



# Westbourne

Parish Council

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**Members of the Parish Council are summoned to attend the next meeting of Westbourne Parish Council which will take place at 7.15pm on Thursday 10 September 2020. The meeting will be held remotely using Zoom video conferencing.**

**The meeting link will be published to members. Members of the public and press who would like to join the meeting should contact the Parish Clerk, contact details above, who will share the meeting details.**

*Clare Kennett, 4 September 2020*

Clerk to the Council

## Agenda

### **1. Apologies for absence**

### **2. To receive declarations of interest and updates to the Register of Interests:**

To receive from Members declarations of interests in relation to the agenda and updates to the Register of Interests, as required by the Localism Act 2011 and the Parish Council's Code of Conduct for Members.

**3. Minutes of the Parish Council meeting held on 9 July 2020:** To approve the circulated minutes as a correct record.

**4. Updates and issues from the minutes of 9 July 2020:** To note any updates or issues which are not otherwise on the agenda.

**5. Open forum (maximum of eight minutes):** To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).

**6. County Councillor's comments and questions:** County Council Mike Magill is invited to attend the meeting and make comments to the Council.

**7. District Councillor's comments and questions:** District Councillor Roy Briscoe is invited to attend the meeting and make comments to the Council.

**8. Police incident report:** To receive a tabled report on police incidents in the Parish within the previous month.

**9. Westbourne Community Trust:** To receive a report with an update on the progress of the project to build affordable homes at Mill Road, Westbourne.

**10. Emergency Plan:** To consider updates to the plan and discuss how the Parish Council will respond to the ongoing Covid-19 crisis over the winter period.

**11. Churchyard wall:** To discuss the repair of the wall and associated costs.

- 12. VE Day 75 bench:** To agree a location for the commemorative bench.
- 13. Planting of trees at Monk's Hill recreation ground:** To agree which species of trees to plant at this location in the autumn.
- 14. Petition for the reduction of the speed limit on Monk's Hill:** To discuss the collection of signatures to gain support for reduction in the speed limit from 60mph to 30mph outside the recreation ground.
- 15. Westbourne Open Gardens:** To agree the appointment of Cllr Pearcey as a representative on the committee.
- 16. Committee/Working Group reports:** To receive updates from the:  
Finance and General Purpose Committee, Cllr Hitchcock  
Joint Burial Committee, Cllr Ricketts  
Planning Committee: Proposed changes to planning law, Cllr Hitchcock  
Public Services Committee, Cllr Mack  
Recreation, Leisure and Amenities Committee, Cllr Ricketts
- 17. Internal auditor:** To consider the appointment of Mullbery & Co as the Parish Council's internal auditor for financial year 2020-21, Clerk.
- 18. Payments for approval:** To consider and approve two lists of payments, prepared by the Clerk acting as Responsible Financial Officer. The first is a list of payments due immediately requiring advance authorisation, the second is a list of payments made requiring retrospective authorisation, Clerk.
- 19. Correspondence:** To note the list of correspondence and to consider any required action.
- 20. Announcements and items for the next meeting:** To note items brought forward by permission of the Chair. Requests to be submitted prior to the start of the meeting.
- 21. Date of next meeting:** The next meeting is scheduled to be held on Thursday 8 October 2020 at 7.15pm

In accordance with the Local Government Act 1972 Schedule 12, the Council may decide by resolution to exclude the press and public from any part of the meeting under a Section Two item.

## **Section Two**

- 22. Joint Burial Committee:** Update on stage one of the cemetery extension, costs and additional funding.
- 23. Local Government Services' Pay Agreement 2020-21:** To agree the pay award as recommended by NALC to be implemented from 1 April 2020.