



**Westbourne**  
Parish Council

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**Members of the Parish Council are summoned to attend the next meeting of Westbourne Parish Council which will take place at 7.15pm on Thursday 13 June 2019 at The Meeting Place, North Street, Westbourne.**

*Clare Kennett, 1 June 2019*  
Clerk to the Council

### Agenda

**1. Apologies for absence**

**2. To receive declarations of interest and updates to the Register of Interests:** To receive from Members declarations of interests in relation to the agenda and updates to the Register of Interests, as required by the Localism Act 2011 and the Parish Council's Code of Conduct for Members.

**3. Minutes of the Parish Council meeting held on 16 May 2019:** To approve the circulated minutes as a correct record.

**4. Updates and issues from the minutes of 16 May 2019:** To note any updates or issues which are not otherwise on the agenda.

**5. Open forum (maximum of eight minutes):** To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

**6. County Councillor's comments and questions:** County Council Viral Parikh is invited to attend the meeting and make comments to the Council.

**7. District Councillor's comments and questions:** District Councillor Roy Briscoe is invited to attend the meeting and make comments to the Council.

**8. Co-option to fill vacancies:** To co-opt councillors to fill the two remaining vacancies following the election on 2 May 2019.

**9. Police incident report:** To receive a tabled report on police incidents in the Parish within the previous month.

**10. New Homes Bonus:** To discuss an application for funding in 2019 from Chichester District Council, Cllr Hitchcock.

**11. Community Facilities Audit:** To agree the information about facilities in the Parish as requested by Chichester District Council.

**12. Business Plan:** To agree the next meeting of the Business Plan Working Group.

**13. General Power of Competence:** To agree that the criteria has been met for eligibility following the elections in May 2019.

**14. Payments for approval:** To consider and approve two lists of payments, prepared by the Clerk acting as Responsible Financial Officer. The first is a list of payments due immediately requiring advance authorisation, the second is a list of payments made requiring retrospective authorisation.

**15. Correspondence:** To note the list of correspondence and to consider any required action.

**16. Announcements and items for the next meeting:** To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.

**17. Date of next meeting:** The next meeting is scheduled to be held on Thursday 11 July 2019 at 7.15pm