



Westbourne Parish Council

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Members of Westbourne Parish Council are hereby summoned to attend the Full Council meeting of Westbourne Parish Council which will take place on Thursday 8 January 2026 at 7.15pm at The Meeting Place, North Street, Westbourne.

Clare Kennett, 2 January 2026

Clerk to the Council

Agenda

The order of business to be transacted is:

01/26/115. Apologies for absence: To receive, and approve if appropriate, apologies for absence and reasons given.

01/26/116. Declarations of members interest:

- a. Members are reminded to declare any interest in any item on the agenda at this time, or at any time during the meeting, in accordance with the Council's Code of Conduct. (Where a member indicates that they have an interest, but wish to make representations regarding the item, those representations must be made during the Open Forum).
- b. To receive, and approve if appropriate, requests for dispensations from members on matters in which they have an interest and wish to vote.

01/26/117. Open forum (maximum of eight minutes): To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

01/26/118. County Councillor's comments and questions: To note the circulated report from County Councillor Andrew Kerry-Bedell and receive any updates.

01/26/119. District Councillor's comments and questions: To note the circulated report from District Councillor Roy Briscoe and receive any updates.

01/26/120. Minutes of the Full Council meeting held on 8 December 2025: To approve the circulated minutes as a correct record.

01/26/121. Clerk's report: To receive the report which outlines activities undertaken since the last Full Council meeting.

01/26/122. Annual review of fees and charges: To consider the report which outlines the Council's fees and charges.

01/26/123. Finance:

- a. To note the budget report to 31 December 2026 which outlines that receipts are % of the budget and payments are % of the budget.
- b. To note the earmarked reserves and bank reconciliations to 31 December 2026.
- c. To review the Lloyds bank accounts and transfer money to the savings account.
- d. To resolve to approve the list of payments.

01/26/124. Budget and Precept 2026/27: To consider the draft budget for financial year 2026/27 and to set a Precept for financial year 2026/27.

01/26/125. Financial risk assessment and asset register: To review the circulated documents.

01/26/126 Correspondence: To note the list of correspondence and consider any required action.

01/26/127. Items to be included on the next agenda

01/26/128. Date of next meeting: To resolve to hold the next meeting on Thursday 12 February 2026 at 7.15pm.

01/26/129. Confidential business: To resolve to exclude the public and press, in the view that publicity would prejudice the public interest by reason of the confidential nature of the business or arising out of the business about to be transacted – Public Bodies (Admission to Meetings) Act 1960.

01/26/130. To discuss any outstanding matters relating to:

- a. The draft lease agreement with the Allotment Association.
- b. To appoint Churchers Solicitors in Waterlooville to act on the Council's behalf regarding the purchase of the playground at Hitchcock Close from Westbourne Community Trust.