



# Westbourne

Parish Council

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**Members of Westbourne Parish Council are hereby summoned to attend the Full Council meeting of Westbourne Parish Council which will take place on Thursday 11 December 2025 at 7.15pm at The Meeting Place, North Street, Westbourne.**

*Clare Kennett, 5 December 2025*

Clerk to the Council

## Agenda

The order of business to be transacted is:

**12/25/99. Apologies for absence:** To receive, and approve if appropriate, apologies for absence and reasons given.

**12/25/100. Declarations of members interest:**

- a. Members are reminded to declare any interest in any item on the agenda at this time, or at any time during the meeting, in accordance with the Council's Code of Conduct. (Where a member indicates that they have an interest, but wish to make representations regarding the item, those representations must be made during the Open Forum).
- b. To receive, and approve if appropriate, requests for dispensations from members on matters in which they have an interest and wish to vote.

**12/25/101. Open forum (maximum of eight minutes):** To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

**12/25/102. County Councillor's comments and questions:** To note the circulated report from County Councillor Andrew Kerry-Bedell and receive any updates.

**12/25/103. District Councillor's comments and questions:** To note the circulated report from District Councillor Roy Briscoe and receive any updates.

**12/25/104. Minutes of the Full Council meeting held on 13 November 2025:** To approve the circulated minutes as a correct record.

**12/25/105. Minutes of the Full Council meeting held on 27 November 2025:** To approve the circulated minutes as a correct record.

**12/25/106. Clerk's report:** To receive the report which outlines activities undertaken since the meeting held on 13 November 2025.

**12/25/107. Westbourne Neighbourhood Plan:** To resolve to support a review of the Neighbourhood Plan and to budget for professional support and public consultations in the 2026/27 Precept.

**12/25/108. Budget 2026/27:** To consider the draft 2026/27 budget.

**11/25/109. Finance:**

- a. To note the budget report to 30 November 2025 which outlines that receipts are 128% of the budget and payments are 65% of the budget.
- b. To receive the bank reconciliations to 30 November 2025 and note the account balances.
- c. To resolve to approve the list of payments.

**12/25/110. Correspondence:** To note the list of correspondence and consider any required action.

**12/25/111. Items to be included on the next agenda**

**12/25/112. Date of next meeting:** To resolve to hold the next meeting on Thursday 8 January 2026 at 7.15pm.

**12/25/113. Confidential business:** To resolve to exclude the public and press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted – Public Bodies (Admission to Meetings) Act 1960.

**12/25/114. To discuss any outstanding matters relating to:**

- a. The draft lease agreement with the Allotment Association
- b. The draft lease agreement with Westbourne Community Trust