



Westbourne

Parish Council

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Members of Westbourne Parish Council are hereby summoned to attend the Full Council meeting of Westbourne Parish Council which will take place on Thursday 9 October 2025 at 7.15pm at The Meeting Place, North Street, Westbourne.

Clare Kennett, 3 October 2025

Clerk to the Council

Agenda

The order of business to be transacted is:

10/25/60. Apologies for absence: To receive, and approve if appropriate, apologies for absence and reasons given.

10/25/61. Declarations of members interest:

- a. Members are reminded to declare any interest in any item on the agenda at this time, or at any time during the meeting, in accordance with the Council's Code of Conduct. (Where a member indicates that they have an interest, but wish to make representations regarding the item, those representations must be made during the Open Forum).
- b. To receive, and approve if appropriate, requests for dispensations from members on matters in which they have an interest and wish to vote.

10/25/62. Open forum (maximum of eight minutes): To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

10/25/63. Westbourne solar project: To hear from Energise South Downs.

10/25/64. County Councillor's comments and questions: To note the circulated report from County Councillor Andrew Kerry-Bedell and receive any updates.

10/25/65. District Councillor's comments and questions: To note the circulated report from District Councillor Roy Briscoe and receive any updates.

10/25/66. Minutes of the Parish Council meeting held on 19 June 2025: To approve the circulated minutes as a correct record.

10/25/67. Clerk's report: To receive the report from the Clerk which outlines activities undertaken since the meeting held on 19 June 2025.

10/25/68. Items for consideration and resolution

- a. To note the letter from Emsworth Medical Practice about the consultation on the closure of Westbourne Surgery.

- b. Remembrance Day: To agree laying of the wreath at the war memorial.

10/25/69. Finance

- a. To note the budget report to 30 September 2025 which outlines that receipts are 127% of the budget and payments are 43.7% of the budget.
- b. To receive the bank reconciliations to 30 September 2025 and note the account balances.
- c. To resolve to approve the list of payments.

10/25/70. Correspondence: To note the list of correspondence and consider any required action.

10/25/71. Items to be included on the next agenda

10/25/72. Date of next meeting: To resolve to hold the next meeting on Thursday 13 November 2025 at 7.15pm.

10/25/73. Confidential business: To resolve to exclude the public and press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted – Public Bodies (Admission to Meetings) Act 1960.

10/25/74. HR Committee: To receive the minutes of the meeting held on 1 October.

10/25/75. Mill Road playground and allotments: To discuss the following:

- a. To consider the draft allotment lease prepared by the Council's solicitor, ND Law and receive the recommendations of the solicitor.
- b. To review the rent charged to Westbourne Allotment Association for use of the allotment land and new storage building.
- c. To review the survey of the access to the allotment and allotment land.

(Local Government Act 1972, s.139 and Cleaner Neighbourhoods and Environment Act 2005).