



Westbourne

Parish Council

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Members of the Parish Council are summoned to attend the next meeting of Westbourne Parish Council which will take place at 7.15pm on Thursday 9 January 2020 at The Meeting Place, North Street, Westbourne.

Clare Kennett, 3 January 2020
Clerk to the Council

Agenda

1. Apologies for absence

2. To receive declarations of interest and updates to the Register of Interests:

To receive from Members declarations of interests in relation to the agenda and updates to the Register of Interests, as required by the Localism Act 2011 and the Parish Council's Code of Conduct for Members.

3. Minutes of the Parish Council meeting held on 5 December 2019: To approve the circulated minutes as a correct record.

4. Updates and issues from the minutes of 5 December 2019: To note any updates or issues which are not otherwise on the agenda.

5. Open forum (maximum of eight minutes): To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

6. County Councillor's comments and questions: County Councillor Mike Magill is invited to attend the meeting and make comments to the Council.

7. District Councillor's comments and questions: District Councillor Roy Briscoe is invited to attend the meeting and make comments to the Council.

8. Police incident report: To receive a tabled report on police incidents in the Parish within the previous month.

9. Request to support in principle the closing of all but one gap in the hedge separating Mill Lane and the Mill Stream to protect water voles from disturbance by dogs. To hear from Mr Martin Yallop regarding the above proposal.

10. Community Chest grant: To consider an application from Westbourne Cricket Club for funding for new nets.

11. CCTV: To receive an update from Cllr Mack regarding the installation of CCTV in The Square and The Grove in Westbourne, and to consider a draft letter to residents.

12. Parking notices: To consider placing notices on illegally/inappropriately parked vehicles in Westbourne and to agree the wording of the notices.

13. Budget monitoring quarter 3: To consider the budget monitoring report for the nine months of the financial year to 31 December 2019 which outlines that total net expenditure was at 63.4% of the budget, Clerk.

14. Annual review of fees and charges

To consider the report which outlines the Council's fees and charges, Clerk.

15. Revised estimates 2019/20, budget 2020/21 and precept 2020/21:

To consider the budget report and supporting papers to agree revised estimates for financial year 2019/20, the budget for financial year 2020/21, and to set a precept for financial year 2020/21.

16. Interim internal audit report: To consider the report from Andy Beams, internal auditor, Mulberry & Co.

17. Payments for approval: To consider and approve two lists of payments, prepared by the Clerk acting as Responsible Financial Officer. The first is a list of payments due immediately requiring advance authorisation, the second is a list of payments made requiring retrospective authorisation, Clerk.

18. Correspondence: To note the list of correspondence and to consider any required action.

19. Announcements and items for the next meeting: To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.

20. Date of next meeting: The next meeting is scheduled to be held on Thursday 13 February 2020 at 7.15pm

In accordance with the Local Government Act 1972 Schedule 12, the Council may decide by resolution to exclude the press and public from any part of the meeting under a Section Two item.

Section Two

21. Monk's Hill recreation ground: To consider the advice received from Ian Davison, solicitor.