



Westbourne

Parish Council

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Members of the Parish Council are summoned to attend the next meeting of Westbourne Parish Council which will take place at 7.15pm on Thursday 10 October 2019 at The Meeting Place, North Street, Westbourne.

Clare Kennett, 1 October 2019

Clerk to the Council

Agenda

1. Apologies for absence

2. To receive declarations of interest and updates to the Register of Interests:

To receive from Members declarations of interests in relation to the agenda and updates to the Register of Interests, as required by the Localism Act 2011 and the Parish Council's Code of Conduct for Members.

3. Minutes of the Parish Council meeting held on 12 September 2019: To approve the circulated minutes as a correct record.

4. Updates and issues from the minutes of 12 September 2019: To note any updates or issues which are not otherwise on the agenda.

5. Open forum (maximum of eight minutes): To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

6. County Councillor's comments and questions: A by-election will be held in due course to fill the County Councillor vacancy at West Sussex County Council.

7. District Councillor's comments and questions: District Councillor Roy Briscoe is invited to attend the meeting and make comments to the Council.

8. Police incident report: To receive a tabled report on police incidents in the Parish within the previous month.

9. Diversion in Westbourne during closure of Emsworth Common Road: To give an update on works and the diversion route, Cllr Hitchcock.

10. Buses in Westbourne: To discuss the future of the 54 bus service and possible funding sources. To agree the appointment of Alpha Cars, 7a High St Emsworth, as the new company for the Parish Council's taxi-bus.

11. New Homes Bonus and S106 funding: To note receipt of the funding which the Parish Council applied for to buy new play, exercise and sports equipment at Monk's Hill recreation ground.

12. Committee/Working Group reports: To receive updates of the:

Finance and General Purpose Committee, Cllr Hitchcock
Joint Burial Committee, Clerk to the JBC
Planning Committee, Cllr Hitchcock
Public Services Committee, Cllr Mack
Recreation, Leisure and Amenities Committee, Cllr Ricketts
Business Plan Working Group, Cllr Hitchcock
Neighbourhood Plan Steering Group, Cllr Hitchcock

13. Remembrance Day 2019: To agree placement of the silhouettes at the village gateways and the laying of the wreath at the war memorial, Clerk.

14. Budget report for quarter 2 of financial year 2019/20: To receive the circulated budget report, Clerk.

15. External audit report: To receive the report from Moore which concludes the audit for financial year 2018/19, Clerk.

16. Payments for approval: To consider and approve two lists of payments, prepared by the Clerk acting as Responsible Financial Officer. The first is a list of payments due immediately requiring advance authorisation, the second is a list of payments made requiring retrospective authorisation, Clerk.

17. Correspondence: To note the list of correspondence and to consider any required action.

18. Announcements and items for the next meeting: To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.

19. Date of next meeting: The next meeting is scheduled to be held on Thursday 14 November 2019 at 7.15pm