



Westbourne

Parish Council

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Members of Westbourne Parish Council's Planning Committee are hereby summoned to attend a meeting which will take place on Thursday 11 December 2025 at 6.15pm at The Meeting Place, North Street, Westbourne.

To: Cllr Lade Barker, Cllr Roy Briscoe, Cllr Nigel Ricketts, Cllr Peter Watterson and Cllr Jennie Scott and co-opted non-council members Mr Frank Campbell and Mr Kevan Pegley.

Clare Kennett, 5 December 2025

Clerk to the Council

Agenda

The order of business to be transacted is:

12/25/65. Apologies for absence: To receive, and approve if appropriate, apologies for absence and reasons given.

12/25/66. Declaration of members interest:

- a. Members are reminded to declare an interest in any item on the agenda at this time, or at any time during the meeting, in accordance with the Council's Code of Conduct. Unless a dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter, unless the public is entitled to attend, in which case, you may join the public gallery.
- b. To receive, and approve if appropriate, requests for dispensations from members on matters in which they have an interest and wish to vote.

12/25/67. Minutes of the meeting of 13 November 2025: To approve the circulated minutes as a correct record.

12/25/68. Planning decisions made since the last meeting: To note the following local planning authority decisions.

25/01521/FUL: Change of use to equestrian (sui generis). Hambrook Marlpit, Marlpit Lane, Hambrook. REFUSE. (Chichester District Council).

25/02376/TCA: Notification of intention to reduce the height by 3m and widths by 1.5m and crown raise on southern sector to 4-5m above ground level on Ash tree (T1). Rockingham, North Street, Westbourne. NOT TO PREPARE A TREE PRESERVATION ORDER. (Chichester District Council).

25/02174/DOM: Double-storey side extension, single-storey rear extension replacing existing conservatory and demolition of existing garage. 4 Whitley Close, Westbourne. PERMIT. (Chichester District Council).

25/02358/PA3Q: Prior approval is sought for the conversion of an existing agricultural barn to a dwelling. Monk's Barn, Land West end of track, Monk's Hill, Westbourne. PRIOR APPROVAL REQUIRED HEREBY PERMITTED. (Chichester District Council).

12/25/69. Planning applications: To consider the following applications:

02596/FUL: Retrospective (Section 73a) use of land for the storage of touring caravans and motor homes and retention of associated hardstanding. Woodlands Rest, Hambrook Hill North, Hambrook

25/02374/FUL: S73a retrospective 1 no. Showmans facilities and workshop. Rownberts, Woodmancote Lane, Woodmancote.

25/02366/DOM: Change of use of first floor of garage to incidental accommodation (home office) and installation of 2 no. rooflights on the east garage roof slope. 4 Brook Cottages, Mill Lane, Westbourne.

25/02666/TCA: Notification of intention to fell 1 no. liquidambar tree (t1) and 1 no. yew tree (T2). Lazy Meadow, North Street, Westbourne.

25/02665/TCA: Notification of intention to fell 1 no. fig tree. Smugglers Cottage, Church Road, Westbourne.

12/25/70. Planning appeals: To discuss appeals relevant to the Parish.

12/25/71. Chichester District Council enforcement reporting: To note any enforcement issues – latest list available at <https://publicaccess.chichester.gov.uk/online-applications/search.do?action=simple&searchType=Application> Select 'Enforcements' and type 'Westbourne' in the search field.

12/25/72. Items to be included on the next agenda

12/25/73. Date of next meeting: The next meeting is scheduled to be held on Thursday 8 January 2026 at 6.15pm.