

Minutes



Westbourne

Parish Council

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Minutes of Westbourne Parish Council's Recreation Leisure and Amenities Committee which took place on Thursday 17 June 2021 at 8.00pm at The Meeting Place, North Street, Westbourne.

Present: Cllr Lade Barker, Cllr Richard Hitchcock, Cllr Ann Pearcey and Clare Kennett, Clerk to the Council.

Meeting chaired by Cllr Hitchcock. No members of the public were present.

1. Election of the Chair of the committee: Cllr Hitchcock proposed Cllr Ricketts, seconded by Cllr Pearcey. The Clerk to contact Cllr Ricketts to see if he would be happy to be elected as Chair.

2. Apologies for absence: Cllr Roy Briscoe and Cllr Nigel Ricketts.

3. Election of the Vice-Chair of the committee: Cllr Barker proposed Cllr Hitchcock which was seconded by Cllr Pearcey. Cllr Hitchcock was elected Vice-Chair.

4. Declarations of interest in the items on the agenda: None.

5. Minutes of the meeting on 25 March 2021: The minutes were agreed to be a true record and were signed as such by the Vice-Chair.

6. Issues and updates from the minutes of 25 March 2021: No further update.

7. Monk's Hill recreation ground charity: Westbourne Parish Allotment for Exercise and Recreation (Charity Commission number 265105):

- Members considered the latest Kompan inspection report and report from the playground inspector. It was agreed that the mound around the slide needed repair as the ground had eroded with more children using the playground in 2020. It was now a moderate risk on the risk assessment. A quote had been received from Kompan for £8,732.86 and the Clerk would find two other quotes as a comparison. It was discussed that the £5k set aside for CCTV which is no longer going ahead could be used for this purpose along with New Home Bonus (NHB) funding. The Clerk would write an application for NHB on this basis for the Council to agree at its meeting on 8 July.
Cllr Ricketts has agreed to repair the missing bolt on the large climbing frame and the Clerk will remind him. It was discussed that a handyman could work on some of the other issues identified in the inspection reports. Cllr Pearcey agreed to contact Jack Puttick and Cllr Barker said there was an advert in the recent Westbourne Magazine for handyman services. The Clerk would get quotes so that a decision could be made at a full council meeting.

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- Members discussed drainage problems at the playground and it was agreed to get quotes for a drainage survey for consideration at a full council meeting. It was discussed that without knowing the exact problem at the current time, the Council would not be able to apply for NHB funding for this project. The drainage survey would give an indication of the work required but this information would not be received in time for the NHB deadlines.
- The Clerk said that all of the benches (funded by NHB in 2020) had been ordered and delivery was expected before September. Longmeadows would be installing them at the agreed locations. A second draft of the interpretation board had been received and would be circulated to councillors soon.

8. Mill Road recreation ground:

- Members considered the latest Kompan inspection report and report from the playground inspector. It was agreed that the quarter pipe and fun box needed repair as they had been identified as a moderate risk. The Clerk agreed to contact Kompan to find out a quote for consideration.
- It was discussed that Westbourne Community Trust's planning application for the redevelopment of part of the recreation ground had not yet been considered by Chichester District Council. As such, there was no further update on the replacement of the sports/exercise/play equipment.
- It was noted that Cllr Ricketts was going to speak to Monster Creative about updating the signage at the recreation ground as an incorrect telephone number for the Clerk was showing.

9. Announcements and items for the next meeting: None.

10. Date of next meeting: The next meeting of the Committee is scheduled to be held on Thursday 18 November 2021 at 8.00pm.

Meeting closed at 8.45pm.