



Westbourne

Parish Council

53 Skylark Avenue
Emsworth
PO10 7GB

07775654483
clerk@westbourne-pc.gov.uk

Members of the Parish Council are summoned to attend the next meeting of Westbourne Parish Council which will take place at 7.15pm on Thursday 16 April 2020. The meeting will be held remotely using Zoom video conferencing.

The meeting link will be published to members. Members of the public and press who would like to join the meeting should contact the Parish Clerk, contact details above, who will share the meeting details.

Clare Kennett, 9 April 2020
Clerk to the Council

Agenda

1. Apologies for absence

2. To receive declarations of interest and updates to the Register of Interests:

To receive from Members declarations of interests in relation to the agenda and updates to the Register of Interests, as required by the Localism Act 2011 and the Parish Council's Code of Conduct for Members.

3. Standing Orders: To approve an amendment to the Standing Orders to meet Government regulations which allow the Parish Council to conduct its business during the Covid-19/coronavirus outbreak.

4. Minutes of the Parish Council meeting held on 12 March 2020: To approve the circulated minutes as a correct record.

5. Updates and issues from the minutes of 12 March 2020: To note any updates or issues which are not otherwise on the agenda.

6. Open forum (maximum of eight minutes): To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

7. County Councillor's comments and questions: County Councillor Mike Magill is invited to attend the meeting and make comments to the Council.

8. District Councillor's comments and questions: District Councillor Roy Briscoe is invited to attend the meeting and make comments to the Council.

9. Police incident report: To receive a report on police incidents in the Parish within the previous month.

10. Community Chest grant: To consider an application for funding to protect water voles at the Mill Race on Mill Lane.

11: CCTV consultation: To consider postponing the consultation until after the public health emergency.

12. Annual Governance Statement 2019/20 (Annual Governance and Accountability Return (AGAR) Section 1): To consider the questions posed by the AGAR Statement 2019/20 and agree the Council's answers to those questions. Further to approve the Statement once the answers are agreed.

13. Receipts and payments 2019/20, and statement of reserves: To receive and agree the outturn figures of receipts and payments against revised budget for the financial year 1 April 2019 to 31 March 2020. Further to agree the statement of the Council's reserves as at 31 March 2020.

14. Accounting statements 2019/20 (AGAR Section 2): To receive and agree the accounting statements for the year ended 31 March 2020.

15. Defibrillator: To receive an update on the management and maintenance of Westbourne's two defibrillators, Cllr Hitchcock.

16. Taxibus: To consider suspending the service due to a lack of passengers until the public health emergency has ended.

17. Tree planting: To receive an update on planting new trees in the Parish, Cllr Hitchcock.

18. Payments for approval: To consider and approve two lists of payments, prepared by the Clerk acting as Responsible Financial Officer. The first is a list of payments due immediately requiring advance authorisation, the second is a list of payments made requiring retrospective authorisation, Clerk.

19. Correspondence: To note the list of correspondence and to consider any required action.

20. Announcements and items for the next meeting: To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.

21. Date of next meeting: The Annual General Meeting is scheduled to be held on Thursday 14 May 2020 at 7.15pm