



Westbourne

Parish Council

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Members of Westbourne Parish Council are hereby summoned to attend the Full Council meeting of Westbourne Parish Council which will take place on Thursday 14 May 2026 at 7.15pm at Westbourne Community Hall, River Street, Westbourne.

Clare Kennett, 8 May 2026
Clerk to the Council

Agenda

The order of business to be transacted is:

05/26/01. Election of the Chairman of the Council: To receive nominations and elect a Chairman. To sign a Declaration of Acceptance of Office form once elected.

05/26/02. Apologies for absence

05/26/03. Election of the Vice-Chairman of the Council: To receive nominations and elect a Vice-Chairman. To sign a Declaration of Acceptance of Office once elected.

05/26/04. Declarations of members interest:

- a. Members are reminded to declare any interest in any item on the agenda at this time, or at any time during the meeting, in accordance with the Council's Code of Conduct. (Where a member indicates that they have an interest, but wish to make representations regarding the item, those representations must be made during the Open Forum).
- b. To receive, and approve if appropriate, requests for dispensations from members on matters in which they have an interest and wish to vote.

05/26/05. Open forum (maximum of eight minutes): To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

05/26/06. County Councillor's comments and questions: To welcome the newly elected County Councillor to the meeting.

05/26/07. District Councillor's comments and questions: To note the circulated report from District Councillor Roy Briscoe and receive any updates.

05/26/08. Minutes of the Full Council meeting held on 9 April 2026: To approve the circulated minutes as a correct record.

05/26/09. Clerk's report: To receive the report which outlines activities undertaken since the last Full Council meeting.

05/26/10. Neighbourhood Plan: To receive an update on the consultation which closed on Friday 8 May.

05/26/11. Committee and representative appointments: To note the committee terms of reference and agree the list of member appointments to the committees and representatives.

05/26/12. Review of the Council's constitution: To review the policies at http://www.westbourne-pc.gov.uk/Policies_and_procedures_24529.aspx (in particular the Standing Orders, Financial Regulations and Code of Conduct).

05/26/13. Finance:

- a. To note the budget report to 30 April 2026.
- b. To note the earmarked reserves and bank reconciliations to 30 April 2026.
- c. To resolve to approve the list of payments.

05/26/14. Correspondence: To note the list of correspondence and consider any required action.

05/26/15. Items to be included on the next agenda

05/26/16. Date of next meeting: To resolve to hold the Annual General Meeting on Thursday 11 June 2026 at 7.15pm.

05/26/17. Confidential business: To resolve to exclude the public and press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted – Public Bodies (Admission to Meetings) Act 1960.

05/26/18. To discuss any outstanding matters relating to:

- a. The lease agreement with the Allotment Association.
- b. Purchase of the playground at Hitchcock Close from Westbourne Community Trust.