bedell and receive any updates.

**7. District Councillor's comments and questions:** To note the circulated report from District Councillor Roy Briscoe and receive any updates.

**8. Planning applications:** To consider the following applications:

**24/02997/DOM:** Two-storey glazed front extension. Willow Barn, Mill Lane, Westbourne.

**9. Committee membership:** To discuss membership of the committees and agree dates for next meetings.

**10. Spring Clean Day:** To discuss arrangements for the event on Sunday 6 April 2025.

- 11. Annual Parish Assembly:** To discuss arrangements for the event on Thursday 24 April 2025. To agree a guest speaker.
- 12. VE Day 80:** To discuss commemorations for the national event on Thursday 8 May 2025.
- 13. Newsletter:** To discuss articles for a spring 2025 edition.
- 14. SDNPA Community Infrastructure Levy funding:** Applications are welcome by the SDNPA for CIL funding in 2025, closes 25 April 2025 [https://forms1.thrive-platform.com/south\\_downs/application\\_form.html](https://forms1.thrive-platform.com/south_downs/application_form.html)
- 15. Payments for approval:** To consider and approve two lists of payments, prepared by the Clerk acting as Responsible Financial Officer. The first is a list of payments due immediately requiring advance authorisation, the second is a list of payments made requiring retrospective authorisation.
- 16. Correspondence:** To note the list of correspondence and to consider any required action.
- 17. Announcements and items for the next meeting:** To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.
- 18. Confidential business:** To resolve to exclude the public and press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted – Public Bodies (Admission to Meetings) Act 1960.
- 19. Insurance claim:** To consider the response from the insurance company following vandalism to the multi-use games court surface.
- 20. Westbourne Community Trust:** To consider the circulated information regarding the surface for the new pump track and to permit access rights for the Portsmouth Water easement order at the entrance to Mill Road.
- 21. Pension Discretion Policy:** To consider the circulated draft and agree a working group to finalise the policy.
- 22. Village website:** To discuss the village website following correspondence from a resident <https://westbournevillage.org/>
- 23. To discuss the land behind the Parish Hall**
- 24. Date of next meeting:** The next meeting is scheduled to be held on Thursday 13 March 2025 at 7.15pm.