



# Westbourne

Parish Council

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**Members of the Parish Council are summoned to attend the next meeting of Westbourne Parish Council which will take place at 7.15pm on Thursday 10 January 2019 at The Meeting Place, North Street, Westbourne.**

*Clare Kennett, 1 January 2019*  
Clerk to the Council

## Agenda

**1. To receive declarations of interest and updates to the Register of Interests:**

To receive from Members declarations of interests in relation to the agenda and updates to the Register of Interests, as required by the Localism Act 2011 and the Parish Council's Code of Conduct for Members.

**2. Apologies for absence**

**3. Minutes of the Parish Council meeting held on 13 December 2018:** To approve the circulated minutes as a correct record.

**4. Updates and issues from the minutes of 13 December 2018:** To note any updates or issues which are not otherwise on the agenda.

**5. Open forum (maximum of eight minutes):** To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

**6. Lease for land at rear of 30 to 56 Mill Road, Westbourne:** To consider the recommendations of the report circulated to members before the meeting, Cllr Hitchcock.

**7. County Councillor's comments and questions:** County Council Viral Parikh is invited to attend the meeting and make comments to the Council.

**8. District Councillor's comments and questions:** District Councillor Mark Dunn is invited to attend the meeting and make comments to the Council.

**9. Westbourne's buses:** To discuss the current situation of Westbourne's buses.

**10. Police incident report:** To receive a tabled report on police incidents in the Parish within the previous month.

**11. Budget monitoring quarter 3:** To consider the budget monitoring report for the nine months of the financial year to 31 December 2018 which outlines that total net expenditure was at 54.9% of the budget, Clerk.

**12. Annual review of fees and charges**

To consider the report which outlines the Council's fees and charges, Clerk.

**13. Revised estimates 2018/19, budget 2019/20 and precept 2019/20:**

To consider the budget report and supporting papers to agree revised estimates for financial year 2018/19, the budget for financial year 2019/20, and to set a precept for financial year 2019/2020.

**14. Committee/Working Group reports:** To receive the minutes and reports of the:

Finance and General Purpose Committee and minutes of its last meeting on 25 October 2018, Cllr Hitchcock

Joint Burial Committee, Cllr Owen/Ricketts

Planning Committee, Cllr Briscoe

Public Services Committee, Cllr Briscoe

Recreation, Leisure and Amenities Committee, Cllr Ricketts

Business Plan Working Group, Frank Campbell

Communications Working Group, Cllr Mason

Neighbourhood Plan Steering Group, Cllr Hitchcock

**15. Payments for approval:** To consider a list of payments due immediately and require advance authorisation, and a list of payments made which requires retrospective authorisation.

**16. Correspondence:** To note the list of correspondence, to be tabled at the meeting, and to consider any action to be taken as a result.

**17. Announcements and items for the next meeting:** To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.

**18. Date of next meeting:** The next meeting is scheduled to be held on Thursday 14 February 2019 at 7.15pm.