



Westbourne

Parish Council

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Members of Westbourne Parish Council's Planning Committee are hereby summoned to attend the next meeting which will take place on Thursday 11 September 2025 at 6.15pm at The Meeting Place, North Street, Westbourne.

To: Cllr Lade Barker, Cllr Nigel Ricketts, Cllr Peter Watterson and Cllr Jennie Scott and co-opted non-council members Mr Frank Campbell and Mr Kevan Pegley.

Clare Kennett, 5 September 2025
Clerk to the Council

Agenda

The order of business to be transacted is:

09/25/22. Apologies for absence: To receive, and approve if appropriate, apologies for absence and reasons given.

09/25/23. Declaration of members interest:

- a. Members are reminded to declare an interest in any item on the agenda at this time, or at any time during the meeting, in accordance with the Council's Code of Conduct. Unless a dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter, unless the public is entitled to attend, in which case, you may join the public gallery.
- b. To receive, and approve if appropriate, requests for dispensations from members on matters in which they have an interest and wish to vote.

09/25/24. Minutes of the meeting of 19 June 2025: To approve the circulated minutes as a correct record.

09/25/25. Minutes of the extraordinary meeting of 28 August 2025: To approve the circulated minutes as a correct record.

09/25/26. Planning decisions made since the last meeting: To note the following local planning authority decisions.

25/01096/TCA: Mill House, River Street, Westbourne. Notification of intention to re-pollard down to approx. 3m (back to previous pruning points) on 5 no. Willow trees (T1) and crown reduce by 3m on 1 no. Ash tree (T2). NOT TO PREPARE A TREE PRESERVATION ORDER

09/25/27. Amendment to section 15 of the Standing Orders and Scheme of Delegation: To consider delegation to the Clerk for responding to minor planning applications in consultation with nominated members of the Planning Committee. For any large or contentious planning applications, these should always be discussed at a Council meeting where the public can attend.

09/25/28. Planning applications: To consider the following applications:

25/01521/FUL: Change of use to equestrian (sui generis). Hambrook Marlpit, Marlpit Lane, Hambrook.

25/01947/PLD: Proposed lawful development - rear flat roof dormer, ridge alteration and internal alterations. Brambletye, North Street, Westbourne.

25/01772/TPA: Reduce height, west and east sectors by 3m, reduce north sector by 1m, reduce south sector by up to 4-5m and crown thin by 15% on 1 no. twin-stemmed ash tree (T1, quoted as T1 and T2) subject to WE/74/01048/TPO. Land to north of 20 Willow Gardens, Westbourne.

09/25/29. Planning appeals: To discuss appeals relevant to the Parish.

09/25/30. Westbourne Neighbourhood Plan Steering Group: To agree the agenda for the meeting taking place on 18 September 2025.

09/25/31. Southbourne Allocation Development Plan Document: To consider a response to the request for suggestions or amendments, and also whether there is any new infrastructure provision that is required.

09/25/32. Letter to Parliament regarding Gypsy and Traveller issues: To consider including a summary of issues in the Parish in the letter written by Siddlesham Parish Council.

09/25/33. Chichester District Council Local Plan: To note that Chichester District Council has adopted the Plan.

<https://www.chichester.gov.uk/article/35375/Chichester-Local-Plan-2021-2039>

09/25/34. Chichester District Council enforcement reporting: To note any enforcement issues – latest list available at

<https://publicaccess.chichester.gov.uk/online-applications/search.do?action=simple&searchType=Application>
Select 'Enforcements' and type 'Westbourne' in the search field.

09/25/35. Items to be included on the next agenda

09/25/36. Date of next meeting: The next meeting is scheduled to be held on Thursday 9 October 2025 at 6.15pm.