



**Westbourne**

Parish Council

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**Members of the Parish Council are summoned to attend the next meeting of Westbourne Parish Council which will take place at 7.15pm on Thursday 11 June 2020. The meeting will be held remotely using Zoom video conferencing.**

**The meeting link will be published to members. Members of the public and press who would like to join the meeting should contact the Parish Clerk, contact details above, who will share the meeting details.**

*Clare Kennett, 6 June 2020*

Clerk to the Council

### Agenda

**1. Apologies for absence**

**2. To receive declarations of interest and updates to the Register of Interests:**

To receive from Members declarations of interests in relation to the agenda and updates to the Register of Interests, as required by the Localism Act 2011 and the Parish Council's Code of Conduct for Members.

**3. Minutes of the Parish Council meeting held on 14 May 2020:** To approve the circulated minutes as a correct record.

**4. Updates and issues from the minutes of 14 May 2020:** To note any updates or issues which are not otherwise on the agenda.

**5. Minutes of the extraordinary meeting of the Parish Council held on 21 May 2020:** To approve the circulated minutes as a correct record.

**6. Updates and issues from the minutes of 21 May 2020:** To note any updates or issues which are not otherwise on the agenda.

**7. Open forum (maximum of eight minutes):** To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

**8. County Councillor's comments and questions:** County Council Mike Magill is invited to attend the meeting and make comments to the Council.

**9. District Councillor's comments and questions:** District Councillor Roy Briscoe is invited to attend the meeting and make comments to the Council.

**10. Police incident report:** To receive a tabled report on police incidents in the Parish within the previous month.

**11. Coronavirus:** To thank those supporting residents in the Parish during the outbreak.

**12. Planning application 20/01061/FUL: Construction of 12 no. new dwellings with associated car parking, improvements to play area and amenity space. Land north of 30 to 56 Mill Road, Westbourne.** To consider a response to the planning application which has been deferred to the Parish Council by the Planning Committee.

**13. Fencing issues at Mill Road:** To discuss requests from the Allotment Association for new fencing along the Foxbury Lane boundary and from Mr and Mrs Reeve for new fencing along the land leased from the Parish Council and the entrance road.

**14. New Homes Bonus:** To consider the report written following a conference call with David Hyland, CDC's Community Engagement Manager, to discuss ideas for NHB funding in 2020 (amount available is £4,742.38).

**15. Joint Burial Committee audit process:** To discuss the audit of the JBC and consequent implications for the Parish Council.

**16. Internal audit report:** To consider the recommendations of the report provided by the Council's internal auditor, Mulberry & Co Ltd, for financial year 2019-20.

**17. General Power of Competence:** To agree that the criteria have been met for eligibility during 2020-21 following the election in May 2019.

**18. Payments for approval:** To consider and approve two lists of payments, prepared by the Clerk acting as Responsible Financial Officer. The first is a list of payments due immediately requiring advance authorisation, the second is a list of payments made requiring retrospective authorisation, Clerk.

**19. Correspondence:** To note the list of correspondence and to consider any required action.

**20. Announcements and items for the next meeting:** To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.

**21. Date of next meeting:** The next meeting is scheduled to be held on Thursday 9 July 2020 at 7.15pm