

## Minutes



**Westbourne**

Parish Council

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### **Minutes of Westbourne Parish Council's Strategy and Finance Committee which took place on Thursday 31 March at 7.00pm at The Meeting Place, North Street, Westbourne.**

Present: Cllr Lade Barker, Cllr Kim Franks, Cllr Jane Gould, Cllr Richard Hitchcock, Cllr David Mack, Cllr Mike Magill and Clare Kennett, Clerk to the Parish Council.

Meeting chaired by Cllr Hitchcock. No members of the public were present.

1. Declarations of interest in the items on the agenda: None.

2. Apologies for absence: Cllr Nigel Ricketts.

3. Minutes of the meeting on 21 October 2021: The minutes were agreed to be a true record and were signed as such by the Chair.

4. Updates or issues from the minutes of 21 October 2021: None.

5. To discuss updates to the Business Plan: It was agreed to rename the Business Plan as a Strategic Plan as members thought it included more detail than a typical business plan. It was agreed that the information contained in it gave residents useful background information about the Parish Council and its activities and it was important to keep this. It was agreed to change the date from 2021-24 to 2021-2023 so that an update would be required after the next election and would then follow the next four-year term of the Council.

6. To discuss updates to the Business Plan Action Plan: It was agreed to include the Action Plan on the agenda of each committee meeting so that it could be updated regularly. The Clerk agreed to update it with current actions following the latest committee meetings which took place in March. The Parish Council would then be able to monitor progress of each committee on a quarterly basis at Full Council meetings. This information would also be useful to members of the public so they could see how the Precept was being allocated and spent.

7. Councillor away day: The Clerk agreed to contact the District Council to see if they had a conference room that could be hired, and to ask either Andy Beams or Trevor Leggo to attend to give training, and to see if Nick Bennett was available to give a legal update to members.

8. Date of next meeting: The next meeting of the Committee is scheduled to be held on Thursday 20 October 2022 at 7pm.

Meeting closed at 7.45pm.