



Westbourne

Parish Council

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To the Trustees of the Charity: Westbourne Parish Allotment for Exercise and Recreation. Charity Commission number: 265106

The Annual Meeting of the Charity Trustees will take place on Thursday 21 January 2021 at 7pm. The meeting will be held remotely using Zoom video conferencing.

Meeting ID: 829 0972 2904

Passcode: 396146

Clare Kennett, 15 January 2021

Clerk to the Parish Council

Agenda

- 1. Election of the Chair:** To receive nominations for the Chair.
- 2. Apologies for absence**
- 3. Election of the Vice-Chair:** To receive nominations for the Vice-Chair.
- 4. Declarations of interest in the items on the agenda:** To receive from Members declarations of interests in relation to the agenda and updates to the Register of Interests, as required by the Localism Act 2011 and the Parish Council's Code of Conduct for Members.
- 5. Annual report:** To receive the Charity's annual report.
- 6. Financial report:** To receive the Charity's financial report
- 7. Legal issues:** The Trustees are asked consider a report prepared by the Clerk with the following recommendations:
 - To note the progress of the Land Registry registration
 - Review the S297 agreement
 - Receive an update from the Clerk on the Village Green status and to consider the advice received from WSCC and the solicitor, with attention to point 5.7 of the report.
- 8. Announcements and items for the next agenda:** To note items, submitted prior to the start of the meeting, brought forward by permission of the Chair.
- 9. Date of next meeting:** The next Annual Meeting of the Charity Trustees is scheduled to be held on Thursday 20 January 2022 at 7.00pm.